

**Nevada City School of the Arts  
Charter Governance Council  
Meeting Agenda  
Thursday, March 24, 2022**

CGC 3/24/22, Pg. 1

ANNOUNCEMENT No. 1: This meeting is being held pursuant to the procedures established in Assembly Bill 361 amending elements of the Brown Act effective October 1, 2021. All Board members may attend the meeting by teleconference. This meeting will be a virtual meeting only. The public may observe and address the meeting via Zoom.

Join Zoom Meeting

<https://zoom.us/j/97404766660?pwd=c3ZvQ1FaM0ZLTGNTb20yemFDamlsdz09>

Meeting ID: 974 0476 6660

Passcode: j7YnHP

**Call Order: 5:00 p.m.**

**Roll Call:**

**Public Forum:** *Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.*

**Plaudits:**

**Action Items**

1. Approve Agenda

**Consent Agenda**

2. Approve February 24, 2022 Meeting Minutes - *See attached*

**Reports**

3. Director’s FYI Report – Holly Pettitt – *See attached*
4. Board and Committee Reports
  - a. Nomination & Recruitment
  - b. Finance - *See attached*

**Action Items**

5. Approve B-4 Parent and Student Treatment Monitoring Report - *See attached*
6. Approve 2022-23 School Calendar - *See attached*
7. Approve findings that support continuation of the use of teleconference per Executive Orders AB361 for a period of 30 day.

**Adjournment 6:30 p.m.**

**Access to Board Materials:** A copy of the written materials which will be submitted to the School Board may be reviewed by any interested persons on NCSA’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (530) 273-7736. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**Nevada City School of the Arts  
Charter Governance Council**

CGC 3/24/22, Pg. 2

**CGC Meeting Minutes  
Thursday, February 24, 2022**

This meeting was held by teleconference pursuant procedures established in Assembly Bill 361 via the Zoom meeting platform. Members of the public who wished to access this Board meeting were provided the link and passcode publicly posted on bulletin boards, our website and the school public calendar.

**Call Order: 5:00 p.m.**

**Roll Call:** LeeAnne Haglund, Lauren Hesterman, Meshawn Simmons, Trisha Zakon (5:07), Meghan Archer (5:08), Abby Oas, Laura LeBleu, Qayyuma Didomenico and Andrew Todd

**Absent:**

**Guests:** Holly Pettitt, Brittani Brackett and Toni Holman

**Public Forum:** *Members of the public are invited to address the Governance Council regarding issues for future agendas. Comments to be limited to 3 minutes.*

**Plaudits:** 8th Grade Death Valley Team, Parent Community for their cooperation about students wearing masks, Holly for her communication with the parent community.

**Action Items**

1. Approve Agenda  
Motion: Qayyuma Didomenico                      2<sup>nd</sup>: Lauren Hesterman  
Unanimous Assent

**Consent Agenda**

2. Approve January 27, 2022 Meeting Minutes  
Motion: Laura LeBleu                              2<sup>nd</sup>: Meshawn Simmons  
Unanimous Assent

**Reports**

3. Director's FYI Report – Holly Pettitt reported
4. Board and Committee Reports
  - a. Nomination & Recruitment - Trisha reported - Inviting Abby to join a committee.
  - b. Finance - Lauren reported. The Finance Committee recommended approving the B-1 Monitoring Report (Item 9) and Approval of the 2nd Interim Budget Revision (Item 10).

**Discussion Items**

5. Discuss & Review Compensation Process
6. Discuss 2021 LCAP Mid-Year Report

**Action Items**

7. Approve 2022-23 Comprehensive Safety Plan  
Motion: Meshawn Simmons with noted corrections      2<sup>nd</sup>: Meghan Archer  
Unanimous Assent
8. Approve 2022 Supplement to Annual Update for 2021-22 LCAP  
Motion: Andrew Todd                              2<sup>nd</sup>: Laura LeBleu  
Unanimous Assent
9. Approve B-1 Financial Conditions Monitoring Report (21/22 2nd Interim)  
Motion: Laura LeBleu                              2<sup>nd</sup>: Abby Oas  
Unanimous Assent

10. Approve 21/22 2nd Interim Budget Revision

Motion: Trisha Zakon                      2<sup>nd</sup>: Meshawn Simmons

Unanimous Assent

11. Approve findings that support continuation of the use of teleconference per Executive Orders AB361 for a period of 30 day.

Motion: Meshawn Simmons moved to approve with the option to meet in person if case counts continue to go down.    2<sup>nd</sup>: Lauren Hesterman

Unanimous Assent

**Adjournment 6:17 p.m.**

Submitted by: Toni Holman, NCSA Administrative Secretary

2/24/22

Approved by the NCSA Charter Council

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LeeAnne Haglund, Board Chair

Date

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Meghan Archer, Board Secretary

Date



## School Director FYI Report March 24, 2022

This report details highlights of the month, operational achievements and items that the Board may like to know and helps to satisfy compliance with our B-6 Communication to the Board policy as well as indicates progress toward our Ends. It is organized by the following:

1. Relevant financial information.
2. School level issues that help the board see the big picture.
3. Public events (activities and gatherings both on and off premises) of a nature that may affect the perception of the School in the community.
4. Internal and external changes like significant modifications to the normal pattern of school business.
5. Progress towards Ends Policies and LCAP

### Plaudits

- To the entire Admin team for covering for me during my absence last week. It is so nice to know that I can leave and things just keep humming along without me. Makes me think about retirement...
- To Toni for all the ways she supports the admin team - recruitment, testing, synergy, parent square, surveys, leases, the list goes on. We'd be lost without her.
- Summer -
- Sam -

### Financial Information

- Melissa and I are working on building a new budget for 22-23. This is the time where you should let us know what you see the need for at NCSA. We ask staff, parents and students what they would like to see us spend money on, we'd like board input as well. We can't do it all, but we do try. We are looking at salary increases and adding two no-student contract days to teachers contracts to support them with more planning time.

### Facilities Update

- We are still awaiting information from John Moreno on a cost estimate for the facility upgrades
- **Solar Update** - Broke ground on March 14th - began digging the trenching needed for the solar panels.
- **Mountain Biking** - met with Jet (YBONC), Coco (Norcal League) & Aidian (NU Miners bike team) to walk the mountain bike trails and discuss the possibilities of using our site as a venue for other races or practices. Coco and Aidian said they

would come out with their bikes to provide us with more details on connecting the current bike trail to the rest of the property for a total of 5+ miles of possible bike trails. Coco informed me that they would likely need the entire property for parking and stations for bikers to prepare. There could be upwards of 1,000-2,000 cars needing to park (1,100 riders signed up this year alone). They were curious if GeoShip would allow us to just park some cars on the 106 acres across the street. It could be a really cool opportunity and we could generate some money to put back into trail building around the property. It would only be 1 maybe two events a year and we wouldn't need to worry about it until 2023.

- **Building 9** - Fire alarms were not working in building 9 except for the 2nd floor. We have Everguard working to rewire a new panel for \$3,100. We have finally made progress on getting the Forge meter installed correctly. We discovered that the electrical engineer did not have it wired properly, Al has since fixed that problem and Joseph is now in touch with the monitoring company getting the program all set up so we can start billing the Forge for the amount of power they actually use.
- **Building 3** - TRANE is preparing a quote for a type of mini split system for building 3. The furnace blew out a month ago in one wing and if we replace it, it will be out of date by next year so we are forced to look into other options. I hope to have a quote next meeting for the entire building broken down into 3 phases to do one wing at a time. The roof will be replaced during spring break
- **Sk8 Box** is up and running in building 4. Toilets have been fixed and are functioning in the skate park section of the building. There have been several acts of vandalism that Moss is aware of.
- We have one more tenant leasing some office space in building 9.
- **PGE** - we have a new PGE Rep who will be coming out here next week to talk about how to better support us during the upcoming fire season and the PSPS events. Apparently they are preparing for **UNplanned PSPS outages** which will have a significant impact on our operations next year. I'll know more at the next meeting.

