Nevada City School of the Arts
Charter Governance Council

CGC Meeting Agenda
Thursday, December 16, 2021

ANNOUNCEMENT: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

Join Zoom Meeting
https://zoom.us/j/97404766660?pwd=c3ZvQ1FaM0ZLTGNTb20yemFDamlsdz09
Meeting ID: 974 0476 6660
Passcode: j7YnHP

Call Order: 5:00 p.m.

Roll Call:

Public Forum: *Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Individual comments will be limited to three (3) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting*

Plaudits:

Action Items
1. Approve Agenda

Consent Agenda
2. Approve November 18, 2021 Meeting Minutes - S*ee attached*

Reports
3. Director's FYI Report – Holly Pettitt – *No Attachment*
4. Board and Committee Reports
    a. Nomination & Recruitment
    b. Finance - *See attached*

Discussion Items
5. Discuss Scotch Broom Management Plan - *See attached*

Action Items
6. Approve Educator Effectiveness Grant Plan - *See attached*
7. Approve B-6 Communication to the Council Monitoring Report - *See attached*
8. Approve B-7 Council Logistical Support Monitoring Report - *See attached*
9. Approve B-8 Emergency School Director Succession Monitoring Report - *See attached*
10. Approve findings that support continuation of the use of teleconference per Executive Orders AB361 for a period of 30 day.

Closed Session
11. Confidential Student Discipline Matter – Consideration of Potential Expulsion
    Case No.: 001

Adjournment 6:30 p.m.

Access to Board Materials: A copy of the written materials which will be submitted to the School Board may be reviewed by any interested persons on NCSA's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (530) 273-7736. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Nevada City School of the Arts
Charter Governance Council

CGC Meeting Agenda
Thursday, November 18, 2021

This meeting was held by teleconference pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. Members of the public who wished to access the Board meeting were provide the link and passcode.

Call Order: 5:00 p.m.

Roll Call: LeeAnne Haglund, Lauren Hesterman, Meshawn Simmons, Meghan Archer, Laura LeBleu, Andrew Todd, Qayyuma Didomenico (5:10 pm) and Trisha Zakon (5:23 pm)
Absent:
Guests: Holly Pettitt, Melissa Brokenshire, and Toni Holman John Moss Quglia

Public Forum: None

Plaudits: Jenn Goulart for stepping in and handling discipline at LC while Angie is out. Emma Olafsson-Goldberg for all she does. Melissa Brokenshire for covering Itzia (UC reception) while she's out. Holly for being there and covering so much while Angie is out. Kindergartener Lucinda for being so sweet.

Action Items

1. Approve Agenda
   Motion:Andrew Todd 2nd: Trisha Zakon
   Unanimous Assent

Consent Agenda

2. Approve October 28, 2021 Meeting Minutes
   Motion:Laura LeBleu 2nd: Meshawn Simmons
   Unanimous Assent

Reports

3. Director's FYI Report – additional information was reported Facilities is working to restore the pond at building 8, replacing building 3 door, adding new drainage to building 3 courtyard, and we are purchasing a computer server.
4. Board and Committee Reports
   a. Nomination & Recruitment - reported: current board members are all interested in continuing another term. Gathering applications for the open position.
   b. Finance - reported: Recommend approval of the B-1 Financial Conditions Monitoring Report and 2021/22 1st Interim Budget.

Discussion Items

5. Discuss Educator Effectiveness Grant Funding & Plan - The teachers have come up with a list of items they would like: Lucy Calkins program, Anti Racist Education, UDI Goal Book, Math Curriculum and Training , Councilor Books, Science Curriculum - Proposal including teacher recommendations to be presented next month.
6. Discuss Sk8 Box Moving to Building 4 - Presentation by Lauren and Moss Quaglia
7. Discuss Dry Hydrogen Peroxide Synexis Units - Discussed

Action Items

8. Approve B-3 Asset Protection Monitoring Report
   Motion: Meghan Archer 2nd: Trisha Zakon
   Unanimous Assent
9. Approve B-1 Financial Conditions Monitoring Report (21/22 1st Interim)
   Motion: Qayyuma Didomenico 2nd: Laura LeBleu
   Unanimous Assent
10. Approve 2021/22 1st Interim Budget
    Motion: Meshawn Simmons 2nd: Lauren Hesterman
    Unanimous Assent
11. Approve Board Participation in Intercultural Development Inventory (IDI) Assessment and Training
    Tabled till December meeting for clarification
12. Approve 2020-21 Ends Report
    Motion:Lauren Hesterman 2nd: Qayyuma Didomenico
    Unanimous Assent
13. Approve findings that support continuation of the use of teleconference per Executive Orders AB361 for a period of 30 day.
    Motion: Meshawn Simmons 2nd: Trisha Zakon
    Unanimous Assent

Adjournment 6:43 p.m.

Submitted by: Toni Holman, NCSA Administrative Secretary 11/18/21

Approved by the NCSA Charter Council

_____

LeeAnne Haglund, Board Chair Date

_____

Meghan Archer, Board Secretary Date

Nevada City School of the Arts

Budget vs. Actuals: 2021-22 1st Interim Budget - FY22 P&L Classes

July 2021 - June 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
8000 Revenue - State	1,273,617.00	3,688,669.00	-2,415,052.00	34.53 %
8100 Federal Revenue	195,874.62	1,323,070.91	-1,127,196.29	14.80 %
8300 Other State Revenues	170,809.00	971,690.71	-800,881.71	17.58 %
8600 Other Local Revenue	214,796.65	521,909.84	-307,113.19	41.16 %
Unapplied Cash Payment Revenue	80,421.61		80,421.61	
Uncategorized Revenue		250,000.00	-250,000.00	
Total Income	**$1,935,518.88**	**$6,755,340.46**	**$ -4,819,821.58**	**28.65 %**
GROSS PROFIT	**$1,935,518.88**	**$6,755,340.46**	**$ -4,819,821.58**	**28.65 %**
Expenses				
1000 Certificated Salaries	648,470.75	2,002,452.41	-1,353,981.66	32.38 %
2000 Classified Salaries	518,166.04	1,551,297.00	-1,033,130.96	33.40 %
3000 Employee Benefits	292,271.01	1,021,247.66	-728,976.65	28.62 %
4000 Books & Supplies	242,266.65	405,538.81	-163,272.16	59.74 %
5000 Services & Other Operating Expenses	932,761.63	1,900,892.00	-968,130.37	49.07 %
7000 Other Outflows	16.82		16.82	
Unapplied Cash Bill Payment Expenditure	0.00		0.00	
Total Expenses	**$2,633,952.90**	**$6,881,427.88**	**$ -4,247,474.98**	**38.28 %**
NET OPERATING INCOME	**$ -698,434.02**	**$ -126,087.42**	**$ -572,346.60**	**553.93 %**
NET INCOME	**$ -698,434.02**	**$ -126,087.42**	**$ -572,346.60**	**553.93 %**

