## Nevada City School of the Arts Charter Governance Council Meeting Agenda

Thursday, March 23, 2023 13032 Bitney Springs Rd, Building 8 (Atrium), Nevada City, California

Call Order: 5:00 p.m.

### **Roll Call:**

**Public Forum:** Members of the public who wish to comment during the Board meeting will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time.

#### **Plaudits:**

#### **Action Items**

1. Approve Agenda

## **Consent Agenda**

2. Approve February 16, 2023 Minutes - See attached

## **Reports**

- 3. Director's FYI Report Holly Pettitt *See attached*
- 4. Board and Committee Reports
  - a. Nomination & Recruitment
  - b. Finance see attached

#### **Discussion Items**

- 5. Discuss 2023-24 School Calendar See attached
- 6. Review County Supplied Annual Notices for 2023-24 School Year see attached

#### **Action Items**

- 7. Approve B-4 Parent and Student Treatment Monitoring Report See attached
- 8. Approve 2022-23 J-13A Waiver for Closure Days & Material Decrease Days See attached
- 9. Approve B1 Financial Conditions Monitoring Report 2nd Interim See attached
- 10. Approve 2nd Interim Budget Revisions *See attached*

## Adjournment 6:30 p.m.

**Access to Board Materials**: A copy of the written materials which will be submitted to the School Board may be reviewed by any interested persons on NCSA's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access**: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (530) 273-7736. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

## Nevada City School of the Arts Charter Governance Council Meeting Minutes

## Thursday, February 16, 2023

13032 Bitney Springs Rd, Building 8 (Atrium), Nevada City, California

Call Order: 5:12 p.m.

Roll Call: LeeAnne Haglund, Lauren Hesterman, Meghan Archer, Trisha Zakon, Abby Oas, Andrew Todd

(Zoom) and Qayyuma Didomenico

**Absent:** Meshawn Simmons and Laura LeBleu **Guests:** Holly Pettitt and Melissa Brokenshire

**Public Forum:** Members of the public are invited to address the Governance Council regarding issues for future agendas. Comments to be limited to 3 minutes.

**Plaudits:** From Holly: many plaudits in my FYI report. To our middle school's Justin and Ron and lower campus' Carrie Morgan and Danielle for purposefully bringing attention to Black History Month, it raises our bar and is inspiring. To all of our staff who work with our students with behavioral issues, it is hard and they are dedicated. While on a prospective parent tour the whole school is exceptional and gives a welcoming, together feeling. Trisha: to Eli and Melissa for creating a very thorough Facilities Masters Plan and to Mrs. Y for telling the stories of those POC who were left out of history.

#### **Action Items**

1. Approve Agenda

Motion: Abby Oas 2nd: Lauren Hesterman

**Unanimous Assent** 

## **Consent Agenda**

Approve January 26, 2023 Minutes
 Motion: Trisha Zakon 2nd: Qayuyuma Didomenico Unanimous Assent

### **Reports**

- 3. Director's FYI Report Holly Pettitt
- 4. Board and Committee Reports
  - a. Nomination & Recruitment
  - b. Finance

#### **Discussion Items**

- 5. Discuss YBONC & Trail Network (Guest Visit from Erin Tarr @ BYLT)
- 6. Discuss & Review Director's Compensation Process
- 7. Discuss Director Succession Plan
- 8. Discuss Aligning School Calendar with NU
- 9. Discuss & Review Facilities Master Plan (Guest Visit Ryan @ Charter School Capital)

### **Action Items**

10. Review and Approve Policy Tracking

Motion: Qayyuma DiDomenico 2nd Lauren Hesterman

**Unanimous Assent** 

11. Approve Injury and Illness Prevention Plan Policy #501

Motion: Meghan Archer 2nd Trisha Zakon

**Unanimous Assent** 

12. Approve 2022-23 NCSA Employee Handbook Policy #502 with edits to the dress code to be gender neutral.

Motion: Lauren Hesterman 2nd Trisha Zakon

**Unanimous Assent** 

13. Approve Use of Video Monitoring Policy #615

Motion: Meghan Archer 2nd Qayuma Didomenico

**Unanimous Assent** 

## Adjournment 7:08 p.m.

Submitted by: Meghan Archer	2/16/23
Approved by the NCSA Charter Council	
LeeAnne Haglund, Board Chair	Date
Meghan Archer, Board Secretary	 Date



# School Director FYI Report March 23, 2023

This report details highlights of the month, operational achievements and items that the Board may like to know and helps to satisfy compliance with our B-6 Communication to the Board policy as well as indicates progress toward our Ends. It is organized by the following:

- 1. Relevant financial information.
- 2. School level issues that help the board see the big picture.
- 3. Public events (activities and gatherings both on and off premises) of a nature that may affect the perception of the School in the community.
- 4. Internal and external changes like significant modifications to the normal pattern of school business.
- 5. Progress towards Ends Policies and LCAP

#### **Plaudits**

- Maria and Danielle M. for playing with and watching their students at recess to learn more about their friendships and how they play together. Maria speaks well about this during her SSTs and the input is very valuable.
- To Brittani for stepping into 5th grade to help bring some calm back to the class. It was a difficult transition for her, but as always, she is doing a terrific job.
- Alex Ecke, our 2nd Grade Instructional Assistant, is simply fantastic. She works hard, connects really well with kids, and is always willing to step in where needed. We are so happy she works here at NCSA.
- Kelly Johnson, Kinder assistant and RW after care, is a tremendous asset to our school. She has brought so many fun activities to RW and is an incredible support to Ms. Shawna. She is reliable, fun, creative and lovely to be around!
- Chris Streng is a huge support to our monthly house challenges in Middle School. He is always on it with sound and music and we appreciate all he does for us in the theater as well!
- Justin Brown-Woods has been a super start stand in for assemblies and house challenges for me. He has the right sense of spirit and fun to make it all work really well.
- Jenn G. has been working hard to support our families in need and she goes above and beyond in her support.

• 2nd Interim is on the agenda.

## **Facilities Update**

- We have multiple water leaks in our roofs across campus. When the weather clears up we will work on fixing them, but one company wants \$120,000 to fix part of the roof on Building 9.
- Our permit is nearing completion! It should be done this week and once we have that, we can take the drawings from siteline and have our cost estimator give us an overall idea of how much all of the upgrades will cost. Then we can seek financing that is realistic given the scope of work.
- See <u>attached letter</u> from Erin Andrew Sierra Streams for her plans to reduce Scotch Broom and replant pine trees.

## **Building 4**:

- Elevator pit is full of water, and the elevator is not running. Once the sk8 box ramps were moved, access was made to the elevator. The technician raised the car, so Ian and Al could get to the pit and start to drain the water. The operating theory is that the sump pump motor seized and tripped the ground fault breaker. Once the water is gone, repairs can be made. Then when the elevator dries out, it can be checked. The tech was concerned about the traveling cable getting water in it and the connections that were below water rusting and becoming faulty.
- One new leak in B3; Ian and Al have been notified, and the office has a bucket under it.

## **Building 2:**

- The left side restroom had a toilet clog, vandalism, many toilet seat covers were stuffed into the toilet, and a failing wax ring was leaking. The right side restroom had a damaged sink drain; vandalism again is suspected. The toilets are draining slowly and need to be snaked out.
- Roto rooter was called and found the sanitary sewer at building two full. Once the clog was found and removed, just downstream from the manhole, the effluence started to flow. The next manhole down the line was checked, and there was no clogging at that location. Roto rooter found a surprising number of sticks in the pipe; we need to keep a closer watch on the kids playing behind the tuff shed area.
- Ian and Al have been working to repair the leaks.

#### Other facilities:

- Ian and Al are keeping up with roof drain clearing
- Three "arc faults" reports were found at the Solar Site. It is still safe for kids, but two service technicians, plus the commercial foreman Reid, are scheduled to be on-site Wednesday, March 22, starting around 9 a.m. to do more investigation.

### **School Wide Issues**

- Saying goodbye to three teachers this year. Justin Brown-Woods will be moving back to Sonoma to be near family, Lisa Lane will be leaving as will Brittani Brackett. Each of them will be missed as they are all exceptional teachers.
- Overall the Parent Survey results were excellent. However, there are definite concerns around student disrespect and explosive/unsafe behavior.

#### **Events**

 We have Portfolio Night approaching as well as the Jogathon. We are looking forward to both.

## **Arts Based Choice for Education**

• We held our 3rd Parent Info night in March - about 60 attendees and lots of tours. So far we have 238 applications - this is a lot! Currently 46 applications for TK alone and another 45 for Kinder, 26 for 4th, 15 for 5th, 20 for 6th.

## **Academic, Arts & Social Emotional Achievement**

- 62% are at or above grade level in reading
- 36% are at or above in math
- Waiting on assessment results for middle school writing

## Safe, Respectful and Equitable Conditions for Learning and Working

 Middle School survey results were not great - this is on the agenda for today, but overall I am disappointed about the comments many students made.

## **Contributor and Collaborator to the Greater Community**

• The Into the Woods performance was fabulous! We will be doing another production next year as well.

