



**SUBMISSION AND APPROVAL PROCESS FOR PROPOSALS OF
PUBLIC ART TO BE ON DISPLAY AT NCSA CAMPUS**

NCSA recognizes that many of our parents are artists and may be interested in creating art installations on our campus, both outside on the grounds, on the exterior of the buildings, or inside office space or classrooms.

Anyone with an idea for this type of project must follow the process and guidelines laid out below

1. A proposal must be submitted in writing to the School Director with a detailed description of the scope of the piece, the materials to be used, along with a sketch of how the piece would look upon completion. A suggestion of where the piece would be located can be included if this has been determined. The proposal must specify whether the artist is donating all materials and their time to create the piece or whether they are requesting reimbursement for materials.
2. The School Director will appoint a committee made of several people including parents, at least one art teacher, the arts coordinator, and any interested teachers or staff. The committee will meet as needed to review submissions and determine if they fit within the artistic, aesthetic, and creative spirit of NCSA.
3. Proposals that include working with students in some way, including them in the design or implementation of the project, are more desirable. Desirable proposals may also include working in collaboration with one or more of our art teachers on a project that relates to a piece of curriculum.
4. Any artwork that is given to NCSA for installation on our campus becomes the property of NCSA to modify, move, or remove at our discretion.