### School Wide Issues

- Parent and Student Survey results are in - overall, the Parent results are very good, but I am concerned with the student survey results. I have detailed information in my B4 Monitoring report for this month.

### Overall Takeaways from the Surveys

- o Lunches - only 60% approval - complaints from both parents and students. Dre and team are aware and are working on solutions for next year.
- o Academics continue to be a concern for many parents although students report a high level of confidence in reading and in math.

- o We received several comments about being too political and that we were making white people feel guilty
- o Connection to community - walking kids to class, school events, volunteering, etc. New parents have had a hard time connecting.
- o Parents really want the music electives/performances to come back and there is always a request for foreign language
- o Kinder and TK Play yards need upgrading
- o Big wishes for IS to return
- o Some need budget/fundraiser clarity (allocation of monies)
- o Hopes for a good library

Despite some of the negatives, there was lots of praise for how much the staff cares for students and the effort that is put in.

**\*\***Many of the requests are things we already do. Some new families may not know about them (things like having an activities calendar, some of the lunch items, volunteering opportunities, information in LCAP reports, ability to request conferences, etc)

Overall, the majority of kids and parents are happy. The ones who aren't have lots of concerns. The disconnection due to COVID protocols over the last couple of years has really impacted the community and it has affected the overall sense of community as well as student behavior/experiences.

- Removal of masks has gone well.

### Events

- Jogathon is happening May 13th
- Discussing bringing Portfolio Night back
- 4th will be going to Pigeon Point
- Graduation and dance at the Center
- Stepping up will happen as usual on June 9th

### Arts Based Choice for Education

- 177 applications so far - our highest has been 225, so we are on track to meet or surpass that number.

### Academic, Arts & Social Emotional Achievement

- We hired a fiddle teacher - Summer Lily - she lives on Lone Lobo so that's convenient. So far 6 students are taking fiddle, but more are expressing interest - so slowly but surely we are getting our music program back on track.

- We will have several performances in May/June - the drama class is performing and the music and dance classes will all be performing as well. Rock band is back so things are looking up!

### **Safe, Respectful and Equitable Conditions for Learning and Working**

- Student surveys indicate a rather large concern around bullying, teasing, and disrespect among peers from 4th-8th Grades. We haven't had time to fully analyze the results yet.
- Staff have begun taking their surveys as well - I will bring that report in April.

### **Contributor and Collaborator to the Greater Community**

- YBONC Trail project is moving along well.
- We are talking about having a yearly car wash fundraiser for the Nisenan next year
- We are also considering giving parents a choice to donate a % of their AGC donation to the Nisenan as well.
- I am speaking at the CFTA Create event about Arts and Diversity next week.

# Raven Springs LLC

## Statement of Financial Position

As of March 18, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
9121-65 Cash in Bank - Raven Springs - General Checking - 5165	325,344.03
9122-45 Raven Springs - CIP Checking	537,018.89
<b>Total Bank Accounts</b>	<b>\$862,362.92</b>
Other Current Assets	
9140 Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$862,362.92</b>
Fixed Assets	
9400 Capital Assets	4,492,405.20
9450 Construction in Progress	15,090.00
<b>Total Fixed Assets</b>	<b>\$4,507,495.20</b>
<b>TOTAL ASSETS</b>	<b>\$5,369,858.12</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	\$ -26,042.39
Long-Term Liabilities	\$2,158,102.11
<b>Total Liabilities</b>	<b>\$2,132,059.72</b>
Equity	
Retained Earnings	3,111,826.78
Net Revenue	125,971.62
<b>Total Equity</b>	<b>\$3,237,798.40</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$5,369,858.12</b>



# Raven Springs LLC

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## Statement of Activity July 1, 2021 - March 18, 2022

	TOTAL
Revenue	
8650 Leases & Rentals	
8650-01 Building 1	19,404.00
8650-04 Pratschner Lease	2,000.00
8650-05 Building 5	49,298.85
8650-06 Building 6	33,372.00
8650-11 Cell Tower Lease	8,523.15
8650-12 Building 12	7,200.00
8650-9B Building 9 - Suite B	3,805.99
8650-9C Curious Forge Lease	18,554.91
8650-9D Building 9 - Suite D	360.00
8650-9E Building 9 Suite E	1,000.00
8650-9S Cosmic Shark Lease	3,240.00
8650-9T Building 9 - Storage	5,317.50
8650-9W Building 9 - Suite 225	1,326.60
8650-9X Building 9 - High Bay	2,400.00
8650-9Z Building 9 - Suite 215	900.00
8650-GM Building 9 - Gym	240.00
8650-NC NCSOTA Lease	403,996.80
<b>Total 8650 Leases &amp; Rentals</b>	<b>560,939.80</b>
Unapplied Cash Payment Income	-11,888.98
<b>Total Revenue</b>	<b>\$549,050.82</b>
GROSS PROFIT	<b>\$549,050.82</b>
Expenditures	
4000 Business Supplies & Materials	
4300 Supplies & Materials	
4352 Maintenance Supplies	3,459.98
4352-01 Water Treatment Supplies	4,727.41
<b>Total 4352 Maintenance Supplies</b>	<b>8,187.39</b>
<b>Total 4300 Supplies &amp; Materials</b>	<b>8,187.39</b>
<b>Total 4000 Business Supplies &amp; Materials</b>	<b>8,187.39</b>

# Raven Springs LLC

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## Statement of Activity July 1, 2021 - March 18, 2022

	TOTAL
5000 Services & Other Operating Expenses	
5500 Operations & Housekeeping	
5510 Utilities - Gas & Electric	
5510-04 Bldg #4	2,601.56
5510-07 Bldg #7	6,444.14
5510-09 Bldg #9	28,431.73
5510-10 Bldg #10	376.24
5510-11 Bldg #11	6,077.83
5510-14 Bldg #14	2,379.99
<b>Total 5510 Utilities - Gas &amp; Electric</b>	<b>46,311.49</b>
5515 Landscaping	34,975.00
5530 Utilities - Water	17,650.18
<b>Total 5500 Operations &amp; Housekeeping</b>	<b>98,936.67</b>
5600 Rentals, Leases & Repairs	
5615 Repairs & Maintenance - Building	87,429.73
5618 Repairs & Maintenance - Auto	132.00
5618-01 Property Vehicles - Gas	5,036.75
<b>Total 5600 Rentals, Leases &amp; Repairs</b>	<b>92,598.48</b>
5800 Other Services & Operating Expenses	118,040.22
5804 Property Taxes	15,607.44
5809 Bank Charges & Fees	7,724.23
5848 Licenses & Other Fees	13,867.52
<b>Total 5800 Other Services &amp; Operating Expenses</b>	<b>155,239.41</b>
5910 Utilities - Phone/Internet	9,475.03
5910-01 Bldg #1	-1,251.46
5910-02 Bldg #2	43.76
5910-03 Bldg #3	87.35
5910-04 Bldg #4	118.77
5910-05 Bldg #5	29.60
5910-06 Bldg #6	47.84
5910-07 Bldg #7	441.26
5910-08 Bldg #8	117.17
5910-09 Bldg #9	-3,081.80
5910-10 Bldg #10	81.72
5910-15 Bldg #15	29.60
<b>Total 5910 Utilities - Phone/Internet</b>	<b>6,138.84</b>
<b>Total 5000 Services &amp; Other Operating Expenses</b>	<b>352,913.40</b>