## Nevada City School of the Arts

Budget vs. Actuals: 2022-23 1st Interim Budget - FY23 P&L Classes

July 2022 - June 2023

	TOTAL				
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	
Income					
8000 Revenue - State	2,025,664.00	4,431,519.00	-2,405,855.00	45.71 %	
8100 Federal Revenue	289,440.67	487,018.00	-197,577.33	59.43 %	
8300 Other State Revenues	831,565.35	1,981,662.06	-1,150,096.71	41.96 %	
8600 Other Local Revenue	448,114.08	645,051.25	-196,937.17	69.47 %	
Unapplied Cash Payment Revenue	43,141.60		43,141.60		
Uncategorized Revenue		200,000.00	-200,000.00		
Total Income	\$3,637,925.70	\$7,745,250.31	\$ -4,107,324.61	46.97 %	
GROSS PROFIT	\$3,637,925.70	\$7,745,250.31	\$ -4,107,324.61	46.97 %	
Expenses					
1000 Certificated Salaries	1,211,782.45	2,145,554.00	-933,771.55	56.48 %	
2000 Classified Salaries	1,006,898.93	1,836,802.00	-829,903.07	54.82 %	
3000 Employee Benefits	543,587.36	1,090,290.00	-546,702.64	49.86 %	
4000 Books & Supplies	368,609.87	429,767.85	-61,157.98	85.77 %	
5000 Services & Other Operating Expenses	1,359,584.63	2,247,558.00	-887,973.37	60.49 %	
7000 Other Outflows	6,645.58		6,645.58		
Unapplied Cash Bill Payment Expenditure	0.00		0.00		
Total Expenses	\$4,497,108.82	\$7,749,971.85	\$ -3,252,863.03	58.03 %	
NET OPERATING INCOME	\$ -859,183.12	\$ -4,721.54	\$ -854,461.58	18,197.10 %	
NET INCOME	\$ -859,183.12	\$ -4,721.54	\$ -854,461.58	18,197.10 %	

## Nevada City School of the Arts | 2023-24 CALENDAR

4 Independence Day	JULY 2023         S       M       T       W       Th       F       S         -       -       -       -       1         2       3       4       5       6       7       8         9       10       11       12       13       14       15         16       17       18       19       20       21       22         23       24       25       26       27       28       29         30       31       -       -       -       -       -	JANUARY 2024         S       M       T       W       Th       F       S         H       B       B       B       B       6         7       T       9       10       11       12       13         14       H       16       17       18       19       20         21       22       23       24       25       26       27         28       29       30       31       -       -	<ul> <li>1-5 Winter Break</li> <li>15 No School:     M.L. King Jr. Day</li> <li>8 No School: Teacher Day</li> <li>26 Last Day of 1st Semester</li> <li>16/1/3</li> </ul>
<ul><li>16-21 Teacher Days</li><li>22 First Day of School</li><li>8/4/2</li></ul>	AUGUST 2023  S M T W Th F S  1 2 3 4 5  6 7 8 9 10 11 12  13 14 15 16 17 18 19  20 21 22 23 24 25 26  27 28 29 30 31	FEBRUARY 2024         S       M       T       W       Th       F       S         1       1       T       3         4       5       6       7       8       9       10         11       12       13       14       15       16       17         18       H       20       21       22       23       24         25       26       27       28       29       -	<ul> <li>No School: Teacher Day</li> <li>No School: Presidents         <ul> <li>Day/Fredrick</li> <li>Douglass</li> </ul> </li> <li>20-22 Conferences</li> <li>19/1/3</li> </ul>
4 No School: Labor Day 29 No School: Teacher Day 19/1/4	SEPTEMBER 2023       S     M     T     W     Th     F     S       J     L     2       3     H     5     6     7     8     9       10     11     12     13     14     15     16       17     18     19     20     21     22     23       24     25     26     27     28     T     30	MARCH 2024           S         M         T         W         Th         F         S           J         J         J         L         L         J         L         L         J         L	<ul><li>1 No School: Teacher Day</li><li>22 No School: ER Day</li><li>14/1/5</li></ul>
<ul><li>17-20 Conferences</li><li>9 Indigenous Peoples Day</li><li>21/0/8</li></ul>	OCTOBER 2023         S       M       T       W       Th       F       S         1       2       3       4       5       6       7         8       H       10       11       12       13       14         15       16       17       18       19       20       21         22       23       24       25       26       27       28         29       30       31       -       -       -	APRIL 2024       S     M     T     W     Th     F     S       T     2     3     4     5     6       7     8     9     10     11     12     13       14     15     16     17     18     19     20       21     22     23     24     25     26     27       28     29     30     -     -     -	1 No School: Teacher Day
<ol> <li>No School: Teacher Day</li> <li>No School: Veterans Day</li> <li>20-24 Thanksgiving Break</li> </ol>	NOVEMBER 2023  S M T W Th F S  T 2 3 4  5 6 7 8 9 H 11  12 13 14 15 16 17 18  19 B B B H H 25  26 27 28 29 30	MAY 2024       S     M     T     W     Th     F     S       1     2     T     4       5     6     7     8     9     10     11       12     13     14     15     16     17     18       19     20     21     22     23     ER     25       26     H     28     29     30     31	2 Teacher Day 16 Portfolio Night 24 No School: ER Day 27 No School: Memorial Day 21/0/4
<b>22–29</b> Winter Break	DECEMBER 2023       S     M     T     W     Th     F     S       0     0     1     2       3     4     5     6     7     8     9       10     11     12     13     14     15     16       17     18     19     20     21     22     23       24     H     26     27     28     29     30       31     0     0     0     0     0     0	JUNE 2024       S     M     T     W     Th     F     S       2     3     4     5     6     7     8       9     T     11     12     13     14     15       16     17     18     19     20     21     22       23     24     25     26     27     28     29       30	7 Last Day of School 10 Teacher Day 19 Juneteenth 5/1/2

## Nevada City School of the Arts | 2023-24 CALENDAR

4 Independence Day	S M T W Th F S  1 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	JANUARY 2024         S       M       T       W       Th       F       S         H       B       B       B       B       B       6         7       T       9       10       11       12       13         14       H       16       17       18       19       20         21       22       23       24       25       26       27         28       29       30       31       -       -	<ul> <li>1-5 Winter Break</li> <li>8 No School: Teacher Day</li> <li>15 No School:  M.L. King Jr. Day</li> <li>26 Last Day of 1st Semester</li> <li>16/0/3</li> </ul>
<ul><li>10-15 Teacher Days</li><li>16 First Day of School</li><li>12/4/5</li></ul>	AUGUST 2023  S M T W Th F S  1 2 3 4 5  6 7 T 9 T T 12  13 T T 16 17 18 19  20 21 22 23 24 25 26  27 28 29 30 31	FEBRUARY 2024  S M T W Th F S  4 5 6 7 8 2 10  11 12 13 14 15 16 17  18 H 20 21 22 23 24  25 26 27 28 29	2 No School: Teacher Day  19 No School: Presidents Day/Frederick Douglass 20-22 Conferences 19/1/6
4 <b>No School:</b> Labor Day 20/0/5	SEPTEMBER 2023       S     M     T     W     Th     F     S       3     H     5     6     7     8     9       10     11     12     13     14     15     16       17     18     19     20     21     22     23       24     25     26     27     28     29     30	MARCH 2024         S       M       T       W       Th       F       S         3       4       5       6       7       8       9         10       11       12       13       14       15       16         17       18       19       20       21       ER       23         24       B       B       B       B       B       30         31       I	<ol> <li>No School: Teacher Day</li> <li>No School: ER Day</li> <li>Spring Break</li> <li>14/1/2</li> </ol>
2 No School: Teacher Day 9 Indigenous Peoples Day 10-12 Conferences 16-20 Fall Break 31 Halloween	OCTOBER 2023         S       M       T       W       Th       F       S         1       T       3       4       5       6       7         8       H       10       11       12       13       14         15       B       B       B       B       21         22       23       24       25       26       27       28         29       30       31	APRIL 2024         S       M       T       W       Th       F       S         T       2       3       4       5       6         7       8       9       10       11       12       13         14       15       16       17       18       19       20         21       22       23       24       25       26       27         28       29       30       -       -       -       -	1 No School: Teacher Day
<ol> <li>No School: Teacher Day</li> <li>No School: Veterans Day</li> <li>Thanksgiving Holiday</li> </ol>	NOVEMBER 2023  S M T W Th F S  T 2 3 4  5 6 7 8 9 H 11  12 13 14 15 16 17 18  19 20 21 H H B 25  26 27 28 29 30	MAY 2024       S     M     T     W     Th     F     S       -     -     1     2     3     4       5     6     7     8     9     10     11       12     13     14     15     16     17     18       19     20     21     22     23     ER     25       26     H     28     29     30     31	<ul> <li>16 Portfolio Night</li> <li>24 No School: ER Day</li> <li>27 No School: Memorial Day</li> <li>21/0/4</li> </ul>
<b>22–29 Winter Break</b>	DECEMBER 2023           S         M         T         W         Th         F         S           3         4         5         6         7         8         9           10         11         12         13         14         15         16           17         18         19         20         21         8         23           24         H         B         B         B         B         30           31         I	JUNE 2024       S     M     T     W     Th     F     S       2     3     4     5     6     7     8       9     10     11     12     13     14     15       16     17     18     19     20     21     22       23     24     25     26     27     28     29       30	6 Last Day of School  19 Juneteenth Independence Day  5/0/2

## ANNUAL PARENT NOTICE 2023-2024

#### Dear Parent/Guardian:

State law requires school districts and the county office of education ("county office") to provide annual notice to parents/guardians of certain rights and responsibilities. Parents/guardians are required to acknowledge receipt of this notice by signing and returning the receipt and acknowledgment (Part I of Form A) to your school district or county office program.