Nevada City School of the Arts

Budget vs. Actuals: 2021-22 1st Interim Budget - FY22 P&L Classes

July 2021 - June 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
8000 Revenue - State				
8011 Charter Schools General Purpose Entitlement - State Aid	666,127.00	1,650,339.59	-984,212.59	40.36 %
8012 Education Protection Account Entitlement	190,915.00	1,040,356.41	-849,441.41	18.35 %
8096 Charter Schools in Lieu of Property Taxes	416,575.00	997,973.00	-581,398.00	41.74 %
Total 8000 Revenue - State	**1,273,617.00**	**3,688,669.00**	**-2,415,052.00**	**34.53 %**
8100 Federal Revenue				
8181 Special Education - Entitlement		78,557.00	-78,557.00	
8182 Special Education Reimbursement		36,254.91	-36,254.91	
8220 Child Nutrition - Federal	54,540.62	237,600.00	-183,059.38	22.95 %
8287 ESSER - COVID Relief Funds	132,376.00	824,797.00	-692,421.00	16.05 %
8290 Every Student Succeeds Act (ESSA)	8,958.00	143,462.00	-134,504.00	6.24 %
8296 Other Federal Revenue		2,400.00	-2,400.00	
Total 8100 Federal Revenue	**195,874.62**	**1,323,070.91**	**-1,127,196.29**	**14.80 %**
8300 Other State Revenues				
8380 Special Ed	100,484.00	272,990.00	-172,506.00	36.81 %
8382 Special Education - Prior Year (State)	1,639.00		1,639.00	
8520 Child Nutrition - State	3,913.49	6,345.00	-2,431.51	61.68 %
8545 School Facilities Apportionments	5,580.31	409,046.76	-403,466.45	1.36 %
8550 Mandated Cost Reimbursements		7,346.00	-7,346.00	
8560 State Lottery Revenue	1,111.20	95,060.95	-93,949.75	1.17 %
8590 All Other State Revenue	58,081.00	180,902.00	-122,821.00	32.11 %
Total 8300 Other State Revenues	**170,809.00**	**971,690.71**	**-800,881.71**	**17.58 %**
8600 Other Local Revenue				
8634 Food Service Sales	148.50		148.50	
8634-02 Lunch write-offs	-28.50		-28.50	
Total 8634 Food Service Sales	**120.00**		**120.00**	
8650 Leases and Rentals				
8650-11 Cell Tower Lease	11,068.85		11,068.85	
Total 8650 Leases and Rentals	**11,068.85**		**11,068.85**	
8660 Interest	2.36	300.00	-297.64	0.79 %
8676 After School Program Revenue	22,687.55	168,000.00	-145,312.45	13.50 %
8693 Field Trips	694.00		694.00	
8693-35 TK Field Studies	264.00	375.00	-111.00	70.40 %
8693-36 Kindergarten Field Studies	34.00		34.00	
8693-37 1st Grade Field Studies	529.30		529.30	
8693-38 2nd Grade Field Studies	-60.50		-60.50	
8693-39 3rd Grade Field Studies	118.95	1,012.50	-893.55	11.75 %
8693-40 4th Grade Field Studies	1,796.07	1,987.50	-191.43	90.37 %
8693-41 5th Grade Field Studies	2,024.00	2,250.00	-226.00	89.96 %
8693-42 6th Grade Field Studies	1,384.00	2,025.00	-641.00	68.35 %
8693-43 7th Grade Field Studies	-78.57	14,250.00	-14,328.57	-0.55 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
8693-44 8th Grade Field Studies	8,841.37		8,841.37	
8693-08 8th Grade Scholarships	-1,159.37		-1,159.37	
Total 8693-44 8th Grade Field Studies	**7,682.00**		**7,682.00**	
8693-45 4/5 Field Studies	392.50		392.50	
Total 8693 Field Trips	**14,779.75**	**21,900.00**	**-7,120.25**	**67.49 %**
8699 All Other Local Revenue		3,500.00	-3,500.00	
8704 Yearbook Revenue		1,000.00	-1,000.00	
8705 Instrument Rentals		200.00	-200.00	
8710 LLC Payment for Services	65,577.90	155,209.84	-89,631.94	42.25 %
8804 Fundraising - AGC		125,000.00	-125,000.00	
8804-01 AGC Adjustments	-607.00		-607.00	
8804-19 AGC 2018-19	20.00		20.00	
8804-20 AGC 2019-20	587.00		587.00	
8804-21 AGC 2020-21	1,040.00		1,040.00	
8804-22 AGC 2021-22	91,182.01		91,182.01	
Total 8804 Fundraising - AGC	**92,222.01**	**125,000.00**	**-32,777.99**	**73.78 %**
8806 Credit Card Rebates	909.80	1,800.00	-890.20	50.54 %
8811 Fundraising Activities				
8811-02 Small Misc Fundraisers	2,285.39	2,000.00	285.39	114.27 %
8811-03 Read a Thon		18,000.00	-18,000.00	
Total 8811 Fundraising Activities	**2,285.39**	**20,000.00**	**-17,714.61**	**11.43 %**
8812 Free Money	1,687.89	2,000.00	-312.11	84.39 %
8813 Jogathon		20,000.00	-20,000.00	
8814 Afterschool Sports Revenue	2,305.00	3,000.00	-695.00	76.83 %
8816 Farm to School Funds	1,150.15		1,150.15	
Total 8600 Other Local Revenue	**214,796.65**	**521,909.84**	**-307,113.19**	**41.16 %**
Unapplied Cash Payment Revenue	80,421.61		80,421.61	
Uncategorized Revenue		250,000.00	-250,000.00	
Total Income	**$1,935,518.88**	**$6,755,340.46**	**$ -4,819,821.58**	**28.65 %**
GROSS PROFIT	**$1,935,518.88**	**$6,755,340.46**	**$ -4,819,821.58**	**28.65 %**
Expenses				
1000 Certificated Salaries				
1100 Teachers Salaries	503,889.58	1,539,035.00	-1,035,145.42	32.74 %
1101 Teacher - Stipends	3,201.74	20,496.00	-17,294.26	15.62 %
1102 Reading Specialist	21,115.36	63,346.41	-42,231.05	33.33 %
1103 Teacher - Substitute Pay	3,026.32	19,600.00	-16,573.68	15.44 %
1105 Math Intervention Specialist	24,659.48	64,032.00	-39,372.52	38.51 %
Total 1100 Teachers Salaries	**555,892.48**	**1,706,509.41**	**-1,150,616.93**	**32.57 %**
1200 School Nurse	3,900.96	11,703.00	-7,802.04	33.33 %
1300 Certificated Admin Salaries	77,496.13	220,880.00	-143,383.87	35.09 %
1930 Certificated General Education Counselor	11,181.18	63,360.00	-52,178.82	17.65 %
Total 1000 Certificated Salaries	**648,470.75**	**2,002,452.41**	**-1,353,981.66**	**32.38 %**
2000 Classified Salaries				
2100 Classified - Instructional Aide	46,237.79	178,598.00	-132,360.21	25.89 %
2103 Classified - Paraprofessional	35,723.34	107,982.00	-72,258.66	33.08 %
2200 Classified - Art/Movement/Music	54,200.10	122,508.00	-68,307.90	44.24 %
2201 Classified - Custodian		141,358.00	-141,358.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
2203 Classified - Electives	10,709.26	51,042.00	-40,332.74	20.98 %
2300 Classified - Admin Salaries	34,590.24	92,241.00	-57,650.76	37.50 %
2400 Classified - Clerical & Office	143,253.84	434,501.00	-291,247.16	32.97 %
2401 Classified - Development	21,541.95	53,190.00	-31,648.05	40.50 %
2600 Classified Stipends	3,000.00	13,000.00	-10,000.00	23.08 %
2900 Classified - Other Salaries	3,164.54		3,164.54	
2905 Classified - Afterschool Care	36,432.33	121,461.00	-85,028.67	30.00 %
2928 Classified - Food Services Coordinator	29,037.26	87,120.00	-58,082.74	33.33 %
2930 Classified - Facilities Wages	99,039.95	122,090.00	-23,050.05	81.12 %
2935 Classified - Substitutes	603.94	8,000.00	-7,396.06	7.55 %
2935-01 Classified - Elective Substitutes	187.50		187.50	
2935-02 Aide Substitutes	255.00	8,148.00	-7,893.00	3.13 %
2935-03 Paraprofessional Substitutes		2,858.00	-2,858.00	
2935-04 Classified - Aftercare Substitutes	15.00	1,800.00	-1,785.00	0.83 %
2935-05 Office Substitutes	174.00	2,400.00	-2,226.00	7.25 %
2935-06 Facilities Substitutes		3,000.00	-3,000.00	
Total 2935 Classified - Substitutes	**1,235.44**	**26,206.00**	**-24,970.56**	**4.71 %**
Total 2000 Classified Salaries	**518,166.04**	**1,551,297.00**	**-1,033,130.96**	**33.40 %**
3000 Employee Benefits				
3100 ER - STRS	108,798.67	354,008.55	-245,209.88	30.73 %
3300 ER - OASDI	30,919.54	89,149.02	-58,229.48	34.68 %
3301 ER - Medicare	14,810.89	51,187.00	-36,376.11	28.93 %
3400 ER - Health & Welfare Benefits	116,116.01	444,332.50	-328,216.49	26.13 %
3500 ER - SUI	588.99	17,650.70	-17,061.71	3.34 %
3600 EE Benefits - Workers Comp	14,843.49	43,208.89	-28,365.40	34.35 %
3700 EE Benefits - 403b Retirement	6,193.42	21,711.00	-15,517.58	28.53 %
Total 3000 Employee Benefits	**292,271.01**	**1,021,247.66**	**-728,976.65**	**28.62 %**
4000 Books & Supplies				
4100 Approved Textbooks & Core Curricula Materials		500.00	-500.00	
4101 Math Curriculum	1,121.62	3,000.00	-1,878.38	37.39 %
4102 LA Curriculum	8,479.05	7,483.94	995.11	113.30 %
4103 Science Curriculum	1,200.00	1,500.00	-300.00	80.00 %
4104 Social Studies Curriculum	676.32	2,750.00	-2,073.68	24.59 %
Total 4100 Approved Textbooks & Core Curricula Materials	**11,476.99**	**15,233.94**	**-3,756.95**	**75.34 %**
4300 Materials & Supplies	115.00	2,000.00	-1,885.00	5.75 %
4315 Custodial Supplies	12,277.08	16,000.00	-3,722.92	76.73 %
4325 Science Supplies				
4325-25 Science Supplies - Middle School	323.79	2,000.00	-1,676.21	16.19 %
Total 4325 Science Supplies	**323.79**	**2,000.00**	**-1,676.21**	**16.19 %**
4326 Art & Music Supplies				
4326-09 Main Lesson Music Supplies	2,600.83	3,500.00	-899.17	74.31 %
4326-20 Main Lesson Art Supplies	4,042.67	12,000.00	-7,957.33	33.69 %
4326-24 Music Electives Supplies	127.58	5,400.00	-5,272.42	2.36 %
4326-30 Industrial Arts Program	27.52	450.00	-422.48	6.12 %
Total 4326 Art & Music Supplies	**6,798.60**	**21,350.00**	**-14,551.40**	**31.84 %**
4330 Office Supplies	4,950.12	16,300.00	-11,349.88	30.37 %
4335 Movement Supplies	1,098.81	2,000.00	-901.19	54.94 %
4340 Professional Development Supplies	939.88	1,666.00	-726.12	56.42 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4345 Director's Incentives		1,000.00	-1,000.00	
4346 Teacher Supplies	13,111.48	13,825.00	-713.52	94.84 %
4346-01 1st Grade Supplies - Danielle	304.74	400.00	-95.26	76.19 %
4346-02 2nd Grade Supplies - Hayley	186.41	400.00	-213.59	46.60 %