# Raven Springs LLC

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## Statement of Activity July 1, 2021 - March 18, 2022

	TOTAL
7438 Debt Service	
7438-01 Interest for land	56,643.71
7438-02 Interest for Construction Loan	5,163.60
<b>Total 7438 Debt Service</b>	<b>61,807.31</b>
QuickBooks Payments Fees	250.09
Unapplied Cash Bill Payment Expense	0.00
<b>Total Expenditures</b>	<b>\$423,158.19</b>
NET OPERATING REVENUE	<b>\$125,892.63</b>
Other Revenue	
8660 Interest	78.99
<b>Total Other Revenue</b>	<b>\$78.99</b>
NET OTHER REVENUE	<b>\$78.99</b>
NET REVENUE	<b>\$125,971.62</b>

# Raven Springs LLC

## Statement of Cash Flows

July 1, 2021 - March 18, 2022

	TOTAL
<b>OPERATING ACTIVITIES</b>	
Net Revenue	175,482.85
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
Accounts Receivable (A/R)	-57,922.10
9500 Accounts Payable (A/P)	-54,732.13
<b>Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:</b>	<b>-112,654.23</b>
<b>Net cash provided by operating activities</b>	<b>\$62,828.62</b>
<b>INVESTING ACTIVITIES</b>	
9450 Construction in Progress	-15,090.00
<b>Net cash provided by investing activities</b>	<b>\$ -15,090.00</b>
<b>FINANCING ACTIVITIES</b>	
9670 Lease Deposits	-550.00
9671 Tri Counties Property Loan	-1,012,678.38
9672 Tri Counties Construction Loan	-642,716.85
9673 Tri Counties Refi Property Loan - 84560	2,143,442.05
9673-01 Tri Counties Refi Property Loan - 84560:Debit Issue Costs	6,643.46
9676 Kubota Parts Loan	-5,192.55
<b>Net cash provided by financing activities</b>	<b>\$488,947.73</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$536,686.35</b>
Cash at beginning of period	325,676.57
<b>CASH AT END OF PERIOD</b>	<b>\$862,362.92</b>

# Nevada City School of the Arts

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## Budget vs. Actuals: 2021-22 2nd Interim Budget - FY22 P&L Classes

July 2021 - June 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
8000 Revenue - State	1,941,050.00	3,613,300.00	-1,672,250.00	53.72 %
8100 Federal Revenue	477,339.78	1,480,556.00	-1,003,216.22	32.24 %
8300 Other State Revenues	728,221.66	880,450.71	-152,229.05	82.71 %
8600 Other Local Revenue	356,119.30	521,909.84	-165,790.54	68.23 %
Unapplied Cash Payment Revenue	80,424.61		80,424.61	
Uncategorized Revenue		200,000.00	-200,000.00	
<b>Total Income</b>	<b>\$3,583,155.35</b>	<b>\$6,696,216.55</b>	<b>\$ -3,113,061.20</b>	<b>53.51 %</b>
GROSS PROFIT	<b>\$3,583,155.35</b>	<b>\$6,696,216.55</b>	<b>\$ -3,113,061.20</b>	<b>53.51 %</b>
Expenses				
1000 Certificated Salaries	1,315,159.01	2,031,402.41	-716,243.40	64.74 %
2000 Classified Salaries	999,891.88	1,568,028.00	-568,136.12	63.77 %
3000 Employee Benefits	561,802.19	1,031,479.71	-469,677.52	54.47 %
4000 Books & Supplies	352,280.30	423,020.81	-70,740.51	83.28 %
5000 Services & Other Operating Expenses	1,349,691.06	1,916,384.00	-566,692.94	70.43 %
7000 Other Outflows	2,490.93		2,490.93	
Unapplied Cash Bill Payment Expenditure	-5,835.15		-5,835.15	
<b>Total Expenses</b>	<b>\$4,575,480.22</b>	<b>\$6,970,314.93</b>	<b>\$ -2,394,834.71</b>	<b>65.64 %</b>
NET OPERATING INCOME	<b>\$ -992,324.87</b>	<b>\$ -274,098.38</b>	<b>\$ -718,226.49</b>	<b>362.03 %</b>
NET INCOME	<b>\$ -992,324.87</b>	<b>\$ -274,098.38</b>	<b>\$ -718,226.49</b>	<b>362.03 %</b>

# Nevada City School of the Arts

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## Budget vs. Actuals: 2021-22 2nd Interim Budget - FY22 P&L Classes

July 2021 - June 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
8000 Revenue - State				
8011 Charter Schools General Purpose Entitlement - State Aid	1,142,646.00	1,574,970.59	-432,324.59	72.55 %
8012 Education Protection Account Entitlement	381,829.00	1,040,356.41	-658,527.41	36.70 %
8096 Charter Schools in Lieu of Property Taxes	416,575.00	997,973.00	-581,398.00	41.74 %
<b>Total 8000 Revenue - State</b>	<b>1,941,050.00</b>	<b>3,613,300.00</b>	<b>-1,672,250.00</b>	<b>53.72 %</b>
8100 Federal Revenue				
8181 Special Education - Entitlement		78,557.00	-78,557.00	
8182 Special Education Reimbursement		34,940.00	-34,940.00	
8220 Child Nutrition - Federal	129,038.78	237,600.00	-108,561.22	54.31 %
8287 ESSER - COVID Relief Funds	279,216.00	979,947.00	-700,731.00	28.49 %
8290 Every Student Succeeds Act (ESSA)	69,085.00	147,112.00	-78,027.00	46.96 %
8296 Other Federal Revenue		2,400.00	-2,400.00	
<b>Total 8100 Federal Revenue</b>	<b>477,339.78</b>	<b>1,480,556.00</b>	<b>-1,003,216.22</b>	<b>32.24 %</b>
8300 Other State Revenues				
8380 Special Ed	179,087.00	287,351.00	-108,264.00	62.32 %
8382 Special Education - Prior Year (State)	1,639.00		1,639.00	
8520 Child Nutrition - State	8,880.74	6,345.00	2,535.74	139.96 %
8545 School Facilities Apportionments	232,828.51	409,046.76	-176,218.25	56.92 %
8550 Mandated Cost Reimbursements	7,346.00	7,346.00	0.00	100.00 %
8560 State Lottery Revenue	33,416.41	95,060.95	-61,644.54	35.15 %
8590 All Other State Revenue	265,024.00	75,301.00	189,723.00	351.95 %
<b>Total 8300 Other State Revenues</b>	<b>728,221.66</b>	<b>880,450.71</b>	<b>-152,229.05</b>	<b>82.71 %</b>
8600 Other Local Revenue				
8634 Food Service Sales	200.75		200.75	
8634-02 Lunch write-offs	-80.75		-80.75	
<b>Total 8634 Food Service Sales</b>	<b>120.00</b>		<b>120.00</b>	
8650 Leases and Rentals	0.00		0.00	
8650-11 Cell Tower Lease	17,710.16		17,710.16	
<b>Total 8650 Leases and Rentals</b>	<b>17,710.16</b>		<b>17,710.16</b>	
8660 Interest	3.98	300.00	-296.02	1.33 %
8676 After School Program Revenue	65,111.30	168,000.00	-102,888.70	38.76 %
8676-01 After School Program Write- Off	-4,332.25		-4,332.25	
<b>Total 8676 After School Program Revenue</b>	<b>60,779.05</b>	<b>168,000.00</b>	<b>-107,220.95</b>	<b>36.18 %</b>
8693 Field Trips	694.00		694.00	
8693-35 TK Field Studies	264.00	375.00	-111.00	70.40 %
8693-36 Kindergarten Field Studies	34.00		34.00	
8693-37 1st Grade Field Studies	609.30		609.30	
8693-38 2nd Grade Field Studies	-60.50		-60.50	
8693-39 3rd Grade Field Studies	84.66	1,012.50	-927.84	8.36 %
8693-40 4th Grade Field Studies	1,792.50	1,987.50	-195.00	90.19 %
8693-41 5th Grade Field Studies	2,529.29	2,250.00	279.29	112.41 %