#### **CURRICULUM AND INSTRUCTION**

#### **Instructional Materials:**

All primary and supplemental instructional materials and assessments, including textbooks, teacher manuals, films, audio and video recordings, and software, will be compiled and stored by the classroom instructor and made available promptly for inspection by a parent/guardian in a reasonable time frame or in accordance with school district or county office policies or procedures. Education Code §§ 49091.10(a); 51101(a)(8).

#### **Observation:**

Upon written request, a parent/guardian has the right to observe instruction and other school activities that involve their child or for the purpose of selecting a school in accordance with board policies on interdistrict and intradistrict transfers. Any observation will be done in accordance with policies established to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Education Code §§ 49091.10(b); 51101(a)(1).

#### **Beliefs**:

A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. No pupil shall be relieved of any obligation to complete regular classroom assignments. Education Code § 49091.12(a).

#### **Curriculum:**

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. The prospectus is available for review upon request and for copying at a reasonable charge. Education Code §§ 49091.14; 49063(k).

#### **Animal Dissection:**

A pupil, who has a moral objection to dissecting or otherwise harming or destroying animals as part of an instructional program, has a right to request an alternative educational project. Education Code §§ 32255-32255.6, 48980(a).

#### **Sexual Health and HIV Prevention Education:**

The Healthy Youth Act ("Act") authorizes a school district or county office to provide comprehensive sexual health education and HIV prevention education to all pupils in grades 7 to 12. Education Code §§ 51933 et seq., 48980(a).

- Written and audio-visual educational materials used in comprehensive sexual health education and HIV prevention education will be made available for your inspection. Education Code § 51938.
- You will be notified whether the comprehensive sexual health education or HIV prevention education will be taught by school district/county office personnel or by outside consultants. Education Code § 51938.
- You may request a copy of the Act from the school district or county office. Education Code § 51938.
- You may request in writing that your child be excused from comprehensive sexual health education and HIV prevention education. (Fill out Part II of Form A to make a request.) Education Code § 51938.

#### Tests, Questionnaires, Surveys, Examinations on Personal Beliefs or Practices:

No pupil will be given any test, questionnaire, survey, or examination containing questions about a pupil's, or their parents'/guardians' beliefs or practices relating to sex, family life, morality, or religion, unless their parent/guardian provides prior written permission. Parents/guardians of all pupils in grades 7 to 12, will be given the opportunity to review any test, questionnaire, or survey about a pupil's attitude concerning or practices relating to sex before it is administered and will be given the opportunity to request in writing that their pupil not participate. Education Code §§ 51513, 51938, 51939.

#### **Minimum Days and Staff Development:**

Attached to this notice is the calendar for the school year which includes the current schedule of any minimum days or pupil-free staff development days. Parents/guardians will be notified during the school year of any additional minimum days and pupil-free staff development days not later than one month before the scheduled minimum or pupil-free day. Education Code § 48980(c).

#### **PUPIL BEHAVIOR AND DISCIPLINE**

#### **Sexual Harassment:**

The school district and county office prohibit sexual harassment of or by any pupil or by anyone employed by or otherwise working or volunteering for the school district or county office. Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors and other verbal, visual, or physical conduct of a sexual nature. Any person who feels that they are being discriminated against or harassed should immediately contact their principal or designee so that they can address the situation. A written complaint may be filed in accordance with the district or county office's Uniform Complaint Procedures. Written complaint procedures are available at all school sites. A copy of the school district or county office's written policy on sexual harassment, as it pertains to pupils, is attached to this notice. Education Code §§ 48980(f), 212.5, 231.5; 5 C.C.R. § 4917.

#### **Evaluations:**

A pupil may not be tested for behavioral, mental, or emotional evaluation without the informed written consent of their parent/guardian. Education Code § 49091.12(c).

#### **Unexcused Absence:**

Parents/guardians will be notified in a timely manner if their child is absent from school without permission. Education Code § 51101(a)(4).

#### **Truancy**:

Upon your child's initial classification as a truant, you will be notified of the following:

- a. That your child is truant.
- b. That you are obligated to compel the attendance of your child at school.
- c. That you may be guilty of a criminal infraction and subject to prosecution if you fail to meet this obligation.
- d. That alternative educational programs are available in the district.
- e. That you have the right to meet with appropriate school personnel to discuss solutions to your child's truancy.
- f. That your child may be subject to arrest or temporary custody.
- g. That your child (if 13 to 17 years of age) may be subject to suspension, restriction, or delay of their driving privilege.
- h. That it may be recommended that you accompany your child to school and attend classes with them for one day.

Education Code § 48260.5.

#### **Chronic Truancy:**

The parent/guardian of any pupil in grades 1 through 8 who is found to be a "chronic truant" may be found guilty of a misdemeanor. Education Code § 48263.6; Penal Code § 270.1.

#### **Pupil Discipline Rules:**

A copy of the school's pupil discipline rules may be obtained by contacting the principal or designee. The parent/guardian of a pupil who has been suspended by a teacher may be required to attend a portion of a school day in the class of their child or ward. Education Code §§ 35291, 48980(a), 48900.1.

#### PUPIL HEALTH, SAFETY AND MEDICAL TREATMENT

#### **Fingerprint Policy:**

Information concerning the school district or the county office's pupil fingerprint policy, if any, is provided at the time of enrollment. Education Code §§ 32390, 48980(e).

## **Confidential Medical Services:**

Pupils enrolled in grades 7 through 12 may be excused from school by school authorities for the purpose of obtaining confidential medical services without the consent of the pupil's parent. Education Code § 46010.1.

#### **Pupil Immunization:**

No student shall be admitted to school until the student is immunized as required by law. The district may permit a licensed physician and surgeon, or other health care practitioner who is acting under the direction of a supervision physician or surgeon, to administer an immunizing agent to a student whose parent or guardian has consented in writing to the administration of such immunization agent. When there is good cause to believe that a student has been exposed to a communicable disease and their documentary proof of immunization status does not show proof of immunization against that disease, the student may be temporally excluded from school until the local health officer is satisfied the student is no longer at risk of developing or transmitting the disease.

If a parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the immunization requirements. Any child with a medical exemption authorized prior to January 1, 2020, shall be allowed continued enrollment until they enroll in the next grade span. "Grade span" means (1) from birth through preschool; (2) transitional kindergarten through 6th grade; and (3) grades 7 through 12. After July 1, 2021, a student may not be unconditionally admitted or readmitted, or admitted/advance to the seventh grade, unless they have been immunized or files a medical exemption that is compliant with a required statewide form.

Effective January 1, 2016, the California Legislature eliminated the exemption from specified immunization requirements based upon personal beliefs. A student who, prior to January 1, 2016, submitted a letter or affidavit on file with their school stating beliefs opposed to immunization shall be allowed enrollment until the student enrolls in the next grade span. "Grade span" means (1) from birth through preschool; (2) transitional kindergarten through 6th grade; and (3) grades 7 through 12.

Health and Safety Code §§ 120335, 120370; Education Code §§ 48216, 48980(a), 49403.

#### **Physical Examinations:**

A child may be excluded from physical examination whenever a parent/guardian files a written statement with the school that they will not consent to a physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child will be excluded from school attendance. (School children are examined for vision, hearing, and curvature of the spine at selected grade levels.) Education Code §§ 48980(a), 49450 – 49455.

State law requires that for each child enrolled in the first grade, the parent/guardian must present within 90 days after entrance, a certificate, signed by a physician, verifying that the child has received appropriate health screening and evaluation including a physical examination within the last 18 months. A parent/guardian may file with the school district a written objection or waiver stating the reasons why they was unable to obtain such services. Free health screening is available for low income children for up to 18 months prior to entry into 1<sup>st</sup> grade. Parents/guardians are encouraged to obtain required health screenings simultaneously with required immunizations. Health and Safety Code §§ 124085, 124105.

#### **Psychological Testing:**

A parent/guardian has the right to receive information about psychological testing the school does involving their child and to deny permission to give the test. Education Code § 51101(a)(13).

#### **Pupil Medication:**

Any pupil who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instruction from the physician or surgeon or physician assistant, as specified by law, detailing the name of the medication, method, amount, and time schedules by which the mediation is to be taken, and a written statement from the pupil's parent, foster parent, or guardian indicating their desire to have the school assist in administering the physician and surgeon, or physician assistant's instructions. Any student who wishes to carry and self-administer prescription auto-injectable epinephrine and/or self-administered inhaled asthma medication must submit both a written statement of instruction from their physician or surgeon or physician assistant, as specified by law, that includes a confirmation that the student is able to self-administer such medication, and a written statement from the pupil's parent, foster parent, or guardian consenting to the self-administration, as well as applicable releases. Any pupil who uses auto-injectable epinephrine or inhaled asthma medication in a manner other than as prescribed is subject to discipline. Education Code §§ 48980(a), 49423, 49423.1.

#### **Continuing Medication:**

A parent/guardian of a pupil on a continuing medication regimen for a non-episodic condition shall inform the school of the medication being taken, the current dosage, and the name of the supervising physician. With a parent/guardian consent, the school nurse or other designated employee may communicate with the physician with regard to the possible effects of the drug on the child's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or over dosage. Education Code § 49480.