4346-03 3rd Grade Supplies - Maria		400.00	-400.00	
4346-04 4th Grade Supplies - Carrie	258.87	400.00	-141.13	64.72 %
4346-05 5th Grade Supplies - Danielle	48.01	400.00	-351.99	12.00 %
4346-06 6th Grade Supplies - Devin		500.00	-500.00	
4346-07 7th Grade Supplies - Audra		500.00	-500.00	
4346-08 8th Grade Supplies - Emily	394.28	500.00	-105.72	78.86 %
4346-10 Kindergarten Supplies - Rachel	153.42	400.00	-246.58	38.36 %
4346-11 1st Grade Supplies - Mary Lou		400.00	-400.00	
4346-12 2nd Grade Supplies - Brittani		400.00	-400.00	
4346-13 3rd Grade Supplies - Carrie	223.66	400.00	-176.34	55.92 %
4346-14 4th Grade Supplies - Lori	427.18	400.00	27.18	106.80 %
4346-16 6th Grade Supplies - Justin	323.56	500.00	-176.44	64.71 %
4346-17 7th Grade Supplies - Ron		500.00	-500.00	
4346-18 8th Grade Supplies - Lisa	96.74	500.00	-403.26	19.35 %
4346-19 TK Supplies - Nicole	394.84	400.00	-5.16	98.71 %
4346-20 Kindergarten Supplies - Shannon	329.15	400.00	-70.85	82.29 %
4346-21 Reading Specialist Supplies - Katie	70.15	400.00	-329.85	17.54 %
4346-22 Special Ed Supplies				
4346-26 SPED Supplies - Lidiya		500.00	-500.00	
4346-27 SPED Supplies - Irene	407.29	500.00	-92.71	81.46 %
4346-28 SPED Supplies - Erika		500.00	-500.00	
4346-29 SPED Supplies - Ania		500.00	-500.00	
4346-30 SPED Supplies - Scott		500.00	-500.00	
4346-31 SPED Supplies - Jenn McKim	280.57	500.00	-219.43	56.11 %
Total 4346-22 Special Ed Supplies	**687.86**	**3,000.00**	**-2,312.14**	**22.93 %**
4346-23 RavenWolf AFS Program	1,840.15	6,500.00	-4,659.85	28.31 %
4346-24 5th Grade Supplies - Jeff	327.26	400.00	-72.74	81.82 %
4346-25 Math Specialist Supplies - Nancy	225.89	900.00	-674.11	25.10 %
4346-32 TK Supplies - Shannon	253.66	400.00	-146.34	63.42 %
Total 4346 Teacher Supplies	**19,657.31**	**33,225.00**	**-13,567.69**	**59.16 %**
4351 Yearbook		1,000.00	-1,000.00	
4352 Maintenance Supplies	19,981.42	22,969.00	-2,987.58	86.99 %
4353 Safety & Emergency Supplies	4,210.87	5,500.00	-1,289.13	76.56 %
4355 Graduation	7.41	1,000.00	-992.59	0.74 %
4356 AGC Supplies		1,300.00	-1,300.00	
4357 Fundraising Supplies		500.00	-500.00	
4357-01 Read a Thon supplies		500.00	-500.00	
4357-02 8th Grade Graduation		500.00	-500.00	
Total 4357 Fundraising Supplies		**1,500.00**	**-1,500.00**	
4358 Free Money Supplies		50.00	-50.00	
4359 Jogathon Supplies		200.00	-200.00	
4363 Leadership		1,000.00	-1,000.00	
4364 Playground	792.46	2,000.00	-1,207.54	39.62 %
4368 Positive Discipline Supplies	58.90	4,000.00	-3,941.10	1.47 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 4300 Materials & Supplies	**71,211.65**	**136,060.00**	**-64,848.35**	**52.34 %**
4400 Noncapitalized Equipment	9,243.75		9,243.75	
4410 Classroom Furniture, Equipment & Supplies	18,736.41	29,714.87	-10,978.46	63.05 %
4420 Computers (individual items less than $5k)	54,607.49	66,430.00	-11,822.51	82.20 %
4430 Non Classroom Related Furniture, Equipment & Supplies	16,961.14	17,100.00	-138.86	99.19 %
Total 4400 Noncapitalized Equipment	**99,548.79**	**113,244.87**	**-13,696.08**	**87.91 %**
4700 Child Nutrition Program	52,120.50	133,000.00	-80,879.50	39.19 %
4710 All Other Food	989.64	3,000.00	-2,010.36	32.99 %
4720 Cafeteria Supplies	6,919.08	5,000.00	1,919.08	138.38 %
Total 4700 Child Nutrition Program	**60,029.22**	**141,000.00**	**-80,970.78**	**42.57 %**
Total 4000 Books & Supplies	**242,266.65**	**405,538.81**	**-163,272.16**	**59.74 %**
5000 Services & Other Operating Expenses				
5100 Subagreements for Services	280,409.28	632,272.00	-351,862.72	44.35 %
5200 Travel & Conferences				
5210 Conference Fees	23,862.50	34,257.00	-10,394.50	69.66 %
5215 Travel - Mileage, Parking, Tolls		316.00	-316.00	
5225 Travel - Meals & Entertainment		500.00	-500.00	
Total 5200 Travel & Conferences	**23,862.50**	**35,073.00**	**-11,210.50**	**68.04 %**
5300 Dues & Memberships	10,210.00	10,851.00	-641.00	94.09 %
5305 Dues & Membership - Professional		200.00	-200.00	
5310 Subscriptions	42,255.40	46,633.00	-4,377.60	90.61 %
Total 5300 Dues & Memberships	**52,465.40**	**57,684.00**	**-5,218.60**	**90.95 %**
5400 General Liability Insurance	61,750.00	68,702.00	-6,952.00	89.88 %
5500 Operations & Housekeeping				
5510 Utilities - Gas and Electric				
5510-03 Bldg #3	20,283.88	41,000.00	-20,716.12	49.47 %
5510-08 Bldg #8	17,485.87	41,000.00	-23,514.13	42.65 %
5510-09 Bldg #9	16,697.26	39,500.00	-22,802.74	42.27 %
Total 5510 Utilities - Gas and Electric	**54,467.01**	**121,500.00**	**-67,032.99**	**44.83 %**
5525 Utilities - Waste	4,332.83	13,140.00	-8,807.17	32.97 %
Total 5500 Operations & Housekeeping	**58,799.84**	**134,640.00**	**-75,840.16**	**43.67 %**
5600 Rentals, Leases, & Repairs		61,996.00	-61,996.00	
5605 Equipment Leases	6,297.04	11,604.00	-5,306.96	54.27 %
5610 Rent	252,498.00	605,995.00	-353,497.00	41.67 %
5615 Building	87,275.14	38,658.00	48,617.14	225.76 %
5617 Repairs and Maintenance	5,377.68	8,500.00	-3,122.32	63.27 %
5617-24 Music Electives Services		2,000.00	-2,000.00	
Total 5617 Repairs and Maintenance	**5,377.68**	**10,500.00**	**-5,122.32**	**51.22 %**
5618 Auto	6,112.35	2,000.00	4,112.35	305.62 %
5618-01 Gas	407.11	1,000.00	-592.89	40.71 %
Total 5618 Auto	**6,519.46**	**3,000.00**	**3,519.46**	**217.32 %**
5631 Other Rentals, Leases and Repairs 1	9,737.02	17,613.00	-7,875.98	55.28 %
Total 5600 Rentals, Leases, & Repairs	**367,704.34**	**749,366.00**	**-381,661.66**	**49.07 %**
5800 Services & Other Operating Expenses - Other	670.00	640.00	30.00	104.69 %
5803 Accounting Fees	9,184.64	8,800.00	384.64	104.37 %
5805 Administrative Fees	2,156.65		2,156.65	
5806 Assemblies	100.00	2,800.00	-2,700.00	3.57 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5809 Banking Fees	1,897.33	8,200.00	-6,302.67	23.14 %
5810 Merchant Service Fees	2,541.10		2,541.10	
5812 Business Services		1,600.00	-1,600.00	
5815 Consultants - Instructional		5,000.00	-5,000.00	
5820 Consultants - Non Instructional	1,818.75	11,350.00	-9,531.25	16.02 %
5824 District Oversight Fees		39,411.00	-39,411.00	
5826 Director's Contingency		1,000.00	-1,000.00	
5829 Enrichment Programs	856.00	8,880.00	-8,024.00	9.64 %
5830 Field Trips Expenses		29,000.00	-29,000.00	
5830-35 TK Field Studies	260.00		260.00	
5830-38 2nd Grade Field Studies	125.00		125.00	
5830-39 3rd Grade Field Studies	5,527.90		5,527.90	
5830-40 4th Grade Field Studies	2,240.00		2,240.00	
5830-41 5th Grade Field Studies	81.50		81.50	
5830-42 6th Grade Field Studies	2,680.00		2,680.00	
5830-44 8th Grade Field Studies	968.00		968.00	
Total 5830 Field Trips Expenses	**11,882.40**	**29,000.00**	**-17,117.60**	**40.97 %**
5833 Fines and Penalties		500.00	-500.00	
5836 Fingerprinting	1,180.00	1,500.00	-320.00	78.67 %
5839 Fundraising Expenses				
5839-70 AGC Services	2,570.58	2,000.00	570.58	128.53 %
5839-71 AMOT Services		500.00	-500.00	
Total 5839 Fundraising Expenses	**2,570.58**	**2,500.00**	**70.58**	**102.82 %**
5841 Party Expenses	270.00	400.00	-130.00	67.50 %
5845 Legal Fees	3,752.27	5,000.00	-1,247.73	75.05 %
5848 Permits & Other Fees	2,206.76	1,097.00	1,109.76	201.16 %
5851 Marketing & Student Recruiting	479.04	7,100.00	-6,620.96	6.75 %
5854 Erate Services	21,895.30	25,507.00	-3,611.70	85.84 %
5857 Payroll Fees	5,869.75	13,800.00	-7,930.25	42.53 %
5860 Printing & Reproduction	6,149.29	4,500.00	1,649.29	136.65 %
5863 Professional Development	149.00		149.00	
5874 Afterschool Sports Services	280.00	500.00	-220.00	56.00 %
5875 Staff Recruiting	40.00	1,000.00	-960.00	4.00 %
5877 Student Activities				
5877-55 8th Grade Graduation		1,800.00	-1,800.00	
5877-86 3/4/5 Performances		1,000.00	-1,000.00	
5877-87 Artistic Showcase services		4,900.00	-4,900.00	
5877-88 Yearbook services		900.00	-900.00	
Total 5877 Student Activities		**8,600.00**	**-8,600.00**	
5881 Student Information System	5,231.00	11,545.00	-6,314.00	45.31 %
5887 Technology Services	200.00	2,500.00	-2,300.00	8.00 %
Total 5800 Services & Other Operating Expenses - Other	**81,379.86**	**202,730.00**	**-121,350.14**	**40.14 %**
5900 Communications				
5910 Communications - Internet / Website Fees	4,894.46	17,500.00	-12,605.54	27.97 %
5915 Postage and Delivery	1,495.95	2,925.00	-1,429.05	51.14 %
Total 5900 Communications	**6,390.41**	**20,425.00**	**-14,034.59**	**31.29 %**
Total 5000 Services & Other Operating Expenses	**932,761.63**	**1,900,892.00**	**-968,130.37**	**49.07 %**
7000 Other Outflows				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
7438 Long term debt - Interest Land				
7438-01 Long term debt - Interest Construction	16.82		16.82	
Total 7438 Long term debt - Interest Land	**16.82**		**16.82**	
Total 7000 Other Outflows	**16.82**		**16.82**	
Unapplied Cash Bill Payment Expenditure	0.00		0.00	
Total Expenses	**$2,633,952.90**	**$6,881,427.88**	**$ -4,247,474.98**	**38.28 %**
NET OPERATING INCOME	**$ -698,434.02**	**$ -126,087.42**	**$ -572,346.60**	**553.93 %**
NET INCOME	**$ -698,434.02**	**$ -126,087.42**	**$ -572,346.60**	**553.93 %**