TOTAL CGC 3/24/22, Pg. 15				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
8693-42 6th Grade Field Studies	1,384.00	2,025.00	-641.00	68.35 %
8693-43 7th Grade Field Studies	-275.00		-275.00	
8693-44 8th Grade Field Studies	10,423.00	14,250.00	-3,827.00	73.14 %
8693-08 8th Grade Scholarships	-1,370.00		-1,370.00	
<b>Total 8693-44 8th Grade Field Studies</b>	<b>9,053.00</b>	<b>14,250.00</b>	<b>-5,197.00</b>	<b>63.53 %</b>
8693-45 4/5 Field Studies	392.50		392.50	
8693-99 Field Studies Write-offs	-20.00		-20.00	
<b>Total 8693 Field Trips</b>	<b>16,481.75</b>	<b>21,900.00</b>	<b>-5,418.25</b>	<b>75.26 %</b>
8699 All Other Local Revenue		3,500.00	-3,500.00	
8704 Yearbook Revenue		1,000.00	-1,000.00	
8705 Instrument Rentals		200.00	-200.00	
8710 LLC Payment for Services	118,040.22	155,209.84	-37,169.62	76.05 %
8804 Fundraising - AGC		125,000.00	-125,000.00	
8804-01 AGC Adjustments	-617.00		-617.00	
8804-19 AGC 2018-19	20.00		20.00	
8804-20 AGC 2019-20	597.00		597.00	
8804-21 AGC 2020-21	1,920.00		1,920.00	
8804-22 AGC 2021-22	110,017.44		110,017.44	
<b>Total 8804 Fundraising - AGC</b>	<b>111,937.44</b>	<b>125,000.00</b>	<b>-13,062.56</b>	<b>89.55 %</b>
8806 Credit Card Rebates	1,250.87	1,800.00	-549.13	69.49 %
8811 Fundraising Activities				
8811-02 Small Misc Fundraisers	3,648.35	2,000.00	1,648.35	182.42 %
8811-03 Read a Thon	19,494.80	18,000.00	1,494.80	108.30 %
<b>Total 8811 Fundraising Activities</b>	<b>23,143.15</b>	<b>20,000.00</b>	<b>3,143.15</b>	<b>115.72 %</b>
8812 Free Money	2,053.25	2,000.00	53.25	102.66 %
8813 Jogathon		20,000.00	-20,000.00	
8814 Afterschool Sports Revenue	3,449.28	3,000.00	449.28	114.98 %
8816 Farm to School Funds	1,150.15		1,150.15	
<b>Total 8600 Other Local Revenue</b>	<b>356,119.30</b>	<b>521,909.84</b>	<b>-165,790.54</b>	<b>68.23 %</b>
Unapplied Cash Payment Revenue	80,424.61		80,424.61	
Uncategorized Revenue		200,000.00	-200,000.00	
<b>Total Income</b>	<b>\$3,583,155.35</b>	<b>\$6,696,216.55</b>	<b>\$ -3,113,061.20</b>	<b>53.51 %</b>
<b>GROSS PROFIT</b>	<b>\$3,583,155.35</b>	<b>\$6,696,216.55</b>	<b>\$ -3,113,061.20</b>	<b>53.51 %</b>
Expenses				
1000 Certificated Salaries				
1100 Teachers Salaries	1,004,349.63	1,568,358.00	-564,008.37	64.04 %
1101 Teacher - Stipends	10,953.48	20,496.00	-9,542.52	53.44 %
1102 Reading Specialist	42,230.71	63,346.41	-21,115.70	66.67 %
1103 Teacher - Substitute Pay	20,027.40	31,450.00	-11,422.60	63.68 %
1105 Math Intervention Specialist	46,003.46	34,709.00	11,294.46	132.54 %
<b>Total 1100 Teachers Salaries</b>	<b>1,123,564.68</b>	<b>1,718,359.41</b>	<b>-594,794.73</b>	<b>65.39 %</b>
1200 School Nurse	9,914.81	28,803.00	-18,888.19	34.42 %
1300 Certificated Admin Salaries	144,408.92	220,880.00	-76,471.08	65.38 %
1930 Certificated General Education Counselor	37,270.60	63,360.00	-26,089.40	58.82 %
<b>Total 1000 Certificated Salaries</b>	<b>1,315,159.01</b>	<b>2,031,402.41</b>	<b>-716,243.40</b>	<b>64.74 %</b>
2000 Classified Salaries				
2100 Classified - Instructional Aide	110,407.33	196,354.00	-85,946.67	56.23 %

TOTAL CGC 3/24/22, Pg. 16				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
2103 Classified - Paraprofessional	72,861.37	141,372.00	-68,510.63	51.54 %
2200 Classified - Art/Movement/Music	104,820.56	122,508.00	-17,687.44	85.56 %
2201 Classified - Custodian		137,516.00	-137,516.00	
2203 Classified - Electives	25,381.15	46,050.00	-20,668.85	55.12 %
2300 Classified - Admin Salaries	61,493.76	92,241.00	-30,747.24	66.67 %
2400 Classified - Clerical & Office	267,793.24	409,925.00	-142,131.76	65.33 %
2401 Classified - Development	37,055.70	53,190.00	-16,134.30	69.67 %
2600 Classified Stipends	8,450.00	13,000.00	-4,550.00	65.00 %
2900 Classified - Other Salaries	3,164.54		3,164.54	
2905 Classified - Afterschool Care	75,954.17	121,462.00	-45,507.83	62.53 %
2928 Classified - Food Services Coordinator	54,485.83	91,462.00	-36,976.17	59.57 %
2930 Classified - Facilities Wages	172,303.76	122,090.00	50,213.76	141.13 %
2935 Classified - Substitutes	603.94		603.94	
2935-01 Classified - Elective Substitutes	590.03		590.03	
2935-02 Aide Substitutes	1,440.00	10,800.00	-9,360.00	13.33 %
2935-03 Paraprofessional Substitutes	270.00	2,858.00	-2,588.00	9.45 %
2935-04 Classified - Aftercare Substitutes	2,478.58	1,800.00	678.58	137.70 %
2935-05 Office Substitutes	174.00	2,400.00	-2,226.00	7.25 %
2935-06 Facilities Substitutes		3,000.00	-3,000.00	
2935-07 Food Service Substitutes	163.92		163.92	
<b>Total 2935 Classified - Substitutes</b>	<b>5,720.47</b>	<b>20,858.00</b>	<b>-15,137.53</b>	<b>27.43 %</b>
<b>Total 2000 Classified Salaries</b>	<b>999,891.88</b>	<b>1,568,028.00</b>	<b>-568,136.12</b>	<b>63.77 %</b>
3000 Employee Benefits				
3100 ER - STRS	222,698.24	356,014.26	-133,316.02	62.55 %
3300 ER - OASDI	60,240.98	91,945.41	-31,704.43	65.52 %
3301 ER - Medicare	29,935.70	52,013.51	-22,077.81	57.55 %
3400 ER - Health & Welfare Benefits	207,253.60	447,953.00	-240,699.40	46.27 %
3500 ER - SUI	1,161.92	17,935.18	-16,773.26	6.48 %
3600 EE Benefits - Workers Comp	29,282.92	43,906.19	-14,623.27	66.69 %
3700 EE Benefits - 403b Retirement	11,228.83	21,712.16	-10,483.33	51.72 %
<b>Total 3000 Employee Benefits</b>	<b>561,802.19</b>	<b>1,031,479.71</b>	<b>-469,677.52</b>	<b>54.47 %</b>
4000 Books & Supplies				
4100 Approved Textbooks & Core Curricula Materials	414.06	500.00	-85.94	82.81 %
4101 Math Curriculum	1,510.62	1,580.00	-69.38	95.61 %
4102 LA Curriculum	10,008.21	9,300.00	708.21	107.62 %
4103 Science Curriculum	1,200.00	1,700.00	-500.00	70.59 %
4104 Social Studies Curriculum	793.32	2,700.00	-1,906.68	29.38 %
<b>Total 4100 Approved Textbooks &amp; Core Curricula Materials</b>	<b>13,926.21</b>	<b>15,780.00</b>	<b>-1,853.79</b>	<b>88.25 %</b>
4300 Materials & Supplies	124.00	2,000.00	-1,876.00	6.20 %
4315 Custodial Supplies	16,542.73	16,000.00	542.73	103.39 %
4325 Science Supplies				
4325-25 Science Supplies - Middle School	323.79	2,000.00	-1,676.21	16.19 %
<b>Total 4325 Science Supplies</b>	<b>323.79</b>	<b>2,000.00</b>	<b>-1,676.21</b>	<b>16.19 %</b>
4326 Art & Music Supplies		5,400.00	-5,400.00	
4326-09 Main Lesson Music Supplies	2,729.46	3,500.00	-770.54	77.98 %
4326-20 Main Lesson Art Supplies	6,712.11	12,000.00	-5,287.89	55.93 %
4326-24 Music Electives Supplies	127.58		127.58	
4326-30 Industrial Arts Program	74.40	450.00	-375.60	16.53 %