#### **Pupil Insurance:**

The school district or county office may provide or make available medical or hospital services, or both, for injuries to pupils arising from school programs or activities. No pupil will be compelled to accept such services. You may obtain further information regarding availability of pupil accident insurance by contacting the school principal. Education Code §§ 48980(a), 49472.

#### **Emergency Medical Care:**

All pupils must have an emergency information card filled out and signed by the parent/guardian at the beginning of the school year. If your child is ill or injured during regular school hours and, requires reasonable medical treatment, and if you cannot be reached, the school district, county office or the principal cannot be held liable for reasonable treatment of your ill or injured child without your prior consent, unless you have previously filed a written objection to any medical treatment other than first aid. Education Code §§ 49407; 49408.

#### **Pupil Safety:**

A parent/guardian has the right to have a safe and supportive learning environment for their child. Education Code § 51101(a)(7).

#### **Unsafe School Choice Option:**

Students who attend a persistently dangerous school and students who are victims of a violent criminal offense, while in or on the grounds of a public school must be allowed to attend a safe public school. 5 C.C.R. §§ 11992, 11993; 20 U.S.C. § 7912.

#### **Tobacco-Free Campus:**

Use of tobacco products at any time by students, staff, parents, or visitors, is strictly prohibited in county office or district-owned or leased buildings, on county office, school, or district property, and in county office, school, or district vehicles. This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off county office or district property. Prohibited products include any product containing tobacco or nicotine, including, but not limited to, smokeless tobacco, snuff, chew, clove cigarettes, and electronic cigarettes that can deliver nicotine and non-nicotine vaporized solutions. Health and Safety Code § 104420.

#### **Sun Protective Clothing/Sunscreen:**

Any pupil may use articles of sun protective clothing, including hats, for outdoor use during the school day, subject to school district or county office dress code policies. Any pupil may use sunscreen during the school day without a physician's note or prescription but school personnel are not required to assist pupils in applying sunscreen. Education Code § 35183.5.

#### **Oral Health Assessment:**

Any pupil, while enrolled in kindergarten in a public school or while enrolled in first grade if the pupil was not previously enrolled in kindergarten, unless excused, must present proof no later than May 31 of the school year of having received an oral assessment by a licensed dentist or other licensed or registered dental health professional. The assessment must be performed no earlier than 12 months prior to initial enrollment of the pupil. Education Code § 49452.8.

#### Type 1 Diabetes Information:

Information regarding Type 1 Diabetes is available on the California Department of Education's website at: https://www.cde.ca.gov/ls/he/hn/type1diabetes.asp Education Code § 49452.6.

#### **PUPIL PERFORMANCE AND EVALUATION**

## **School Accountability Report Card:**

A copy of the school district and county office's accountability report card may be obtained from the school upon request. Education Code § 35256.

#### **Parent Meeting with Teacher and Principal:**

Upon reasonable notice, a parent/guardian has the right to meet with their child's teacher(s) and principal. Education Code § 51101(a)(2).

#### **Parent Notification:**

A parent/guardian has the right to be notified concerning their child's classroom and standardized test performances, when their child has been identified as at risk of retention, and to be informed about school rules, including disciplinary rules and procedures, attendance policies, retention and promotion policies, dress codes, school visiting procedures and the person to contact should problems arise with their child. Education Code §§ 48070.5, 51101(a)(5), (9), (12), (16).

#### **Academic Expectations:**

A parent/guardian has the right to be informed of the academic expectations of their child. Education Code § 51101(a)(11).

#### **College Admission Requirements and Career Technical Information:**

School districts offering any of grades 9-12 shall provide the following brief explanation of college admission requirements, a brief description of career technical education, and information about how pupils may meet with school counselors to help them select courses to meet college admission requirements and/or enroll in career technical education courses.

1. College Admission Requirements (A-G Requirements) for California State University (CSU) and University of California (UC)

Additional information about admission requirements for the CSU system can be found at https://www.calstate.edu/apply Additional information about admission requirements for the UC system can be found at https://admission.universityofcalifornia.edu/. Additional information about course offerings can be found in the high school student handbook.

- a. History or Social Science 2 years
- b. English 4 years
- c. Math 3 years (UC recommends 4 years)
- d. Laboratory Science 2 years (UC recommends 3 years)
- e. Language Other Than English 2 years (UC recommends 3 years)
- f. Visual and Performing Arts 1 year
- g. College Preparatory Elective 1 year

#### 2. Career Technical Education (CTE):

Career technical education is a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. Additional information regarding career technical education can be found at <a href="http://www.cde.ca.gov/ci/ct/">http://www.cde.ca.gov/ci/ct/</a>.

#### 3. Counseling Services

High school counselors are available to meet with parents and students to assist in selecting courses that meet college admission requirements, enroll in CTE, or both. If you would like to schedule an appointment with a counselor, contact the counseling department.

Education Code §§ 48980(k), 51229.

#### **Advanced Placement Examination:**

Pupils enrolled in at least one Advanced Placement class and who qualify as economically disadvantaged, may apply for assistance to cover the cost of advanced placement examination fees. Pupils should contact a counselor or other administrator at their school for eligibility information. Education Code §§ 48980(j), 52240 et seq.

#### <u>Participation in State Assessments and Option to Request Exemption:</u>

Pupils in applicable grade levels will participate in the California Assessment of Student Performance and Progress (CAASPP) except as exempted by law. Each year, a parent may submit a written request to excuse their child from any or all parts of the CAASPP assessments for that school year. Education Code §§ 60640, 60615, 5 C.C.R. § 852.

#### **PUPIL RECORDS**

#### **Pupil Records Access:**

Parents/guardians have the right to access school records of their child, and to question, and receive a response from the school regarding items on their child's record that a parent/guardian feels is inaccurate, misleading, or is an invasion of their child's privacy. Education Code §§ 51101(a)(10), (15), 49063(f); 49069.7.

#### **Notification of Privacy Rights of Pupils:**

Federal and state laws grant certain privacy rights and pupil records access rights to students and to their parents/guardians. Full access to all personally identifiable written records, maintained by the school district or county office must be granted to: (1) Parents/guardians of a student age 17 or younger; and (2) Students age 18 or older, or students who are attending an institution of postsecondary instruction ("adult student"). In addition, parents/guardians of a student age 18 or older who is dependent for tax purposes, students age 16 or older or who have completed the 10<sup>th</sup> grade, and students age 14 or older who are both a "homeless child or youth" and an "unaccompanied youth" as defined in the McKinney-Vento Homeless Assistance Act ("eligible student"), must be permitted access to those particular pupil records relevant to the legitimate educational interest of the requester.

Parents/guardians, or an adult or eligible student, may review individual records by making a request to the principal. The principal will provide explanations and interpretations if requested.

In addition, a parent/guardian, adult or eligible student may receive a copy of any information in the pupil's records at a reasonable cost per page. School district and county office policies and procedures relating to types of records, kinds of information retained, persons responsible for maintaining pupil records, directory information, access by other persons, review, and to the challenge to content of records are available through the principal of their child's school or their designee. Parents/guardians may contact their child's school to review the log listing those who have requested or received information from their child's pupil records. Access to a pupil's records will only be granted to those with a legitimate educational interest.

When a student moves to a new school district, records will be forwarded upon request of the new district. At the time of transfer, the parent/guardian or an eligible student may challenge, review or receive a copy at reasonable fee of the requested records. Parents/guardians may contact the school district or county office for any policy regarding the review and expungement of pupil records.

If you believe the school district or county office is not in compliance with federal regulations regarding privacy, you may file a complaint with the Family Policy Compliance Office of the U.S. Department of Education at 400 Maryland Avenue, SW, Washington, DC 20202-5920.

The school district also makes certain student directory information available in accordance with state and federal laws. This means that each student's name, birth date, address, telephone number, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards achieved, and the most recent previous public or private school attended by the student, may be released to certain specified agencies. Appropriate directory information may not be provided to any private, profit making entity other than employers, prospective employers or to representatives of the news media. Names and addresses of seniors or terminating students may be given to public or private schools and colleges. Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin and the district will not release such information without parental consent or a court order

Upon written request from the parent/guardian of a student age 17 or younger, the school district will withhold directory information about the student. (Fill out Part III of Form A to make a request.) If the student is 18 or older or enrolled in an institution of post-secondary instruction and makes a written request, the student's request to deny access to directory information will be honored. Requests should be submitted within 30 calendar days of receipt of this notification.

Directory information will not be released regarding a student identified as a "homeless child or youth" as defined in the McKinney-Vento Homeless Assistance Act, unless a parent or student accorded parental rights has provided prior written consent that the directory information may be released.

Education Code §§ 49060-49078, 51101; FERPA 20 U.S.C. § 1232g; 34 C.F.R. § 99.37.

#### Disclosure of Student Information Pursuant to Court Order or Subpoena:

Information concerning a student must be furnished in compliance with a court order or lawfully issued subpoena. Reasonable effort shall be made to notify the parent/guardian in advance of disclosing student information pursuant to a lawfully issued subpoena, and in the case of compliance with a court order, if lawfully possible within the requirements of the order. Education Code § 49077.

#### **Access by Military Recruiters**:

Military recruiters will have access to all secondary pupils' names, addresses and phone listings unless a parent/guardian requests that such information not be released without the prior written consent of the parent/guardian. 10 U.S.C. § 503; 20 U.S.C. § 7908.