NEVADA CITY SCHOOL OF THE ARTS
CASH FLOW REPORT 2021-22

Date that actuals are posted thru…. 11/11/21

PRIOR YEAR ESTIMATED ACTUALS Descriptions	2021-22	Current or Actuals 2021-22	Original Budget 2021-22	July	August	September	October	November	December	January	February	March	April	May	June	Total Jul-Jun	2021-22 Accrual	Other Adjustments Explain	Cash & Accrual Total	Diff. s/b $0
Beginning Cash Balance		385,628	385,628	385,628	337,610	363,338	230,136	337,724	93,325	5,355	684,833	648,377	542,799	129,337	219,501	385,628	0	0	385,628	
RECEIPTS																				
State Aid (Apportionment)	8000-8019	2,690,696	2,983,179	0	90,017	90,017	352,946	162,031	162,031	352,945	164,436	164,391	165,661	164,436	747,436	2,616,349	74,347	0	2,690,696	-
RL Trf & PERS RLR	8080-8099	997,973	957,949	0	0	0	220,408	51,085	145,082	0	101,060	0	0	327,718	139,716	985,069	12,904	0	997,973	-
Total 8010-8099	**8000-8099**	3,688,669	3,941,128	0	90,017	90,017	573,354	213,116	307,113	352,945	265,496	164,391	165,661	492,154	887,152	3,601,418	87,251	0	3,688,669	-
Federal Revenues	8100-8299	1,323,071	1,361,682	29,135	0	44,188	5,820	73,155	65,576	296,901	50,205	249,000	19,000	60,292	21,400	914,673	408,398	0	1,323,071	-
Other State Rev.	8300-8599	971,691	838,602	1,111	13,579	13,607	24,931	33,173	84,435	398,602	56,517	28,912	52,281	169,311	28,912	905,373	66,317	0	971,691	-
Other Local Rev.	8600-8899	521,910	483,143	22,778	18,238	48,470	86,397	108,819	30,612	31,890	35,652	29,189	30,040	47,026	29,387	518,498	3,412	0	521,910	-
Sources	8931-8979	250,000	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250,000	0	-
Contributions	8980-8999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-
TOTAL REVENUE		6,755,340	6,874,554	53,024	121,834	196,281	690,502	428,264	487,736	1,080,338	407,871	471,493	266,982	768,784	966,851	5,939,961	565,379	250,000	6,505,340	-
DISBURSEMENTS																				
Cert Salaries	1000-1999	2,002,453	1,870,586	9,905	100,362	174,695	178,867	184,642	170,958	170,958	170,958	170,958	170,958	170,958	170,958	1,845,178	157,275	0	2,002,453	-
Classified Salaries	2000-2999	1,527,684	1,497,271	35,963	81,743	128,595	133,326	138,539	127,562	127,562	127,562	127,562	127,562	127,562	127,562	1,411,099	116,585	0	1,527,684	-
Empl Benefits	3000-3999	1,021,248	1,013,430	18,463	52,622	74,146	73,753	73,430	89,140	89,140	89,140	89,140	89,140	89,140	89,140	916,397	104,851	0	1,021,248	-
Supplies	4000-4999	413,602	346,266	55,007	50,292	41,085	40,542	35,000	25,186	25,186	25,186	25,186	25,186	25,186	25,186	398,229	15,373	0	413,602	-
Services	5000-5999	1,867,316	1,843,848	201,734	137,715	171,194	180,171	100,000	130,722	130,722	130,722	130,722	130,722	130,722	130,722	1,705,871	161,445	0	1,867,316	-
Total Books, Supp	**4000-5999**	2,280,918	2,190,114	256,740	188,007	212,279	220,713	135,000	155,909	155,909	155,909	155,909	155,909	155,909	155,909	2,104,100	176,818	0	2,280,918	-
Depreciation Exp	6000-6999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-
Debt Service (Loan Interest)	7400-7499	0	0	0	0	5	6	6	0	0	0	0	0	0	0	17	(17)	0	0	-
Total 7000-7499	**8290**	0	0	0	0	5	6	6	0	0	0	0	0	0	0	17	(17)	0	0	-
Unapplied Cash Bill Payment		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-
Interfund Transfers Out	7600-7629	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-
TOTAL EXPENDITURES		6,832,303	6,571,401	321,072	422,734	589,720	606,665	531,617	543,569	543,569	543,569	543,569	543,569	543,569	543,569	6,276,792	555,511	0	6,832,303	-
NET OPERATING REVENUE		(76,963)	303,153	(268,048)	(300,900)	(393,438)	83,837	(103,353)	(55,833)	536,769	(135,698)	(72,076)	(276,587)	225,215	423,282	(336,831)	9,868	250,000	(326,963)	-
In-Kind Contribution Revenue	8805	0	0												0	0	0	0		
In house Contribution Revenue	8980	0	0													0	0	0		
		(76,963)	303,153	(268,048)	(300,900)	(393,438)	83,837	(103,353)	(55,833)	536,769	(135,698)	(72,076)	(276,587)	225,215	423,282	(336,831)	9,868	250,000	(326,963)	-
Adjust to reconcile Net Revenue to Net Cash Provided by operations:																0	0	0	0	
Total Adjustments to reconcile		(90,132)	786,625	237,869	326,735	247,779	24,377	(140,420)	(31,510)	143,334	99,868	(32,876)	(136,249)	(134,424)	179,482	783,965	(874,097)	0	(90,132)	-
NET CASH AFTER OPERATING ACTIVITIES		(167,094)	1,089,778	(30,179)	25,835	(145,660)	108,214	(243,773)	(87,343)	680,103	(35,830)	(104,952)	(412,836)	90,790	602,765	447,134	(864,229)	250,000	(417,094)	-
Investing Activities																				
NET CASH PROVIDED BY INVESTING ACTIVIES		0	0	(17,213)	(981)	0	0	0	0	0	0	0	0	0	0	(18,194)	0	18,194	(18,194)	-
Financing Activities																				
NET CASH PROVIDED BY FINANCING ACTIVIES		(66,345)	(66,000)	(626)	874	12,457	(626)	(626)	(626)	(626)	(626)	(626)	(626)	(626)	(626)	7,072	(73,418)	0	(66,345)	-
NET CASH INC/DEC		(233,440)	1,023,778	(48,018)	25,728	(133,202)	107,588	(244,399)	(87,969)	679,477	(36,456)	(105,578)	(413,462)	90,164	602,139	436,012	(937,646)	268,194	(501,634)	-
ENDING CASH BALANCE		*152,188*	*1,409,406*	337,610	*363,338*	*230,136*	*337,724*	*93,325*	*5,355*	*684,833*	*648,377*	*542,799*	*129,337*	*219,501*	*821,640*	*821,640*	*(937,646)*	*268,194*	*(116,006)*	-