TOTAL CGC 3/24/22, Pg. 17				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 4326 Art &amp; Music Supplies</b>	<b>9,643.55</b>	<b>21,350.00</b>	<b>-11,706.45</b>	<b>45.17 %</b>
4330 Office Supplies	8,895.20	16,300.00	-7,404.80	54.57 %
4335 Movement Supplies	1,358.16	2,000.00	-641.84	67.91 %
4340 Professional Development Supplies	939.88	1,550.00	-610.12	60.64 %
4345 Director's Incentives		1,000.00	-1,000.00	
4346 Teacher Supplies	13,923.18	12,155.00	1,768.18	114.55 %
4346-01 1st Grade Supplies - Danielle	349.76	400.00	-50.24	87.44 %
4346-02 2nd Grade Supplies - Hayley	256.47	400.00	-143.53	64.12 %
4346-03 3rd Grade Supplies - Maria	30.00	400.00	-370.00	7.50 %
4346-04 4th Grade Supplies - Carrie	288.87	400.00	-111.13	72.22 %
4346-05 5th Grade Supplies - Danielle	48.01	400.00	-351.99	12.00 %
4346-06 6th Grade Supplies - Devin	61.79	500.00	-438.21	12.36 %
4346-07 7th Grade Supplies - Audra	27.08	500.00	-472.92	5.42 %
4346-08 8th Grade Supplies - Emily	394.28	500.00	-105.72	78.86 %
4346-10 Kindergarten Supplies - Rachel	153.42	400.00	-246.58	38.36 %
4346-11 1st Grade Supplies - Mary Lou	398.31	400.00	-1.69	99.58 %
4346-12 2nd Grade Supplies - Brittani	119.30	400.00	-280.70	29.83 %
4346-13 3rd Grade Supplies - Carrie	312.17	400.00	-87.83	78.04 %
4346-14 4th Grade Supplies - Lori	188.99	400.00	-211.01	47.25 %
4346-16 6th Grade Supplies - Justin	478.59	500.00	-21.41	95.72 %
4346-17 7th Grade Supplies - Ron		500.00	-500.00	
4346-18 8th Grade Supplies - Lisa	321.55	500.00	-178.45	64.31 %
4346-19 TK Supplies - Nicole	394.84	400.00	-5.16	98.71 %
4346-20 Kindergarten Supplies - Shannon	329.15	400.00	-70.85	82.29 %
4346-21 Reading Specialist Supplies - Katie	118.67	400.00	-281.33	29.67 %
4346-22 Special Ed Supplies	476.13		476.13	
4346-26 SPED Supplies - Lidiya		500.00	-500.00	
4346-27 SPED Supplies - Irene	407.29	500.00	-92.71	81.46 %
4346-29 SPED Supplies - Ania		500.00	-500.00	
4346-30 SPED Supplies - Scott	43.53	500.00	-456.47	8.71 %
4346-31 SPED Supplies - Jenn McKim	280.57	500.00	-219.43	56.11 %
<b>Total 4346-22 Special Ed Supplies</b>	<b>1,207.52</b>	<b>2,500.00</b>	<b>-1,292.48</b>	<b>48.30 %</b>
4346-23 RavenWolf AFS Program	4,900.71	6,500.00	-1,599.29	75.40 %
4346-24 5th Grade Supplies - Jeff	327.26	400.00	-72.74	81.82 %
4346-25 Math Specialist Supplies - Nancy	225.89	900.00	-674.11	25.10 %
4346-32 TK Supplies - Shannon	637.77	400.00	237.77	159.44 %
<b>Total 4346 Teacher Supplies</b>	<b>25,493.58</b>	<b>31,055.00</b>	<b>-5,561.42</b>	<b>82.09 %</b>
4351 Yearbook		1,000.00	-1,000.00	
4352 Maintenance Supplies	20,014.10	22,969.00	-2,954.90	87.14 %
4353 Safety & Emergency Supplies	6,011.43	5,500.00	511.43	109.30 %
4354 MS Social Studies Activities	61.65		61.65	
4355 Graduation	7.41	1,000.00	-992.59	0.74 %
4356 AGC Supplies		1,300.00	-1,300.00	
4357 Fundraising Supplies		500.00	-500.00	
4357-01 Read a Thon supplies	416.86	500.00	-83.14	83.37 %
4357-02 8th Grade Graduation		500.00	-500.00	
<b>Total 4357 Fundraising Supplies</b>	<b>416.86</b>	<b>1,500.00</b>	<b>-1,083.14</b>	<b>27.79 %</b>
4358 Free Money Supplies		50.00	-50.00	