#### ATTENDANCE, TEMPORARY INSTRUCTION AND ENROLLMENT

#### **Excused Absences:**

No pupil will have their grade reduced or suffer a loss of academic credit on account of an excused absence when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. An excused absence is defined in Education Code section 48205 as an absence:

- 1. Due to the pupil's illness.
- 2. Due to quarantine under the direction of a county or city health officer.
- 3. For the purpose of having medical, dental, optometrical, or chiropractic service rendered.
- 4. For the purpose of attending the funeral services of a member of the pupil's immediate family as defined in the Education Code, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the services are conducted outside California.
- 5. For the purpose of jury duty in the manner provided for by law.
- 6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
- 7. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at religious retreats which shall not exceed four (4) hours per semester, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- 8. For the purpose of serving as a member of a precinct board for an election pursuant to § 12302 of the Elections Code.
- 9. For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
- 10. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
- 11. For the purpose of participating in a cultural ceremony or event, as defined in the Education Code.
- 12. For the purpose of a middle school or high school pupil engaging in a civic or political event, including but not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls, provided that the pupil notifies the school ahead of the absence.
  - (i) A pupil who is absent for this reason is required to be excused for only one schoolday-long absence per school year.
  - (ii) A pupil who is absent for this reason may be permitted additional excused absences in the discretion of a school administrator.
- 13. Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

A pupil with an excused absence shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of any class from which a pupil is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

Education Code §§ 48980(a), (i), 48205; Elections Code § 12302.

#### **Absence for Religious Exercises/Instruction:**

With parent/guardian written consent, a student may be excused from school in order to participate in religious exercises or instruction consistent with the limitations specified in Education Code section 46014 provided the district's Board has adopted a resolution permitting such absence and has adopted regulations governing such absences and the reporting thereof. Education Code §§ 46014, 48980(a).

#### **Attendance Options:**

California law gives parents/guardians the right to receive notification of all existing statutory attendance options and local attendance options available in the school district, including options for meeting residency requirements for school attendance, programmatic options offered within local attendance areas, and any special programmatic options available on both an interdistrict and intradistrict basis.

Parents/guardians may contact their student's school or district of residence for more information about the available statutory and local attendance options, including information regarding application procedures for alternative attendance areas or programs and district application form(s) for requesting a change of attendance, and for information regarding the appeals process, if any, when a change of attendance is denied.

Education Code § 48980(g).

#### **Individual Instruction:**

Except for pupils receiving individual instruction provided pursuant to a school district or county office-sponsored program, a pupil with a temporary disability which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable shall receive either individual instruction at home provided by the school district in which the pupil is deemed to reside, or individual instruction in a hospital or other residential health facility, excluding state hospitals, provided by the school district in which the hospital or other residential health facility is located. Education Code §§ 48206.3; 48980(b).

#### **Residence When Hospitalized:**

Notwithstanding compulsory education requirements, a pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent/guardian resides shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It shall be the primary responsibility of the parent/guardian of a pupil with temporary disability to notify the school district in which the pupil is deemed to reside of the pupil's presence in a qualifying hospital. Education Code §§ 48207, 48208, 48980(a).

#### Residence Based on Parent/Guardian Employment:

A pupil complies with the residency requirements for school attendance in a school district, if the pupil's parent or guardian resides outside the boundaries of that school district but is employed and lives with the pupil at the place of their employment within the boundaries of the school district for a minimum of 3 days during the school week. Education Code § 48204(a)(7).

A pupil may also be deemed a pupil having complied with the residency requirements for school attendance in a school district if at least one parent/guardian is physically employed within the boundaries of that district for a minimum of 10 hours during the school week. Education Code § 48204(b).

## **Students of Active Military Parent/Guardian:**

A child shall be deemed to meet residency requirements for school attendance in a school district, if the child is a student whose parent/guardian is transferred, or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order, and the student's parent/guardian has provided proof of residence in the school district within 10 days after the published arrival date provided on official documentation. Education Code § 48204.3

#### Pupil of California Resident Parents Departed State Against their Will:

A pupil complies with the residency requirements for school attendance in a school district if their parent(s)/guardian(s) were residents of the state but departed against their will, and the pupil seeks admission to a school of a school district, if certain requirements are met. Education Code § 48204.4.

#### **Attendance Where Caregiver Resides:**

If your child lives in the home of a caregiving adult, as defined by law, your child may attend the school district in which that residence is located. Execution of an affidavit, under penalty of perjury, by the caregiving adult is required to determine that your child lives in the caregiver's home. Education Code § 48204(a); Family Code §§ 6550, 6552.

## **Intradistrict Enrollment:**

Residents of a school district may apply to enroll their child in other schools within the district to attend on a space available basis. Intradistrict enrollment is not applicable to districts with only one school or with schools that do not serve any of the same grade levels. Education Code § 35160.5(b).

#### **Interdistrict Attendance:**

A pupil may attend a school in a district other than the pupil's district of residence pursuant to an interdistrict agreement. Each

school district has adopted policies regarding interdistrict attendance. You may contact your student's school for an application and further information. Education Code §§ 46600 et seq.

#### **Specific School Request:**

Parents/guardians have the right to request a specific school and to receive a response. Such a request does not obligate the school to grant the request. Education Code § 51101(a)(6).

#### **Notice of Alternative Schools:**

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines an alternative school as a school or separate class group within a school which is operated in a manner designed to:

- a. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility and joy.
- b. Recognize that the best learning takes place when the student learns because of their desire to learn.
- c. Maintain a learning situation maximizing student self-motivation and encouraging the student in their own time to follow their own interests. These interests may result wholly or in part from a presentation by their teachers of choices of learning projects.
- d. Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- e. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent/guardian, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. Contact the school for more information. Education Code §§ 58500; 58501.

#### **MISCELLANEOUS**

#### **Parent Involvement:**

A parent/guardian has the right to participate as a member of a school site council, a parental advisory committee, or a site-based management leadership team in accordance with the rules governing parent membership of those organizations. A copy of the school district's policy regarding Parent Involvement is attached to this notice. Education Code § 51101(a)(14).

#### **Volunteering Time and Resources:**

Parents/guardians may volunteer their time and resources for the improvement of school facilities and programs under the supervision of district employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher. Although volunteer parents may assist with instruction, primary instructional responsibility shall remain with the teacher. Education Code § 51101(a)(3).

#### **Open Campus:**

A school district that has decided to permit pupils enrolled in a high school to leave the school grounds during the lunch period is not liable for the conduct or safety of any pupil during such times as the pupil has left the school grounds during the lunch period. Education Code § 44808.5.

#### **Nondiscrimination:**

The school district and county office have a policy of nondiscrimination on the basis of a person's race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics, in any of its policies, practices or procedures programs or activities. The school district's and county office's nondiscrimination policy comply with the requirements of Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 the Rehabilitation Act of 1973 ("Section 504"), the Individuals With Disabilities Education Improvement Act of 2004 and other related state and federal laws. Pupils or parents or any other individual having questions or concerns regarding these nondiscrimination and harassment policies or who may wish to file a complaint, should contact the school district or the county office. Education Code § 220; 5 C.C.R. §§ 4900 et seq.

## **Pupils with Exceptional Needs/Section 504:**

Nevada County school districts are included in the Nevada County Special Education Local Plan Area ("SELPA"). Pupils with

exceptional needs, as defined by Education Code § 56026, have a right to a free and appropriate public education. If you suspect that your child has exceptional needs due to a disability, you may request an assessment for eligibility for special education services by contacting your school principal or the Nevada County Office of Education at (530) 478-6400.

Some pupils with special needs who do not qualify for special education may qualify for assistance under Section 504 of the Rehabilitation Act if they have a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. The school district and county office have policies and procedures to identify and evaluate any student who may need assistance in their educational program or to provide access into district programs. Pupils or parents or others who have questions or concerns regarding the Section 504 policy may contact their school, school district, or the county office.

#### Minimum Age for Admission to Kindergarten:

Districts shall admit a pupil into kindergarten at the beginning of the school year, or at a later time in the same school year, if the pupil will be 5 years of age on or before September 1 of the school year. Education Code § 48000(a).

#### **Nutrition Program, Free or Reduced-Price Meals:**

Free or reduced price meals are available for needy pupils. Contact your student's school for eligibility information. Education Code §§ 48980(b); 49510 et seg.

#### **Pregnant and Parenting Pupils:**

Pregnant and parenting pupils as defined in Education Code section 46015, have rights and options available to them, including, but not limited to, the provision of parental leave and reasonable lactation accommodations on campus. Education Code §§ 222, 222.5, 46015, 48980(a).

#### **Personal Property:**

School districts and the county office are not responsible for personal property. Pupils are discouraged from bringing non-instructional items to school. Education Code § 35213.

#### **Parent Responsibility:**

Parents/guardians are liable for all damages caused by the willful misconduct of their minor children which results in the death or injury to other students, school personnel, school volunteer or school property. Education Code § 48904; Civil Code § 1714.1.

#### **Asbestos Management Plan:**

The school district has a current asbestos management plan for each school site available for inspection at the district offices during normal business hours. 40 C.F.R. § 763.93; Education Code § 49410 et seg.

#### **Use of Pesticide Products:**

Please find attached to this notice a list of pesticide products expected to be applied at school sites this year. Recipients of this notice may register with their school site if they wish to receive notification of individual pesticide applications at the school site. Education Code §§ 17612, 48980.3.