Prepared by: _____ Date: _____ Reviewed by: _____ Date: _____

~Cash | Cash & Accrual

G:\Shared drives\Business Office\Budgets & Accounting\budget\2021-22\2nd Interim\21 22 2nd Interim Cash Flow

Raven Springs LLC

Statement of Activity

July 1 - December 13, 2021

	TOTAL
Revenue	
8650 Leases & Rentals	
8650-01 Building 1	12,936.00
8650-04 Pratschner Lease	1,500.00
8650-05 Building 5	29,664.00
8650-06 Building 6	22,248.00
8650-11 Cell Tower Lease	6,084.45
8650-12 Building 12	4,800.00
8650-9B Building 9 - Suite B	2,453.87
8650-9C Curious Forge Lease	12,213.36
8650-9D Building 9 - Suite D	360.00
8650-9E Building 9 Suite E	1,000.00
8650-9S Cosmic Shark Lease	2,160.00
8650-9T Building 9 - Storage	3,090.00
8650-9W Building 9 - Suite 225	758.10
8650-9Z Building 9 - Suite 215	900.00
8650-NC NCSOTA Lease	252,498.00
Total 8650 Leases & Rentals	**352,665.78**
Unapplied Cash Payment Income	-991.00
Total Revenue	**$351,674.78**
GROSS PROFIT	**$351,674.78**
Expenditures	
4000 Business Supplies & Materials	
4300 Supplies & Materials	
4352 Maintenance Supplies	2,153.48
4352-01 Water Treatment Supplies	3,530.57
Total 4352 Maintenance Supplies	**5,684.05**
Total 4300 Supplies & Materials	**5,684.05**
Total 4000 Business Supplies & Materials	**5,684.05**
5000 Services & Other Operating Expenses	
5500 Operations & Housekeeping	
5510 Utilities - Gas & Electric	
5510-04 Bldg #4	1,567.60
5510-07 Bldg #7	1,225.07
5510-09 Bldg #9	15,128.62
5510-10 Bldg #10	239.82
5510-11 Bldg #11	4,697.51
5510-14 Bldg #14	1,195.05

Raven Springs LLC

Statement of Activity

July 1 - December 13, 2021

	TOTAL
Total 5510 Utilities - Gas & Electric	**24,053.67**
5515 Landscaping	23,575.00
5530 Utilities - Water	10,759.55
Total 5500 Operations & Housekeeping	**58,388.22**
5600 Rentals, Leases & Repairs	
5615 Repairs & Maintenance - Building	29,176.23
5618 Repairs & Maintenance - Auto	132.00
5618-01 Property Vehicles - Gas	3,210.95
Total 5600 Rentals, Leases & Repairs	**32,519.18**
5800 Other Services & Operating Expenses	65,577.90
5804 Property Taxes	15,607.44
5809 Bank Charges & Fees	7,604.21
5848 Licenses & Other Fees	1,851.48
Total 5800 Other Services & Operating Expenses	**90,641.03**
5910 Utilities - Phone/Internet	5,933.11
5910-01 Bldg #1	-801.46
5910-02 Bldg #2	43.76
5910-03 Bldg #3	87.35
5910-04 Bldg #4	118.77
5910-05 Bldg #5	29.60
5910-06 Bldg #6	47.84
5910-07 Bldg #7	250.29
5910-08 Bldg #8	117.17
5910-09 Bldg #9	-1,827.58
5910-10 Bldg #10	81.72
5910-15 Bldg #15	29.60
Total 5910 Utilities - Phone/Internet	**4,110.17**
Total 5000 Services & Other Operating Expenses	**185,658.60**
7438 Debt Service	
7438-01 Interest for land	30,108.44
7438-02 Interest for Construction Loan	5,163.60
Total 7438 Debt Service	**35,272.04**
QuickBooks Payments Fees	134.31
Unapplied Cash Bill Payment Expense	0.00
Total Expenditures	**$226,749.00**
NET OPERATING REVENUE	**$124,925.78**
NET REVENUE	**$124,925.78**

Raven Springs LLC

Statement of Financial Position

As of December 13, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
9121-65 Cash in Bank - Raven Springs - General Checking - 5165	342,945.46
9122-45 Raven Springs - CIP Checking	536,939.90
Total Bank Accounts	**$879,885.36**
Other Current Assets	
9140 Undeposited Funds	0.00
Total Other Current Assets	**$0.00**
Total Current Assets	**$879,885.36**
Fixed Assets	
9400 Capital Assets	
9410 Land	1,335,647.11
9425 Accumulated Depreciation - Land	-39,595.00
9430 Buildings & Improvements	3,396,558.24
9435 Accumulated Depreciation - Buildings	-203,653.15
9440 Machinery & Equipment	4,509.00
9445 Accumulated Depreciation - Equipment	-1,061.00
Total 9400 Capital Assets	**4,492,405.20**
9450 Construction in Progress	14,490.00
Total Fixed Assets	**$4,506,895.20**
TOTAL ASSETS	**$5,386,780.56**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
9501 Accrued Accounts Payable	-26,042.39
9650 Deferred Revenue	0.00
Total Other Current Liabilities	**$ -26,042.39**
Total Current Liabilities	**$ -26,042.39**
Long-Term Liabilities	
9670 Lease Deposits	14,840.00
9671 Tri Counties Property Loan	0.00
9672 Tri Counties Construction Loan	0.00
9673 Tri Counties Refi Property Loan - 84560	2,160,002.53
9673-01 Debit Issue Costs	6,643.46
Total 9673 Tri Counties Refi Property Loan - 84560	**2,166,645.99**
9676 Kubota Parts Loan	-4,615.60
Total Long-Term Liabilities	**$2,176,870.39**
Total Liabilities	**$2,150,828.00**
Equity	
Retained Earnings	3,111,026.78
Net Revenue	124,925.78
Total Equity	**$3,235,952.56**
TOTAL LIABILITIES AND EQUITY	**$5,386,780.56**

Raven Springs LLC

Statement of Cash Flows

July 1 - December 13, 2021

	JUL 2021	AUG 2021	SEP 2021	OCT 2021	NOV 2021	DEC 1-13, 2021	TOTAL
OPERATING ACTIVITIES							
Net Revenue	15,729.34	19,047.58	39,587.46	28,887.13	14,099.26	62,022.15	$179,372.92
Adjustments to reconcile Net Revenue to Net Cash provided by operations:							$0.00
Accounts Receivable (A/R)	2,177.27	-2,321.00	1,884.58	501.00	-2,548.85	-51,184.60	$ -51,491.60
9500 Accounts Payable (A/P)	4,931.01	-18,466.39	-41,892.95	-9,012.26	25,469.64	-26,450.64	$ -65,421.59
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**7,108.28**	**-20,787.39**	**-40,008.37**	**-8,511.26**	**22,920.79**	**-77,635.24**	**$ -116,913.19**
Net cash provided by operating activities	**$22,837.62**	**$ -1,739.81**	**$ -420.91**	**$20,375.87**	**$37,020.05**	**$ -15,613.09**	**$62,459.73**
INVESTING ACTIVITIES							
9450 Construction in Progress	-1,000.00		-13,490.00				$ -14,490.00
Net cash provided by investing activities	**$ -1,000.00**	**$0.00**	**$ -13,490.00**	**$0.00**	**$0.00**	**$0.00**	**$ -14,490.00**
FINANCING ACTIVITIES							
9670 Lease Deposits	-100.00	-200.00	100.00	-550.00			$ -750.00
9671 Tri Counties Property Loan	-3,790.66	-1,008,887.72					$ -1,012,678.38
9672 Tri Counties Construction Loan	-2,291.56	-640,425.29					$ -642,716.85
9673 Tri Counties Refi Property Loan - 84560		1,644,185.09	536,939.90	-15,743.60	-5,378.86		$2,160,002.53
9673-01 Tri Counties Refi Property Loan - 84560:Debit Issue Costs		6,643.46					$6,643.46
9676 Kubota Parts Loan	-1,153.90	-576.95	-576.95	-576.95		-576.95	$ -3,461.70
Net cash provided by financing activities	**$ -7,336.12**	**$738.59**	**$536,462.95**	**$ -16,870.55**	**$ -5,378.86**	**$ -576.95**	**$507,039.06**
NET CASH INCREASE FOR PERIOD	**$14,501.50**	**$ -1,001.22**	**$522,552.04**	**$3,505.32**	**$31,641.19**	**$ -16,190.04**	**$555,008.79**

Nevada City School of the Arts

Resource Concern: Approx. 31 acres of scotch broom that sprouted after Lobo Fire (October 2017). No herbicide use allowed and there are concerns with animal grazing due to water contamination and with electric fence.