TOTAL CGC 3/24/22, Pg. 18				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4359 Jogathon Supplies	391.90	200.00	191.90	195.95 %
4363 Leadership		1,000.00	-1,000.00	
4364 Playground	1,474.73	2,000.00	-525.27	73.74 %
4367 Theater Plays - Classroom	314.44		314.44	
4368 Positive Discipline Supplies	747.16	4,000.00	-3,252.84	18.68 %
<b>Total 4300 Materials &amp; Supplies</b>	<b>92,760.57</b>	<b>133,774.00</b>	<b>-41,013.43</b>	<b>69.34 %</b>
4400 Noncapitalized Equipment	9,243.75		9,243.75	
4410 Classroom Furniture, Equipment & Supplies	33,475.16	34,536.41	-1,061.25	96.93 %
4420 Computers (individual items less than \$5k)	57,824.87	69,730.40	-11,905.53	82.93 %
4430 Non Classroom Related Furniture, Equipment & Supplies	25,502.73	26,700.00	-1,197.27	95.52 %
<b>Total 4400 Noncapitalized Equipment</b>	<b>126,046.51</b>	<b>130,966.81</b>	<b>-4,920.30</b>	<b>96.24 %</b>
4700 Child Nutrition Program	103,665.00	130,000.00	-26,335.00	79.74 %
4710 All Other Food	1,257.74	3,000.00	-1,742.26	41.92 %
4720 Cafeteria Supplies	14,624.27	9,500.00	5,124.27	153.94 %
<b>Total 4700 Child Nutrition Program</b>	<b>119,547.01</b>	<b>142,500.00</b>	<b>-22,952.99</b>	<b>83.89 %</b>
<b>Total 4000 Books &amp; Supplies</b>	<b>352,280.30</b>	<b>423,020.81</b>	<b>-70,740.51</b>	<b>83.28 %</b>
5000 Services & Other Operating Expenses				
5100 Subagreements for Services	410,142.49	600,948.00	-190,805.51	68.25 %
5200 Travel & Conferences				
5210 Conference Fees	27,877.45	51,684.00	-23,806.55	53.94 %
5215 Travel - Mileage, Parking, Tolls	2,091.22	3,858.00	-1,766.78	54.20 %
<b>Total 5200 Travel &amp; Conferences</b>	<b>29,968.67</b>	<b>55,542.00</b>	<b>-25,573.33</b>	<b>53.96 %</b>
5300 Dues & Memberships	11,619.00	14,876.00	-3,257.00	78.11 %
5305 Dues & Membership - Professional	302.50	53.00	249.50	570.75 %
5310 Subscriptions	49,876.48	53,560.00	-3,683.52	93.12 %
<b>Total 5300 Dues &amp; Memberships</b>	<b>61,797.98</b>	<b>68,489.00</b>	<b>-6,691.02</b>	<b>90.23 %</b>
5400 General Liability Insurance	93,744.00	68,702.00	25,042.00	136.45 %
5500 Operations & Housekeeping				
5510 Utilities - Gas and Electric				
5510-03 Bldg #3	38,867.83	52,961.00	-14,093.17	73.39 %
5510-08 Bldg #8	33,687.94	44,494.00	-10,806.06	75.71 %
5510-09 Bldg #9	25,528.42	38,846.00	-13,317.58	65.72 %
<b>Total 5510 Utilities - Gas and Electric</b>	<b>98,084.19</b>	<b>136,301.00</b>	<b>-38,216.81</b>	<b>71.96 %</b>
5515 Janitorial, Gardening Services & Supplies	129.29	129.00	0.29	100.22 %
5520 Security	100.00		100.00	
5525 Utilities - Waste	7,341.63	13,140.00	-5,798.37	55.87 %
<b>Total 5500 Operations &amp; Housekeeping</b>	<b>105,655.11</b>	<b>149,570.00</b>	<b>-43,914.89</b>	<b>70.64 %</b>
5600 Rentals, Leases, & Repairs				
5605 Equipment Leases	10,499.68	14,444.00	-3,944.32	72.69 %
5610 Rent	403,996.80	605,995.00	-201,998.20	66.67 %
5615 Building	51,787.78	73,166.00	-21,378.22	70.78 %
5617 Repairs and Maintenance	9,607.43	9,500.00	107.43	101.13 %
5617-24 Music Electives Services	0.00	2,000.00	-2,000.00	0.00 %
<b>Total 5617 Repairs and Maintenance</b>	<b>9,607.43</b>	<b>11,500.00</b>	<b>-1,892.57</b>	<b>83.54 %</b>
5618 Auto	6,112.35	6,500.00	-387.65	94.04 %
5618-01 Gas	918.93	1,000.00	-81.07	91.89 %
<b>Total 5618 Auto</b>	<b>7,031.28</b>	<b>7,500.00</b>	<b>-468.72</b>	<b>93.75 %</b>

TOTAL CGC 3/24/22, Pg. 19				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5631 Other Rentals, Leases and Repairs 1	20,295.52	26,701.00	-6,405.48	76.01 %
<b>Total 5600 Rentals, Leases, &amp; Repairs</b>	<b>503,218.49</b>	<b>739,306.00</b>	<b>-236,087.51</b>	<b>68.07 %</b>
5800 Services & Other Operating Expenses - Other	3,196.09	5,726.00	-2,529.91	55.82 %
5803 Accounting Fees	6,869.95	8,800.00	-1,930.05	78.07 %
5805 Administrative Fees	5,488.79		5,488.79	
5806 Assemblies	1,595.00	2,800.00	-1,205.00	56.96 %
5809 Banking Fees	2,067.63	8,200.00	-6,132.37	25.22 %
5810 Merchant Service Fees	4,045.78		4,045.78	
5812 Business Services		1,950.00	-1,950.00	
5815 Consultants - Instructional		5,000.00	-5,000.00	
5820 Consultants - Non Instructional	5,287.50	11,350.00	-6,062.50	46.59 %
5824 District Oversight Fees		36,133.00	-36,133.00	
5826 Director's Contingency		1,000.00	-1,000.00	
5829 Enrichment Programs	3,892.96	8,880.00	-4,987.04	43.84 %
5830 Field Trips Expenses		29,000.00	-29,000.00	
5830-35 TK Field Studies	260.00		260.00	
5830-37 1st Grade Field Studies	400.00		400.00	
5830-38 2nd Grade Field Studies	125.00		125.00	
5830-39 3rd Grade Field Studies	5,527.90		5,527.90	
5830-40 4th Grade Field Studies	2,648.00		2,648.00	
5830-41 5th Grade Field Studies	708.51		708.51	
5830-42 6th Grade Field Studies	2,680.00		2,680.00	
5830-44 8th Grade Field Studies	14,853.62		14,853.62	
<b>Total 5830 Field Trips Expenses</b>	<b>27,203.03</b>	<b>29,000.00</b>	<b>-1,796.97</b>	<b>93.80 %</b>
5833 Fines and Penalties		500.00	-500.00	
5836 Fingerprinting	1,769.00	1,500.00	269.00	117.93 %
5839 Fundraising Expenses		200.00	-200.00	
5839-70 AGC Services	2,570.58	2,571.00	-0.42	99.98 %
5839-71 AMOT Services		300.00	-300.00	
<b>Total 5839 Fundraising Expenses</b>	<b>2,570.58</b>	<b>3,071.00</b>	<b>-500.42</b>	<b>83.70 %</b>
5841 Party Expenses	592.68	593.00	-0.32	99.95 %
5845 Legal Fees	7,187.19	6,500.00	687.19	110.57 %
5848 Permits & Other Fees	2,390.83	2,532.00	-141.17	94.42 %
5851 Marketing & Student Recruiting	816.64	7,100.00	-6,283.36	11.50 %
5854 Erate Services	31,005.31	30,507.00	498.31	101.63 %
5857 Payroll Fees	12,749.35	13,800.00	-1,050.65	92.39 %
5860 Printing & Reproduction	6,646.47	7,585.00	-938.53	87.63 %
5863 Professional Development	149.00		149.00	
5874 Afterschool Sports Services	2,355.00	500.00	1,855.00	471.00 %
5874-74 Uniforms	530.41	530.00	0.41	100.08 %
<b>Total 5874 Afterschool Sports Services</b>	<b>2,885.41</b>	<b>1,030.00</b>	<b>1,855.41</b>	<b>280.14 %</b>
5875 Staff Recruiting	1,173.00	1,000.00	173.00	117.30 %
5877 Student Activities				
5877-55 8th Grade Graduation		1,800.00	-1,800.00	
5877-86 3/4/5 Performances		1,000.00	-1,000.00	
5877-87 Artistic Showcase services		4,900.00	-4,900.00	
5877-88 Yearbook services		900.00	-900.00	
<b>Total 5877 Student Activities</b>		<b>8,600.00</b>	<b>-8,600.00</b>	