#### **Uniform Complaint Procedures:**

The school district and county office have adopted Uniform Complaint Procedures (UCP) for the filing, investigation and resolution of complaints subject to the UCP process, including those alleging unlawful discrimination, harassment, intimidation, and bullying, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on their association with a person or group with one or more of these actual or perceived characteristics; failure to comply with specified state and/or federal laws governing educational programs, including, adult education programs, consolidated categorical aide programs, migrant education, vocational education, physical education instructional minutes (grades 1-6), child care and development programs, child nutrition programs, special education programs, course periods without educational content (grades 9-12), education of pupils in foster care and pupils who are homeless, compensatory education, and accommodations for lactating students, and pregnant and parenting students; school safety plans; failure to comply with Local Control and Accountability Plan requirements; and for unlawfully charging pupil fees. A copy of the district or county office's Uniform Complaint Procedures is enclosed with this Notice. 5 C.C.R. § 4600 et seq.; Education Code § 49013, 48853.5

## **Williams Uniform Complaint Procedure:**

The school district and county office have adopted policies and procedures regarding complaints for deficiencies related to textbooks and instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of

students or staff, and teacher vacancy and misassignment. For more information regarding Williams Uniform Complaint Procedures and/or to obtain a complaint form or assistance with the process, please contact the school district or the county office. 5 C.C.R. § 4680 et seq.; Education Code § 35186.

#### **Pupil Protections Relating to Immigration and Citizenship Status:**

All students have a right to a free public education, regardless of immigration status or religious beliefs. The California Attorney General's website provides resources for immigrant students and family members online at: <a href="https://oag.ca.gov/immigrant">https://oag.ca.gov/immigrant</a> Education Code § 234.7.

#### **Professional Qualifications of Teachers:**

At the beginning of each school year, parents/guardians may request information regarding the professional qualifications of their child's classroom teachers including, at a minimum:

- Whether the teacher has met state qualification and licensing criteria for the grade level(s) and subject area(s) in which the teacher provides instruction.
- Whether the teacher is teaching under an emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether the teacher is teaching in the field of discipline of the certification of the teacher.
- Whether their child is provided services by paraprofessionals, and if so, their qualifications.

20 U.S.C. § 6312; 34 C.F.R. § 200.61.

#### Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA):

PPRA affords parents/guardians of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):
  - 1. Political affiliations or beliefs of the student or student's parent;
  - 2. Mental or psychological problems of the student or student's family;
  - 3. Sex behavior or attitudes;
  - 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  - 5. Critical appraisals of others with whom respondents have close family relationships;
  - 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  - 7. Religious practices, affiliations, or beliefs of the student or student's parent; or
  - 8. Income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of:
  - 1. Any other protected information survey, regardless of funding;
  - 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  - 3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)
- Inspect, upon request and before administration or use:
  - 1. Protected information surveys of students and surveys created by a third party;
  - 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  - 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Board policies regarding these rights may be obtained from the school district or county office.

Parents/guardians who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, S.W. Washington, D.C. 20202-5920

20 U.S.C. § 1232h.

# FORM A 2023-2024 PARENT/GUARDIAN RECEIPT AND ACKNOWLEDGEMENT

# PLEASE COMPLETE AND RETURN THIS FORM TO YOUR SCHOOL OR COUNTY OFFICE PROGRAM IMMEDIATELY

Pupil Name:	
School:	Grade:
PART I - Acknowledgement of Receipt of Annu	ual Parent Notice – COMPLETION MANDATORY
I hereby acknowledge receipt of the Annual Po	arent Notice as required by Education Code § 48980.
Signature of parent/guardian or of pupil if age	Date: e 18 or older
PART II - Request to Be Excused from Comprel COMPLETION OPTIONAL	hensive Sexual Health Education and HIV Prevention Education (grades 7-12) –
If you wish for this pupil to be excused from co below.	mprehensive sexual health education and HIV prevention education, please sign
	Date:
Signature of parent/guardian or of pupil if age	18 or older
PART III - Request to Deny Access to Directory	Information - COMPLETION OPTIONAL
	released regarding this pupil, please sign below. Note that this will prohibit the her "directory" information to the news media, interested schools, parent-teacher parties.
	Date:
Signature of parent/guardian or of pupil if age	
(or enrolled in an institution of post-secondary	instruction)



380 Crown Point Circle Grass Valley, CA 95945 530-478-6400 · fax 530-478-6410

## Nevada County Indian Education Program

Dear Parent or Guardian,

At the beginning of a new school year, each participating school district conducts an annual survey to identify American Indian students attending public schools in Nevada County. The form 506, attached to this letter, is an official federal form provided by the U.S. Department of Education to identify Native students. The total number of Native students identified determines the amount of federal funding our Indian Education Program will receive that year. Identified Native students are not required to participate in program activities, but are eligible for services when needed.

If your child is of American Indian descent, please take a few moments to complete this form. Complete a separate form for <u>each</u> child attending public school. You may make as many copies of this form as you need as long as it is on white paper and has the paperwork burden statement on back. If you need additional forms you may also contact your child's school. You <u>do not</u> have to be a registered member of your tribe to participate in our program but must show some form of documentation. If you are verified through Chapa-De Indian Health Program, Inc., you may use their name and address as organization maintaining membership data. <u>If you do not have verification that your child is Native American</u>, please fill out the form to the best of your knowledge and we may be able to help you get such verification.

When you complete and return this form to your child's school, it will be forwarded to the Indian Education Program. Once we verify that the form has all required information, your child will be enrolled in our program.

You may have completed a form for your child in the past few years. We are asking you to <u>fill out a new form for each child if any information has changed.</u> These forms will help us update our student database with the most current information on school, grade level, address and telephone number. To count your students for our funding, we must be able to document the school and grade they are attending.

If you have any questions about our program or need assistance completing this form, please call Melissa Balderston at (530) 478-6400 x2020. Your cooperation is greatly appreciated. If your child is not of American Indian descent, please disregard this notice.

Thank you for your assistance.

S-HWT

Sincerely,

Scott W. Lay

**Nevada County Superintendent of Schools** 

Date \_\_\_\_

## ED 506 Form Indian Student Eligibility Certification Form for Title VI Indian Education Formula Grant Program

Parent/Guardian: This form serves as the official record of the eligibility determination for each individual child included in the student count for the Title VI Indian Education Formula Grant Program. If you choose to submit a form, your child could be counted for funding under the program. The grantee receives the grant funds based on the number of eligible forms counted during the established count period. You are not required to complete or submit this form unless you wish for your child(ren) to be included in the Indian student count. This form should be kept on file with the grant applicant and will not need to be completed every year. Where applicable, the information contained in this form may be released with your prior written consent or the prior written consent of an eligible student (aged 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

Student Information		
Name of the Child	Date of Birth	Grade level
Name of School	School District	
Tribal Membership		
The individual with Tribal membership is	the (select only one): Ochild O	child's parent <u>O</u> child's grandparent
If the individual with Tribal membership i tribal membership:		individual (parent/grandparent) with
Name <u>and</u> address of Tribe or Band that m above:	naintains updated and accurate member	ership data for the individual listed
Name	Address	
City	_StateZip Code	_
Proof of membership in Tribe or Band list  Membership or enrollment numb  Other evidence establishing mem	Indian group that received a grant und 4.  The ded above, as defined by Tribe or Band over establishing membership (if readily above) the Tribe listed above (destablishing in the Tribe listed above)	y available) or
in the Tribe listed above (describe and atta		
Attestation Statement I verify that the information provided above	ve is true and correct to the best of my	knowledge and belief.
Printed Name of Parent/Guardian	Signat	ure
Address	City	StateZip Code
Phone Number	<u>Email</u>	Date

#### For Parent/Guardians:

#### **Definitions:**

Indian means an individual who is (1) A member of an Indian Tribe or Band, as membership is defined by the Indian Tribe or Band, including any Tribe or Band terminated since 1940, and any Tribe or Band recognized by the State in which the Tribe or Band resides; (2) A descendant of a parent or grandparent who meets the requirements described in paragraph (1) of this definition; (3) Considered by the Secretary of the Interior to be an Indian for any purpose; (4) An Eskimo, Aleut, or other Alaska Native; or (5) A member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect on October 19, 1994.

**Student Information:** Write the name of the child, date of birth, grade level, name of school and school district. Only name one child per form.

**Tribal Membership:** Write the name of the individual with the tribal membership, if it is not the child listed. Only one name is needed for this section, even though multiple persons may have tribal membership. Select only one identifier: the child, child's parent or grandparent, for whom you can provide membership information.

Write the name and address of the organization that maintains updated and accurate membership data for such Tribe or Band of Indians. The name does not need to be the official name as it appears exactly on the Department of Interior's list of federally recognized Tribes, but the name must be recognizable and be of sufficient detail to permit verification of the eligibility of the Tribe. Check only one box indicated whether it is a Federally Recognized, State Recognized, Terminated Tribe or Organized Indian Group. Write the enrollment number establishing the membership for the child, parent or grandparent, if readily available, or other evidence of membership.

**Attestation Statement:** Provide the printed name of parent/guardian and signature, address, phone number and email of the parent or guardian of the child. The signature of the parent or guardian of the child verifies the accuracy of the information supplied.

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0021. The time required to complete this portion of the information collection per type of respondent is estimated to average: 15 minutes per Indian student certification (ED 506) form; including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Office of Indian Education, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ/Room 3W238, Washington, D.C. 20202-6335

## School Director's Monitoring Report

## **Executive Limitations Policy: B-4 Student and Parent Treatment**

Board of Directors Meeting: March 23, 2023

# I report compliance with all parts of this policy with the exception of B.4 - (e) & B-4.2 (b)

Unless indicated otherwise all information is accurate as of **March 23, 2023**. I certify that the information contained in this report and attachments is true.