Short Term Scotch Broom Control Options (1-3 years): Expect the level of control work to be intensive for the first several years due to broom seed bank, soil disturbance that occurs when pulling or digging, and regrowth of cut plants. Using a combination of methods may be required.

Manual labor/hand removal

- If plants are still small, hand pull or use a "weed wrench" to pull them from the soil. Weed wrench is available for use from UC Cooperative Extension offices. This is the most effective technique, but easily overwhelming if a large area. Pulling disturbs the soil and creates ideal conditions for broom seed germination so sites will need to be carefully monitored for new sprouts.
- Cut off larger plants at the base if they are too large to hand pull. Monitor for regrowth and cut again if necessary. Pulling larger plants will disturb the soil and stimulate more seed germination. Do this well before fall rains to make sure plants are stressed (June - August). If this is done in the winter, there is a better chance of the plants resprouting.
- Target bigger plants first. Resprouting plants will flower and make seed during the first year. If plants are growing from seed, it will take 3 years to flower and create seed.

Propane torch

- Another method for young sprouts is to scorch broom seedlings (in spring when still wet and new growth emerges). This may need to be done multiple times in a season but can be effective method when herbicide is not an option.

Mechanical

- Using a mower, masticator, weed eater, small chainsaw, or reciprocating saw can be effective on plants with stems larger than 2 inches, repeatedly during the year and for multiple years. When treated mechanically, broom will resprout from the cut stump, therefore the multi-year treatment keeps knocking it back. Technique should be avoided when seed pods are ripe, to reduce seed spread. Late summer cutting after the broom has gone to seed can exhaust root reserves and decrease re-sprouting.

Biological Control

- Broom gall mite might already be widespread in the area. The mites cause galls, small abnormal growths on the plant's buds, to form during feeding, greatly reducing Scotch broom's ability to grow and reproduce. It will take a couple of years to get established on plants. Branches will die back, and plants will eventually die after several years.

Mulching

- This technique can help if there is broom seed in the soil but requires 3-5" of straw (certified weed-free) to cover the ground (1-2" is not deep enough!). Apply winter or spring (before seedlings are over an inch tall) to help prevent broom seedling emergence.

Commented [Ma1]: I have done this. It is VERY time consuming. But it is effective

Commented [Ma2]: I know farmers who do this on a regular basis.

Commented [Ma3]: This combined with fire is quite effective.

Commented [Ma4]: They are having good success with this method in New Zealand.

Smother crop

- Another option is to use a competitive smother crop/cover crop. Seed the treated area heavily with grasses and forbs to shade out Scotch broom seedlings. Shade makes broom grow more slowly, so competitive plantings will improve long term management of broom populations.
- Using a smother crop for the first year or two to help keep the broom at bay and suppress any other weeds that might be coming up.
- Cool season species: cereal rye, triticale, oats, mustard, and/or Daikon radish; Warm season species (depending on irrigation): sudangrass, Japanese millet, proso millet, buckwheat). See attached list for other seed mix options.

Long Term Scotch Broom Control Options (3 years or more):

- After the broom is reduced or eradicated, re-vegetate the site with native vegetation (native grasses shrubs & trees/conifers). Open ground, or one with sparse vegetation, is very likely to come back as a weed patch!
- Nurse Crop + Native Grass Mix: seed a nurse crop that will germinate quickly and suppress weeds while giving native species more time to get established.
- Native Mix: seed a native grass mix possibly with some wildflowers. This option will take some diligent maintenance to make sure weeds don't outcompete the natives.

Commented [Ma5]: We would need something in the ground to help with erosion anyway, so this is a good idea also.

References:

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King County Noxious Weed Control Program. 2008. Scotch Broom Best Management Practices. Available: https://www.nwcb.wa.gov/images/weeds/Scotch-Broom-Control_King.pdf

Zouhar, Kris. 2005. Genista monspessulana. In: Fire Effects Information System. U.S. Department of Agriculture, Forest Service, Rocky Mountain Research Station, Fire Sciences Laboratory. Available: https://www.fs.fed.us/database/feis/plants/shrub/genmon/all.html (Accessed 8/18/21).

Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Nevada City School of the Arts	Holly Ann Pettitt Director	director@ncsota.org (530) 273-7736 ext. 1007

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
$134,922	11/18/2021	12/16/2021

EC 41480
(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

(1) Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Provide staff with two additional teacher collaboration days in order to promote teacher self-awareness, self-management, improved teacher attitudes and beliefs, and supporting learning communities for educators. This would include, but is not limited to, collaboration, creating enriching and equitable		$22,000				22,000.00

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
curriculum and content, webinars, workshops, coaching, curriculum planning and standards alignment. This would support teachers to maintain their mental health, stamina, ability to plan relevant and necessary social-emotional curriculum, promote healthy and creative attitudes, and enrich their ability to engage in meaningful classroom experiences.						
Subtotal	**0.00**	**22,000.00**	**0.00**	**0.00**	**0.00**	**22,000.00**

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
In order to improve instruction in literacy - specifically comprehension - we plan to provide teacher training in Lucy Calkins' Reading and Writing Workshops. This training would be offered to staff as a support to improve literacy instruction because it provides teachers with a framework and system that aligns with standards and has the flexibility to integrate cross-curricular subjects and be utilized in a variety of academic and artistic learning domains. This may include, but is not limited to, curriculum instruction workshops, webinars, access to the Teachers' College Professional Learning Communities, coaching on curriculum implementation, and professional collaboration.		$20,000				20,000.00
Subtotal	**0.00**	**20,000.00**	**0.00**	**0.00**	**0.00**	**20,000.00**

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Project Based Learning is a research based and engaging form of learning that fosters independent thinking and allows students to pursue their passion while acquiring the skills necessary to be successful outside of school. This professional learning opportunity would provide teachers with the knowledge and skills to analyze the current curriculum and reorganize the curriculum to engage students in meaningful learning opportunities. The Project Based Learning framework supports collaboration, integration, and authentic learning experiences for students. This may include, but is not limited to, curriculum instruction workshops, webinars, access to the PBL Professional Learning Communities, and coaching on framework implementation.		$20,000	$20,000			40,000.00
Subtotal	**0.00**	**20,000.00**	**20,000.00**	**0.00**	**0.00**	**40,000.00**

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Mental health services have been expanded through other federal program funding.						
Subtotal	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values

diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
We plan to provide teachers with PassageWorks Training that supports teachers in their delivery of social emotional learning and equitable practices in the classroom.		$10,000				10,000.00
Subtotal	**0.00**	**10,000.00**	**0.00**	**0.00**	**0.00**	**10,000.00**

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
A strategy to improve inclusive practices includes providing school staff with a subscription to the Universal Design for Learning Goal Book. This action would provide school staff with a relevant, useful, and effective resource to reference when implementing effective teaching strategies and/or accommodations and modifications for students. This is a resource to teach staff about inclusive and effective teaching practices, learning environments, and learning activities to reach all students.		$20,000				20,000.00
Subtotal	**0.00**	**20,000.00**	**0.00**	**0.00**	**0.00**	**20,000.00**

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Provide administrators training through Courageous Conversations each year to continue the work we have already started in decolonizing our curriculum and creating a more inclusive environment for all students.		$2,922				2,922.00
We will continue to provide funding for diverse literature in all classrooms and curriculum development for our teachers.		$5,000	$5,000	$5,000		15,000.00
Subtotal	**0.00**	**7,922.00**	**5,000.00**	**5,000.00**	**0.00**	**17,922.00**

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Provide Transitional Kindergarten Teachers with additional training to support the expansion and growth of the TK program		$5,000				5,000.00
Subtotal	**0.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	**5,000.00**

Summary of Expenditures

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)	0.00	22,000.00	0.00	0.00	0.00	22,000.00
Subtotal Section (2)	0.00	20,000.00	0.00	0.00	0.00	20,000.00
Subtotal Section (3)	0.00	20,000.00	20,000.00	0.00	0.00	40,000.00
Subtotal Section (4)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (5)	0.00	10,000.00	0.00	0.00	0.00	10,000.00
Subtotal Section (6)	0.00	20,000.00	0.00	0.00	0.00	20,000.00
Subtotal Section (7)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (8)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (9)	0.00	7,922.00	5,000.00	5,000.00	0.00	17,922.00
Subtotal Section (10)	0.00	5,000.00	0.00	0.00	0.00	5,000.00
Totals by year	**0.00**	**104,922.00**	**25,000.00**	**5,000.00**	**0.00**	**134,922.00**

Total planned expenditures by the LEA:
134,922.00

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
    - Teachers;
    - Administrators;
    - Paraprofessional educators;
    - Classified staff.