TOTAL CGC 3/24/22, Pg. 20				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5881 Student Information System	5,231.00	8,545.00	-3,314.00	61.22 %
5887 Technology Services	200.00	1,700.00	-1,500.00	11.76 %
<b>Total 5800 Services &amp; Other Operating Expenses - Other</b>	<b>135,013.19</b>	<b>213,402.00</b>	<b>-78,388.81</b>	<b>63.27 %</b>
5896 Internet/Website consulting	299.40		299.40	
5900 Communications				
5910 Communications - Internet / Website Fees	8,242.65	17,500.00	-9,257.35	47.10 %
5915 Postage and Delivery	1,609.08	2,925.00	-1,315.92	55.01 %
<b>Total 5900 Communications</b>	<b>9,851.73</b>	<b>20,425.00</b>	<b>-10,573.27</b>	<b>48.23 %</b>
<b>Total 5000 Services &amp; Other Operating Expenses</b>	<b>1,349,691.06</b>	<b>1,916,384.00</b>	<b>-566,692.94</b>	<b>70.43 %</b>
7000 Other Outflows				
7438 Long term debt - Interest Land				
7438-01 Long term debt - Interest Construction	2,490.93		2,490.93	
<b>Total 7438 Long term debt - Interest Land</b>	<b>2,490.93</b>		<b>2,490.93</b>	
<b>Total 7000 Other Outflows</b>	<b>2,490.93</b>		<b>2,490.93</b>	
Unapplied Cash Bill Payment Expenditure	-5,835.15		-5,835.15	
<b>Total Expenses</b>	<b>\$4,575,480.22</b>	<b>\$6,970,314.93</b>	<b>\$ -2,394,834.71</b>	<b>65.64 %</b>
NET OPERATING INCOME	<b>\$ -992,324.87</b>	<b>\$ -274,098.38</b>	<b>\$ -718,226.49</b>	<b>362.03 %</b>
NET INCOME	<b>\$ -992,324.87</b>	<b>\$ -274,098.38</b>	<b>\$ -718,226.49</b>	<b>362.03 %</b>

School Director's Monitoring Report  
**Executive Limitations Policy: B-4 Student and Parent Treatment**  
 Board of Directors Meeting: **March 24 , 2022**

**I report compliance with all parts of this policy with the exception of B.4 - e**

Unless indicated otherwise all information is accurate as of **March 24, 2022**.  
 I certify that the information contained in this report and attachments is true.

Signed , School Director

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**B.4 - The School Director must not be unresponsive to the needs of parents and students.**

**Interpretation:**

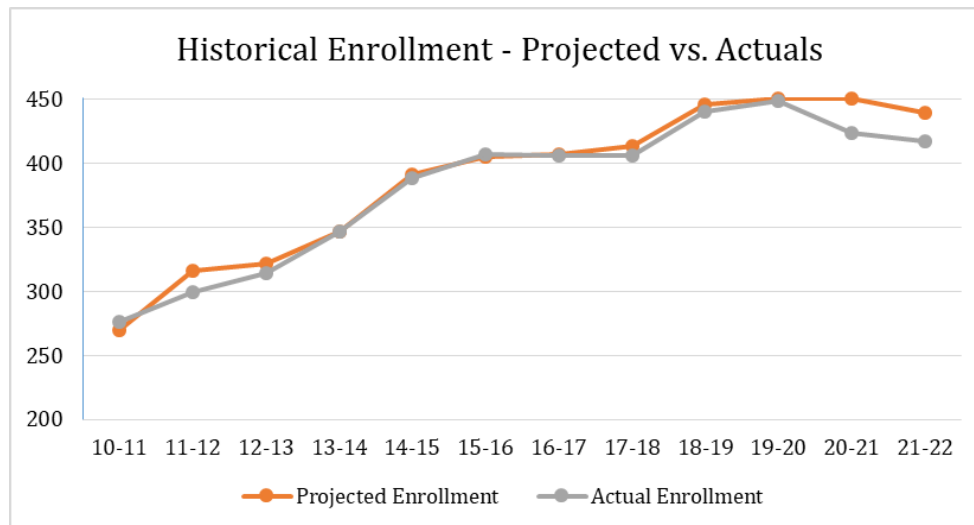
As a school, NCSA exists to meet students' educational needs and create an environment that nurtures students' academic and social growth. In the sub-policies below, the board specifies particular ways the school should meet student and parent needs. The overall result of all activities designed to meet student needs should be maintaining enrollment, and a growing percentage of those students and parents that express satisfaction with their school experience.

**Operational Definitions:**

- a) Student enrollment will stay consistent from year to year.
- b) Parent survey results will be at an overall 90% satisfaction rate or higher.(Q.20).
- c) Parent survey results for providing equitable conditions for learning will be 90% or higher. (Q.16)
- d) Middle school student survey results will be at an Overall 75% satisfaction rate or higher
- e) Student Survey results indicate SD/AP 90% responsive to reports of bullying.
- f) Student Surveys from Students of Color and White students both indicate that NCSA creates a respectful environment for all students.

**Data:**

- a) **Student Enrollment** – see graph below for a year to year comparison. We increased enrollment from a low of 408 last year to 417 this year. We lost a tremendous amount of students in 7th Grade at the end of last year and then another 5 during this year. However, we are on track to having more applications than last year (225) and will have no problem filling all openings (except in 8th next year). We should have waitlists in every grade.



b) **Parent and Student Satisfaction**

Number of Parent Responses:

2018-19	20-21	21-22
212	112 + 183 CHKS	177

Overall, how satisfied are you with your child's experience at NCSA?

	17-18	18-19	20-21	21-22
Satisfied	95.3%	93.4%	94.65%	96.6%
Unsatisfied	4.6%	6.6%	5.3%	3.8%

**c) Equitable Conditions (Q.16)**

<b>21-22</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
Adults at this school treat students with respect.	96%	57%	39%	1%	1%	3%
Classroom discipline at the school is consistent/fair.	82%	41%	41%	6%	1%	11%
Good teaching is important at this school.	95%	58%	38%	2%	1%	2%
I feel respected at this school.	95%	55%	40%	2%	1%	2%
I know how my child is doing in school before I get my child's report card.	78%	37%	41%	16%	2%	3%
My child has a close relationship with at least one adult at the school.	88%	47%	41%	5%	2%	5%
My child likes to go to school.	88%	46%	42%	7%	2%	2%
Teachers are accessible when I have a concern.	97%	59%	37%	1%	1%	2%
NCSA helps students learn to resolve conflicts.	86%	42%	44%	2%	2%	11%
NCSA creates an environment that is equitable, inclusive and respectful of all cultures, genders, races and abilities.	93%	58%	34%	1%	1%	6%
This school values parent feedback.	92%	55%	36%	3%	1%	5%
<b>Average</b>	<b>90%</b>	<b>50%</b>	<b>39%</b>	<b>4%</b>	<b>1%</b>	<b>4%</b>

**d) Student Engagement/Overall Satisfaction**

	<b>2017-18 Strongly/ Somewhat Agree</b>	<b>2018-19 Strongly/ Somewhat Agree</b>	<b>21-22 Mostly/Very Happy</b>
Overall I am happy that I attend NCSA	–	87%	74%

While this meets criteria for compliance, it is also disheartening. I am sure the pandemic and lack of social growth has something to do with this, but overall the student surveys show a middle school not doing well. I will meet with the middle team next week to review survey results and talk about strategies to re-engage kids and create a safer environment for students.

**e) Responsiveness to Bullying - New question in 21-22 (Q.3)**

	<b>21-22 Strongly/ Somewhat Agree</b>
Instances of bullying are handled well.	65%
NCSA supports the social and emotional needs of its students (Conflict resolution, empathy, bullying, diversity, understanding, respect).	82%

**FYI - Non-Compliant** - I have not had a chance to speak with staff or students about this data, but clearly we need to do something different. We will make this a focus next year.