Signed , School Director

# **B.4** - The School Director must not be unresponsive to the needs of parents and students.

## **Interpretation:**

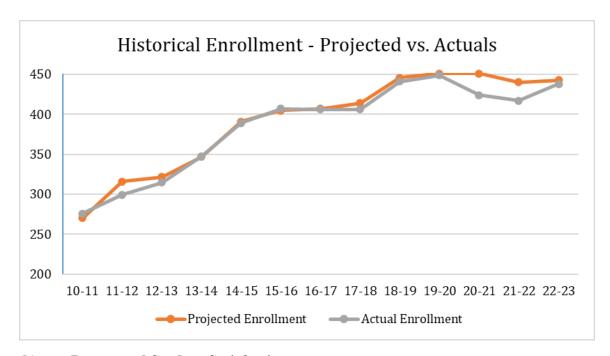
As a school, NCSA exists to meet students' educational needs and create an environment that nurtures students' academic and social growth. In the sub-policies below, the board specifies particular ways the school should meet student and parent needs. The overall result of all activities designed to meet student needs should be maintaining enrollment, and a growing percentage of those students and parents that express satisfaction with their school experience.

### **Operational Definitions:**

- a) Student enrollment will stay consistent from year to year.
- b) Parent survey results will be at an overall 90% satisfaction rate or higher.(Q.20).
- c) Parent survey results for providing equitable conditions for learning will be 90% or higher. (Q.16)
- d) Middle school student survey results will be at an Overall 75% satisfaction rate or higher
- e) Student Survey results indicate SD/AP 90% responsive to reports of bullying.
- f) Student Surveys from Students of Color and White students both indicate that NCSA creates a respectful environment for all students.

## Data:

a) Student Enrollment – see graph below for a year to year comparison. We increased enrollment from a low of 408 last year to 417 this year. We lost a tremendous amount of students in 7th Grade at the end of last year and then another 5 during this year. However, we are on track to having more applications than last year (225) and will have no problem filling all openings (except in 8th next year). We should have waitlists in every grade.



## b) Parent and Student Satisfaction

Number of Parent Responses:

2018-19	20-21	21-22	22-23
212	112 + 183 CHKS	177	136

### Overall, how satisfied are you with your child's experience at NCSA?

	18-19	20-21	21-22	22-23
Satisfied	93.4%	94.65%	96.6%	97%
Unsatisfied	6.6%	5.3%	3.8%	2%

## c) Equitable Conditions (Q.18)

		Strongly			Strongly	No	
22-23	SA/A	Agree	Agree	Disagree	Disagree	Opinion	21/22
Adults at this school treat students with							
respect.	94%	60%	34%	3%	0	3%	-2%
Classroom discipline at the school is							
consistent/fair.	85%*	32%	42%	15%	1%	10%	+3%
Good teaching is important at this							
school.	96%	67%	29%	1%	0%	2%	+1%
I feel respected at this school.	94%	61%	33%	3%	1%	2%	-1%
I know how my child is doing in school							
before I get my child's report card.	88%	37%	51%	9%	1%	3%	+10%
My child has a close relationship with at	Ì						
least one adult at the school.	92%	54%	38%	4%	1%	4%	+4%
My child likes to go to school.	92%	49%	43%	8%	1%	0%	+4%
Teachers are accessible when I have a							
concern.	98%	65%	33%	1%	0%	1%	+1%
NCSA helps students learn to resolve	000/#						
conflicts.	98%*	46%	42%	2%	1%	10%	+1%
NCSA creates an environment that is							
equitable, inclusive and respectful of all	000/						
cultures, genders, races and abilities.	92%	56%	36%	3%	1%	4%	-1%
This school values parent feedback.	91%	53%	38%	3%	1%	4%	-1%
Average	92%	53%	38%	5%	0.73%	4%	+2%

<sup>\*(</sup>did not average no opinion votes) Overall +2% Satisfaction

## d) Student Engagement/Overall Satisfaction

	2018-19 Strongly/ Somewhat Agree	21-22 Mostly/Very Happy	22-23 Mostly/Very Happy
Overall I am happy that I attend NCSA	87%	74%	76%

I am glad we are seeing growth here - not as much as I would have liked, but at least it is increasing.

## Highlights:

#19 The way that this school cares about individual students is BEYOND. My children know they are safe, cared for, and loved at NCSA. There are adults there who really "get them" and want to know them. What an amazing feeling and amazing gift to give children!! I do miss Monday Notes.

#20 We're new to this school and we couldn't be happier. We didn't know a school could be like this...it not only teaches the kids curriculum (and does it well), but it teaches them to be accepting, kind and compassionate - to themselves and to others - to be healthy in mind and body, and to have fun. We're grateful to the teachers and administrators for creating such a welcoming, inclusive culture.

#### #33 Emma

#40 There are so many aspects of NCSA that we appreciate. The commitment to high academic expectations through meaningful learning, personal connections, community-building, and promoting social consciousness to name a few. The camaraderie and collaboration among staff within and across grades, from admin, to teachers, aides, etc.; the healthy and inclusive culture as a whole. The commitment, enthusiasm, and expertise of our teachers in building community and providing engaging learning experiences.

#25 The respect for students, treating them as the little people they are, and seeing that all employees seem excited about being there and actively engaged in helping young people to learn. I feel seen and known on campus, I love the tucked away isolated quality of the campus itself, and I love that I'm surrounded by other families who are invested in their families and communities in the same way my family is. I love the programs you guys offer, the lunches...What do I NOT like most?!

#34 The community, how intentional and thoughtful everyone is. The art, music, access to biking, Sk8box, and other activities. The friendships I and my children are making. The positive discipline and care that goes into helping our children learn and grow.

#41 Beautiful and safe campus, dedicated teachers and support staff, close relation between administration and teachers.

### Wishes:

In general parents are wanting more music and performance, they are concerned about respect and unsafe behavior of students, and very much want the Monday notes to come back.

#10 My biggest wish is for a better balance in the discipline approach. The balance is off here, and too much extreme disrespect, unsafe behaviors, and bullying/threatening is allowed to go on for far too long. My kids are quietly suffering educationally and emotionally. (Lower campus)

#40 Take away markers in art class!

#43 The behavioral issues that are now present in many of the classrooms at NCSA are probably a bigger stressor and worry for me than anything I've commented on about academics. We live in exceptionally challenging times and we are seeing more of the effects of these external pressures on the kids in the classroom. I don't have the answers but it is a very uncomfortable feeling to wonder if your child will be safe at school when you drop them off and I think the school's disciplinary and behavior intervention plans need to get updated to reflect the changing times and needs of the students.

#27 Monday notes and outdoor class time

#20 I wish that I saw some changes around the discipline issues that I see when I volunteer or am around campus. It seems like some kids get in trouble for small infractions and some are allowed massive destruction and harm and allowed to return right away. I know that children have different needs, but it seems like there is rampant inequity and it feels out of control at times. Staff are stretched thin and there isn't as much teaching as much as behavior management. My child can manage themself and get along ok, but I see the challenges daily when I volunteer and spend time on campus.

#1 My children perceive that boys are punished or singled-out for discipline, and spoken to in a more punitive tone, than teachers/ aids speak to girls. This is something I encourage staff to look at in their daily actions.

#8 I believe the classroom discipline is fair however we have had many reports of differing treatment from aids outside of the classroom.

## e) Responsiveness to Bullying - New question in 21-22 (Q.3) - MS

	21-22 Strongly/ Somewhat Agree	22-23 Strongly/ Somewhat Agree
Instances of bullying are handled well.	65%	<mark>64%</mark>
NCSA supports the social and emotional needs of its students (Conflict resolution, empathy, bullying, diversity, understanding, respect).	82%	<mark>77%</mark>

**FYI - Non-Compliant -** Students reported that vaping (14 comments) and bullying (11 comments) are among their biggest concerns. Our counselor Scott Mertz suggested we hold a "World Cafe" with all of the students to work on strategies to solve these problems. By giving them responsibility in solving the issues, they tend to have more buy-in in making it work. Scott would lead this activity which would take a whole Friday and would involve all the UC staff which is really important.

## f) Respectful Environment

All Students			
22-23	True	False	+/-
I've seen biased vandalism or graffiti at school.	38%	61%	-3%
I've heard a student use a slur, racist name or other			
derogatory put-down about another student(s)	47%	52%	-4%
I've heard a student tease or ridicule another			
student(s).	75%	24%	+1%
I've heard a teacher or other adult in the school make			
unkind remarks about a particular group of students.	35%	65%	-1%

While the numbers are mostly decreasing, we would hope for a more significant drop.

My school respects all races and cultures.	21-22 Strongly/ Somewhat Agree	22-23 Strongly/ Somewhat Agree
All Students	92%	91%
Students of Color	90%	90%

# B4.1 The School Director must not provide inadequate information about what parents and students may or may not expect from NCSA.