Nevada City School of the Arts

School Director's Monitoring Report

Executive Limitations Policy: **B6 – Communication to the Board**

Charter Governance Council Meeting: **December 16, 2021**

I report compliance with all parts of this policy.

Unless indicated otherwise all data in this report is for the 12-month period ending December 16, 2021 and is accurate as of that date.
I certify that the information contained in this report and attachments is true.

Signed _____, School Director

B6 - The School Director shall not cause or allow the Board to be uninformed or unsupported in its work.

Interpretation:

In the context of this policy, the School Director is responsible for ensuring that the Board has sufficient information to make Board decisions; logistical and administrative support is dealt with in policy B7 – Board Logistical Support.

Operational Definitions:

a. The Board has fully defined this policy in the sub-policies below. Please look there for further definitions.

Data:

a. See data for each sub-policy.

B6.1 The School Director will not submit monitoring reports that are untimely, inaccurate, or hard to understand.

Interpretation:

The School Director will submit monitoring reports to the Board according to the schedule defined in the Board Annual Calendar. These reports will be written in such a way that the Board can easily determine whether or not the School Director/School is following the policy. Board acceptance of these reports will indicate that the Board agrees the reports are **accurate and understandable.**

Operational Definitions:

a. Compliance will be determined using the Monitoring Summary Table maintained by the Board Secretary for the D4 – Monitoring School Director Performance policy.

Data:

a. See Monitoring Summary Table below.

Policy	Date
A - Ends Report/Strategic Plan	11/18/2021
B-1 – Financial Condition and Activities (1st Interim)	11/19/2020
B-1 – Financial Condition and Activities (2nd Interim)	2/25/2021
B-2 – Planning and Financial Budgeting	6/17/2021
B-3 – Asset Protection	11/18/2021
B-4 – Treatment of Parents and Students	4/2/2/2021
B-5 – Staff Treatment and Compensation	3/18/2021
B-6 – Communication to the Board	12/10/2020
B-7 – Board Logistical Support	12/10/2020
B-8 – Emergency School Director Succession	12/10/2020

B6.2 The School Director shall not report any actual or anticipated noncompliance with any policy of the Board in an untimely manner.

Interpretation:

The School Director is responsible for ensuring compliance with Board policies, as defined by School Director operational interpretations, at all times. The Board will be informed of any actual or anticipated noncompliance items in writing at the first Board meeting following the School Director's awareness of noncompliance.

Operational Definitions:

a. The monthly update report will include notices of anticipated and actual non-compliance as needed.

b. Regular monitoring reports will include notice of actual non-compliance as needed.

c. In the case of a serious actual or anticipated non-compliant issue, the School Director will inform the Board President immediately.

Data:

a. Non-compliance issues noted in monthly updates: None so far

b. Non-compliance issues noted in regular monitoring reports

Date	Report/Section	Reason
10/28/21	Ends A1c	Non Compliance related to Low Enrollment. Our low enrollment is due to losing 75 students throughout last year and at the beginning of this year. We lost students primarily to moving out of the area, vaccinations, and leaving to home school.
11/18/2021	B3.8	Enrollment non-compliant due to COVID/Distance Learning

c. Serious non-compliance issues noted immediately to Board President:

- **None**

B6.3 The School Director shall not allow the Board to be unaware of relevant trends, public events of the school, or internal and external changes which may affect Board policy.

Interpretation:

The School Director is responsible for ensuring that the Board has all the information it needs in order to make good decisions. This information is primarily about long-term, big-picture or high-impact information rather than the day-to-day details. Examples of significant operational changes might include major shifts in enrollment, changes which materially affect staff/students, and community members' perception of the School. The School Director is responsible for providing enough notice of such possible operational changes both to ensure that the Board is informed and so that the Board has time to consider whether to weigh in with changes to Board policy.

Because the typical annual reporting schedule of an executive limitations policy does not always adequately meet the needs of the Board in receiving timely information, the School Director shall provide monthly communications to the Board in the form of an update report.

Operational Definitions:

a. Regular monitoring reports will include historical and/or trend information when that information is available and possibly useful to the board.

b. The School's annual plan (LCAP) or School Director monthly update report will include information about possible significant operational changes in advance of those changes.

c. The School Director will provide a monthly written update report (FYI Report) in support of this B6 policy including:
    1. Relevant financial information.
    2. School level issues that help the board see the big picture.
    3. Public events (activities and gatherings both on and off premises) of a nature that may affect the perception of the School in the community.
    4. Internal and external changes like significant modifications to the normal pattern of school business.
    5. In the case of confidential matters, the School Director will report/counsel on these in Closed Session rather than in the written monthly report.
    6. In those cases when the Board needs to be informed about matters of a more urgent nature, the School Director will contact the Board President or the entire board directly.

Data:

a. Monitoring reports containing historical and/or trend information:

Report	Date
B1—Financial Conditions	11/18/21
B3—Asset Protection	11/18/21

B4—Parents and Students	4/22/21
B5— Staff Treatment	3/12/21

b. Submitted a new LCAP for the 21-24 school years in May of 2021.

c. During the reporting period, the School Director submitted to the Board every month a written communication in support of the B6 policy. These reports included:
   - Financial performance
     - Actual performance compared to the budget.
     - Significant financial trends
   - School level issues (e.g., *legal updates, community concerns)* were reported.
   - Significant changes to the normal pattern of business (e.g., enrollment drop, attendance)
   - Progress toward meeting the Ends Policies
   - Closed Session (confidential) reports:

Meeting Date	Closed Session Topic
4/22/2021	Response to Request for Proposal
5/20/2021	Response to Request for Proposal (RFP) – Directors Salary Compensation Acceptance of the School Director's RFP with amendment. Discussion as to CGC required to approve Finance Manager and Asst SD salary, calendared to June meeting.

B6.4 The School Director will not withhold her opinion if she believes the Board is not in compliance with its own policies on Governance Process and Procedures, particularly in the case of Board behavior that is detrimental to the work relationship between the Board and the School Director.

Interpretation:

The School Director is obligated to inform the board if, in his or her opinion, the board is not acting in accordance with its board policies.

Operational Definitions:

a. The School Director update report included in the monthly Board meeting packet will include, as needed, notes about the School Director's opinion concerning Board behavior.

Data:

a. I have not seen any inappropriate or noteworthy action on the part of the board or individuals, but I do want to remind the board that you operate as a whole, not as separate individuals and as such, cannot speak for the school or guarantee parents that you alone can change something.

B6.5 The School Director shall not deal with the Board in a way that favors or privileges certain Board members over others except when responding to officers or committees duly charged by the Board.

Interpretation:

The School Director is responsible for helping the Board maintain its commitment to holism as expressed in Board policy D1 – Unity of Control. I recognize that only the Board as a whole has any authority, though I can interact with any board member in any way I choose as long as I do not give that board member any decision-making authority and as long as that board member does not receive any benefit that is not accorded to all board members.

Operational Definitions:

a. Compliance determined by board members reporting to the School Director, or board president, who then informs the School Director, of an out of compliance situation.

Data:

a. No out of compliance situations reported.

B6.6 The School Director shall not fail to supply for the Board's consent agenda all decisions delegated to the School Director yet required by law, regulation, or contract to be Board-approved.

Interpretation:

By using a consent agenda, the board "officially performs a ritual approval of actions for which it has already assigned authority to the [School Director]. Thus, the outside authority is obeyed, but governance and management are not compromised." ("Boards Should Have Their Own Voice," pg 140, in *John Carver on Board Leadership*.)

Operational Definitions:

a. Each year, the School Director will provide all school policies for approval by the board, a requirement of law.

b. Other items requiring board approval to satisfy the requirements of banks, insurance carriers, retirement plans, etc., will be presented to the board as needed.

Data:

a. In January, the board's consent agenda will include approval of updated school policies. All policies were reviewed by the appropriate parties (lawyers, county office, nurse, etc.) prior to being submitted for the consent agenda. Copies of these will be presented to the board as part of the meeting packet and the log is placed in their binders.

b. At no other time since the last report did the School Director make a decision that was required by law, regulation, or contract to be board approved.