**f) Respectful Environment**

<b>All Students 21-22</b>	<b>True</b>	<b>False</b>
I've seen biased vandalism or graffiti at school.	35.66%	64.34%
I've heard a student use a slur, racist name or other derogatory put-down about another student(s)	<b>51.54%</b>	48.46%
<b>I've heard a student tease or ridicule another student(s).</b>	<b>74.05%</b>	25.95%
I've heard a teacher or other adult in the school make unkind remarks about a particular group of students.	36.15%	<b>63.85%</b>

<b>My school respects all races and cultures.</b>	<b>21-22 Strongly/ Somewhat Agree</b>
All Students	92%
Students of Color	90%



**B4.1 The School Director must not provide inadequate information about what parents and students may or may not expect from NCSA.**

**Interpretation:**

It is essential that there are methods of clear communication from the school in order for parents and the school to work together to provide an excellent education for students

**Operational Definition:**

- a) The school will have a bi-weekly newsletter emailed to all parents listing activities and information regarding the school.
- b) All main lesson teachers will send a Monday Note to families that describes the material to be studied for the week, field trip information, homework news and any other pertinent information parents may need to know.
- c) All teachers will receive a responsiveness score of 90% or higher on the parent survey.
- d) The School Director will email and send a letter and call each week updating parents about general school items or issues of importance.
- e) The school will hold new parent meetings once a month from January – April to inform prospective parents NCSA’s general program
- f) NCSA will update the enrollment policy each year to ensure overall compliance with Ed Code and charter law.
- g) NCSA will ensure parents are given all appropriate and mandatory information regarding the school’s expectations and rules at the beginning of each year.
- h) All policies and CGC meetings and Agendas are listed on the school’s website.

**Data:**

- a) The Canvas is sent every other Wednesday - I am not sure it is necessary any longer.
- b) Teachers send weekly notes - LC on Mondays, UC on Wednesdays. There were comments on the survey about Middle School teachers not being as communicative as before.

**How often do you communicate with your child's teacher(s), whether in person, by phone, or by email, or in some other way?**

Answer Choices	Responses	
Daily	5.08%	9
Weekly	27.68%	49
Monthly	36.72%	65
Seldom	29.38%	52
Never	1.13%	2

**Please indicate your satisfaction with the classroom teacher's responsiveness to your concerns.**

<b>Answer Choices</b>	<b>Responses</b>	
Excellent	66.67%	118
Good	22.60%	40
Adequate	7.34%	13
Poor	0.56%	1
N/A	2.82%	5

- 96% Satisfaction with teacher communication
- c) We have not missed a Sunday call once this year and reports from parents are mostly positive about what we send out. I appreciate the support I receive from Angie and Brittani. 95% of parents are happy with the Director's Note and Call, and all forms of school wide communication.
- d) We have one more meeting to complete - so far they have been well attended.
- e) We updated our Enrollment Policy in January 2022.
- f) Every year we send a Beginning of the Year (BOY) packet to all families listing our expectations of students, health information and a whole host of other information required of schools.
- g) Policies can be found at <http://www.ncsota.org/ncsa-policies/>. Dates of upcoming CGC meetings, and minutes from past meetings can be found at <http://www.ncsota.org/parent-resources/governance-and-policies/>.

**B4.2 The School Director must not operate without a system for soliciting and considering parents' and students' opinions, complaints and suggestions.**

**Interpretation:**

A parent and student comment system is an integral part of monitoring parent satisfaction as well as having regular meetings with parents to receive input about issues at the school. Schools morph over time and it's important to keep up with current needs and issues. Continuous improvement over time is dependent on our ability to listen to and act on parent input.

**Operational Definitions:**

- a) Parents and students will be surveyed each year and the data compared.
- b) The School Director should receive a 90% or better rating of "Excellent-Adequate" on the parent survey.
- c) The school will have a system in which parents and students can offer requests, suggestions or other comments. Receipt of comments is evidence that the system is effective.
- d) The SD/AP will meet monthly with interested parents at the Parent Advisory Group meetings.

**Data:**

- a) All information is based on data collected from the 21-22 Parent General Satisfaction survey and the 6th-8th Grade Student survey.
- b) **School Director/Assistant Principal Rating**

	2017-18 Good/Excellent /Adequate	2018-19 Good/Excellent /Adequate	21-22 Strongly Agree/Agree
Understanding the needs and concerns of parents	90%	93%	93%
Communicating clearly and effectively	93%	95%	97%
Keeping parents informed of necessary information relating to school events and important dates	94%	95%	98%
Availability to meet	90.0%	95%	99%
Working with children	93%	94%	99%
Providing a safe school environment	88%	90%	92%

Responding promptly to concerns	91%	93%	90%
Promoting the mission and vision of NCSA	92%	90%	91%

- c) We also receive suggestions in the suggestion boxes at both the UC and LC. For the actual number of suggestions received, see the “Total” row in the table below.

Comments/Suggestions since August 2021:

<b>Comment Type</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2021-22</b>
Positive Comments	0	0	1
Negative Comments	0	0	0
General Suggestions	13	8	3
<b>Total</b>	<b>13</b>	<b>8</b>	<b>4</b>

- d) Regular PAG Meetings were held and concerns addressed. 11/12/21, 12/17/21, 1/21/22, 2/11/22

- Advanced Math classes
- Music Electives
- Covid Protocols & Masking & Vaccinations
- Lunches
- Field Trips/Performances
- Politics & Propaganda
- Disconnect from Middle School
- Independent Study
- Survey Review
- Foreign Language

**B4.3 The School Director must not allow unsafe or unsecure facilities.****Interpretation:**

Students and parents should expect to be safe while on our campus and while using our facilities.

**Operational Definitions:**

- a) The school will pass all FIT and fire inspections.
- b) The school should have a comprehensive safety plan that is updated every year.
- c) The school shall perform Fire, Evacuation and Shelter in Place drills each year.
- d) All staff should be trained each year in August on emergency procedures.
- e) No students or parents will incur serious injury as a result of any negligence on the part of the school.
- f) 90% Score or higher on the Physical and Emotional Safety questions.

**Data:**

- a) On October 29, 2021 we performed our annual FIT review and were found in compliance.
- b) Our Safety Plan was updated and approved at our January meeting
- c) All Fire Drills and Shelter in Place Drills have been completed in accordance with Ed code. A list of these can be viewed in the office.
- d) All staff were re-trained lock down emergencies, child abuse reporting, suicide prevention and sexual harassment. In addition, we added two more trainings regarding Bullying and Student Harassment. We also added an evacuation plan for fire to our Safety Plan and held a drill with teachers.
- e) None
- f) Survey results - 92% feel their children are physically and emotionally safe.

# Nevada City School of the Arts | 2022-23 CALENDAR

CGC 3/24/22, Pg. 30

4	Independence Day	<table><tr><th colspan="7">JULY 2022</th></tr><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td></td></tr><tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td></td></tr><tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td></td></tr><tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td></td></tr><tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr><tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	JULY 2022							S	M	T	W	Th	F	S						1	2		3	4	5	6	7	8	9		10	11	12	13	14	15	16		17	18	19	20	21	22	23		24	25	26	27	28	29	30		31								<table><tr><th colspan="7">JANUARY 2023</th></tr><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr><tr><td>1</td><td>T</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr><tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr><tr><td>15</td><td>H</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr><tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr><tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr></table>	JANUARY 2023							S	M	T	W	Th	F	S	1	T	3	4	5	6	7	8	9	10	11	12	13	14	15	H	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					2	No School: Teacher Day							
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