Nevada City School of the Arts

School Director's Monitoring Report

Executive Limitations Policy: **B-7 Board Logistical Support**

Board of Directors Meeting: **December 16, 2021**

Policy: B7 –Board Logistical Support

Unless indicated otherwise all data in this report is for the 12-month period ending December 12, 2021

I certify that the information contained in this report and attachments is true.

I report compliance on all parts of this policy.

Signed_____, School Director

Attachments: None

B7. The School Director must not allow the Council to have inadequate logistical support.

Interpretation:

The School Director is responsible for providing administrative support to the Board so that directors can focus on their governance role rather than on all the administrative work that keeps any good team functioning. Maintaining support will be the responsibility of the School Director even if further delegation occurs.

Operational Definitions:

a. The Board has fully defined this policy in the sub-policies below. Please look there for further definitions.

Data:

a. See data for each sub-policy.

B7.1 The School Director will not provide the Board with insufficient staff administration to support governance activities and Board communication.

Interpretation:

The School Director is responsible for ensuring that one school employee is designated as a Board Administrator. Though this employee will serve the needs of the board, he or she will always be supervised solely by the School Director and may have other duties beyond board support.

Operational Definitions:

a. One employee will act as Board Administrator.

b. The Board President and Secretary will affirm that administrative support is sufficient.

Data:

a. *Toni Holman* has served as the Board Administrator throughout this reporting period.

b. Results of questionnaire given to Board President and Secretary on December 12, 2021. A "yes" response means that the work was done adequately; a "no" response means the work was not done adequately. Compliance is achieved when both president and secretary answer "yes" to all items.

Board Administrator job duties and responsibilities for "sufficient governance support"	Board Pres	Board Secretary
Administrative support provided to Board President and Secretary on Board related matters (including research and correspondence)	YES	YES
Materials coordinated and disseminated for the Board so it is prepared for meetings and retreats.	YES	YES
Draft meeting minutes provided	YES	YES
Logistics arranged for board meetings, retreats and Annual Meeting	YES	YES
Nominations and election process coordinated as directed.	YES	YES
Board calendar, task lists and other organizing tools maintained as needed	YES	YES
Information located and compiled for Board as requested	YES	YES
Reports and correspondence composed for Board as requested	YES	YES
Board records and archives maintained, including approved minutes, Bylaws and affected documents	YES	YES
Overall performance is supportive of Board activities	YES	YES

B7.2 The School Director will not allow the Board to be without a workable mechanism for official board, officer or committee communications.

Interpretation:

The Board needs both a way to communicate internally (between directors) and externally (between the board and the members and/or community). A "workable mechanism" is easy to use and gets the job done. For internal communications, this policy refers to the distribution of the board meeting packet and a central and easily accessible storage area for those packets. For external communications, it refers to publishing board-approved articles.

Operational Definitions:

a. The monthly board meeting packet will be available 4 days before each board meeting – hard copy at the secretary's desk and online through the board page of the school's website.

b. Past meeting packets are available at the board web page.

c. Board articles will be published in the Director's Note, Canvas, and/or on the website when written or authorized by the board president.

Data:

a. During this reporting period, all meeting packets were available 4 days before each meeting.

b. The board area of the school's Dropbox (moved to Google Drive November 2021) contains meeting packets dated September 8, 2006 (when the board began using electronic documents) through December 16, 2021

c.

Director's Note		**WebSite**	
Date	**Subject**	**Date**	**Subject**
October 4, 2021	Chair writes about "What Does It Mean to be White"	Jan. 13,2021 - Dec. 16, 2021 meetings	Full packets posted on the web-site monthly 72 hours prior to meeting
October 18, 2021	Began providing links to Board Members emails in the Director's Note (Parent Square)		
October 25, 2021	Call for candidates		
October 31, 2021	Call for candidates		

B7. 3 The School Director will not allow Board Members to be without an updated copy of the Policy Register and the Bylaws.

Interpretation:

No further interpretation.

Operational Definitions:

a. New directors will receive a board notebook containing a paper copy of the current Policy Register and Bylaws before their first official board meeting. Due to change in

b. All directors will receive a paper copy of any revised policies in the next meeting packet following approval of the revision.

c. The most current Policy Register and Bylaws will be posted on the co-op website.

Data:

a. and b Directors who joined the board this year

Director	1st official meeting	Date of receipt of board notebook
Qayyumma Didomenico	2/25/21 (absent)	1/15/21 (Digital copy stored in Google Drive)
Andrew Todd	8/13/21	5/28/21 (Digital copy stored in Google Drive)

b. Updated policies provided in meeting packets

Policy	Revision Date
Independent Study, Code of Conduct, Purchasing, Zoom Participation, Hotspot, Student Mobile Device, Student Instructional Technology Acceptable Use	9/24/20

Policy,Student Wellness Policies	
Ends Report, Strategic Plan, Policy Register	10/16/20
Conflict of Interest Policy	1/14/21
Enrollment	3/18/21
C1-C5 Board Policies	6/17/21
Ends Report	11/18/2021

c. On the board page of the school's website you will find the Policy Register (rev. 9/28/17), the Bylaws (rev. 3/22/18) and the Ends Policies (rev. 9/28/17)

B7.4 The School Director will not provide inadequate information and notice to members concerning Board actions, meetings, activities and events.

Interpretation:

School members should have easy access, through multiple sources, to information about their elected board.

Operational Definitions:

a. Names and contact information of all current directors will be posted on the board page of our website.

b. Notice of all board meetings will be posted on the bulletin boards ay LC & UC, the school calendar, and the website.

c. A copy of the Policy Register will be kept in a "Governance Binder" at the Board Secretary's desk and on the web page.

d. Copies of approved board meeting minutes will be kept in the Governance Binder and on the web page.

e. The agenda for the upcoming board meeting will be posted on the web page and in the Governance Binder the same day the meeting packets are distributed to directors.

f. Notice of board elections will be posted on the web page and in the Director's Sunday Note beginning 2 months before the election.

Data:

Most recent updates:

	Web Page	Bulletin Board	Newsletter	Governance Binder
a. Director names and contact information	7/1/2021	8/25/2021	NA	9/23/2021
b. Board Meeting Notice	perennial	perennial	perennial	NA
c. Policy Register	9/28/17	NA	NA	9/28/17
d. Approved Minutes	11/18/2020	NA	NA	11/18/2021 (Digital) 11/18/2021 Google Drive Board Binder
e. Board Meeting Agenda	11/18/2021	11/18/2021	NA	11/16/2020 (Digital)
f. Board Election Notice	None Provided	N/A - COVID	October 25 & 31 2021	NA

Nevada City School of the Arts

School Director's Monitoring Report

Executive Limitations Policy: Policy: **B8–Emergency School Director Succession**

Charter Governance Council Meeting: **December 16, 2021**

I report compliance with all parts of this policy.

Unless indicated otherwise all data in this report is for the 12-month period ending December 12, 2021 and will be accurate as of that date.

I certify that the information contained in this report and attachments is true.

Signed_____, School Director

B8 -To protect the school from sudden loss of School Director services, the School Director must not have less than one other staff person sufficiently familiar with Council and School Director issues and processes to enable her/him to take over with reasonable proficiency as an interim successor.

Interpretation:

To mitigate the risk of disruption of operations that could arise should the School Director be unexpectedly unable to perform her duties, the School Director will designate and train primary successors who are familiar with School Director issues and the School Director/Board relationship, and who can keep the school running smoothly until the Board chooses another SD.

Operational Definitions:

a. The School Director will identify interim Designated School Directors (DSD).
b. The DSDs will receive training on basic School Director/Board functionality.
c. The DSDs will attend at least two board meetings per year.
d. The DSDs will participate in writing at least one monitoring report per year, beginning this year.
e. The Assistant Principal will conduct at least one staff meeting per year in a leadership capacity.

Data:

a. In the September 2018 report, I notified the Board that *Melissa Brokenshire, and Angie Maxson, are* the DSDs. They continue to serve in this capacity. I would like to add Brittani Brackett to the list. She is currently earning her administrative

credential and will most likely step into either AP or SD depending on Angie's ability to move into my position when I retire.

b. Training on School Director/Board functionality – DSDs prepared a written statement (last explaining they are prepared and ready to step in for me if needed. They will also participate in yearly Brown Act training (Scheduled for October (Angie also participated last year). I have asked Brittani to do the same for next year.

c. Angie Maxson attended all board meetings in 19/20 and the beginning of 2021. Due to ongoing health issues, she will not be able to attend the rest of this year.

d. Monitoring reports which Melissa Brokenshire participates in writing:

Date	Report
November & February	B1—Financial Conditions
May	B2 – Financial Planning

e. In addition to attending all board meetings, *Angie Maxson* has attended all the K-3 and 4-5 Team Meetings, and leads the New Teacher meetings. She also helped prepare all the beginning of the year teacher trainings. Last year Angie stepped up as our Home Study Coordinator because of COVID. This year she currently serves as Asst. Principal. Brittani has also agreed to become a DSD in the event Angie or I cannot fulfill our duties. Our long term plan is to have Brittani step into the role of AP when I retire in 6 years.