## **Interpretation:**

It is essential that there are methods of clear communication from the school in order for parents and the school to work together to provide an excellent education for students

## **Operational Definition:**

- a) The school will have a monthly (changed from bi-weekly) newsletter emailed to all parents listing activities and information regarding the school.
- b) All main lesson teachers will send a Monday Note to families that describes the material to be studied for the week, field trip information, homework news and any other pertinent information parents may need to know.
- c) All teachers will receive a responsiveness score of 90% or higher on the parent survey.
- d) The School Director will email and send a letter and call each week updating parents about general school items or issues of importance.
- e) The school will hold new parent meetings once a month from January April to inform prospective parents NCSA's general program
- f) NCSA will update the enrollment policy each year to ensure overall compliance with Ed Code and charter law.
- g) NCSA will ensure parents are given all appropriate and mandatory information regarding the school's expectations and rules at the beginning of each year.
- h) All policies and CGC meetings and Agendas are listed on the school's website.

## Data:

- a) The Canvas is sent once a month now.
- b) There were comments on the survey about Middle School teachers not being as communicative as before This has been changed to once a month but survey data from the parent survey shows that parents really want Monday Notes back.

How often do you communicate with your child's teacher(s), whether in person, by phone, or by email, or in some other way?

Answer Choices	21/22	22/23
Daily	5%	7%
Weekly	23%	32%
Monthly	37%	36%
Seldom	29%	23%
Never	1%	1%

Please indicate your satisfaction with the classroom teacher's responsiveness to your concerns.

Answer		
Choices	21/22	22/23
Excellent	66%	63%
Good	23%	22%
Adequate	7%	10%
Poor	.5	0%
N/A	2%	5%

- c) 95% Responsiveness score for teachers.
- d) We have sent a note and call every Sunday thus far this year and reports from parents are mostly positive about what we send out. I appreciate the support I receive from Angie. 96% of parents are mostly happy with the Director's Note and Call, but have suggested that we limit the amount of information we share in the note and bring back weekly Monday Notes. Some also shared that they do not like the weekly call. I am totally open to not doing the call if people don't think it is helpful.
- e) We have two more meetings to complete so far they have been well attended.
- f) We updated our Enrollment Policy in January 2023.
- g) Every year we send a Beginning of the Year (BOY) packet to all families listing our expectations of students, health information and a whole host of other information required of schools.
- h) Policies can be found at http://www.ncsota.org/ncsa-policies. Dates of upcoming CGC meetings, and minutes from past meetings can be found at http://www.ncsota.org/parent-resources/governance-and-policies.

# B4.2 The School Director must not operate without a system for soliciting and considering parents' and students' opinions, complaints and suggestions.

## **Interpretation:**

A parent and student comment system is an integral part of monitoring parent satisfaction as well as having regular meetings with parents to receive input about issues at the school. Schools morph over time and it's important to keep up with current needs and issues. Continuous improvement over time is dependent on our ability to listen to and act on parent input.

## **Operational Definitions:**

- a) Parents and students will be surveyed each year and the data compared.
- b) The School Director should receive a 90% or better rating of "Excellent-Adequate" on the parent survey.
- c) The school will have a system in which parents and students can offer requests, suggestions or other comments. Receipt of comments is evidence that the system is effective.
- d) The SD/AP will meet monthly with interested parents at the Parent Advisory Group meetings.

#### Data:

a) All information is based on data collected from the 22-23 Parent General Satisfaction survey, the 6th-8th Grade Student survey and the student and parent CHKS survey (California Healthy Kids).

## b) School Director/Assistant Principal Rating

	2018-19 Good/Excellent /Adequate	21-22 Strongly Agree/Agree	22-23 Strongly Agree/Agree
Understanding the needs and concerns of parents	93%	93%	96%
Communicating clearly and effectively	95%	97%	97%
Keeping parents informed of necessary information	95%	98%	97%
Availability to meet	95%	99%	99%
Working with children	94%	99%	90%
Providing a safe school environment	90%	92%	88%**

Responding promptly to concerns	93%	90%	90%
Promoting the mission and vision of NCSA	90%	91%	97%

**Non-Compliant \*\* 88% - Promoting Safe Environment -** the comments indicated that parents are very upset with the amount of disruptive students at the school and that they are making their children feel unsafe. It is a difficult balance between supporting students with trauma and supporting the student witnessing disruptive behavior. Students are still recovering from three years of Covid life and that trauma, and after fight or flight comes depression - in children that often looks like anger and disruption.

c) We also receive suggestions in the suggestion boxes at both the UC and LC. For the actual number of suggestions received, see the "Total" row in the table below.

Comments/Suggestions since August 2021:

<b>Comment Type</b>	2018-19	2021-22	2022-23
Positive Comments	0	1	1
Negative Comments	0	0	0
General Suggestions	8	3	14
Total	8	4	15

- d) Regular PAG Meetings were held and concerns addressed. 9/16/22, 10/26/22, 12/16/22, 1/20/23, 3/10/23 and there will be two more this year. Topics included:
  - Advanced Math classes
  - Music Electives
  - Performances in 4th/5th
  - Neurodiversity
  - Survey Review
  - o Foreign Language
  - Phone Campaign re Budget
  - After School Program
  - Table Points and Equity

#### B4.3 The School Director must not allow unsafe or unsecure facilities.

## **Interpretation:**

Students and parents should expect to be safe while on our campus and while using our facilities.

## **Operational Definitions:**

- a) The school will pass all FIT and fire inspections.
- b) The school should have a comprehensive safety plan that is updated every year.
- c) The school shall perform Fire, Evacuation and Shelter in Place drills each year.
- d) All staff should be trained each year in August on emergency procedures.
- e) No students or parents will incur serious injury as a result of any negligence on the part of the school.
- f) 90% Score or higher on the Physical and Emotional Safety questions.

#### Data:

- a) On October 9, 2022 we performed our annual FIT review and were found in compliance. Fire Inspection was done on January 6, 2023 there were two violations: a light had burned out and our ansel systems were out of date both have been fixed and cleared.
- b) Our Safety Plan was updated and approved at our October 2022 meeting
- c) All Fire Drills and Shelter in Place Drills have been completed in accordance with Ed code. A list of these can be viewed in the office.
- d) All staff were re-trained lock down emergencies, child abuse reporting, suicide prevention and sexual harassment. In addition, we added two more trainings regarding Bullying and Student Harassment. We also added an evacuation plan for fire to our Safety Plan and held a drill with teachers.
- e) None
- f) Survey results Q.21-91% feel their children are physically and emotionally safe.

### CALIFORNIA DEPARTMENT OF EDUCATION

### REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS

FORM J-13A, REVISED DECEMBER 2017

### **SECTION A: REQUEST INFORMATION**

- This form is used to obtain approval of attendance and instructional time credit pursuant to Education Code (EC) sections 41422, 46200, 46391, 46392 and California Code of Regulations (CCR), Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at https://www.cde.ca.gov/fg/aa/pa/j13a.asp for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)							
LEA NAME:				COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):	
Nevada City School of the Arts				29	10298	0114330	
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:						FISCAL YEAR: 2022-2023	
Holly Pettitt					OOLINITY/NIANAE	2022-2023	
ADDRESS: 13032 Bitney Springs Rd					COUNTY NAME: Nevada		
CITY:				STATE:		ZIP CODE:	
Nevada City				CA		95959	
CONTACT NAME:	TITLE:		PHONE:		E-MAIL:	_	
Melissa Brokenshire	Busines	s Manager	5302737736	x 1015	businessmanage	er@ncsota.org	
PART II: LEA TYPE AND SCHOOL SITE INFORMATION	APPLICABLE T	O THIS REQUEST (Choose on	nly one LEA type):				
☐ SCHOOL DISTRICT		☐ COUNTY OFFICE OF EDUC	ATION (COE)		CHARTER SCHOOL		
Choose one of the following:		Choose one of the following:					
☐ All district school sites		☐ All COE school sites			Nevada City	School of the Arts	
☐ Select district school sites		☐ Select COE school sites					
PART III: CONDITION(S) APPLICABLE TO THIS REQUES	ST:			•			
■ SCHOOL CLOSURE: When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq.  ■ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.							
■ MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of EC Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.  ■ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.							
□ LOST OR DESTROYED ATTENDANCE RECORDS: cannot be verified due to the loss or destruction of atter "Whenever any attendance records of any district I shall be shown to the satisfaction of the Superinter Public Instruction shall estimate the average daily making of apportionments to the school district from	ndance records. have been lost on andent of Public I attendance of st	This request is made pursuar or destroyed, making it imposs nstruction by the affidavits of t uch district. The estimated ave	nt to EC Section 46391: sible for an accurate repo the members of the gove	ort on average daily erning board of the c	attendance for the district for the district for the county super	for any fiscal year to be rendered, which fact rintendent of schools, the Superintendent of	

# CALIFORNIA DEPARTMENT OF EDUCATION REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS

FORM J-13A, REVISED DECEMBER 2017								
SECTION B: SCHOOL CLOSURE						$\square$ N	lot Applicable (Proceed	to Section C)
PART I: NATURE OF EMERGENCY (Describe in detail.)						□s	Supplemental Page(s) A	ttached
Snowfall Above average and power out	ages and	road clo	osures due t	o storm - d	eclared sta	ate of emergency -		
PART II: SCHOOL INFORMATION (Use the supplemental Exc multiple school sites, and the sites have differing school calend	el form at <u>https</u> ars, attach a co	s://www.cde.d	ca.gov/fg/aa/pa/j13a	a.asp if more than	10 lines are ned	eded for this request. Attach a copy	of a school calendar. If the	request is for
A	В	C	D D	E	F	G	Н	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergen Days Used	cy Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested
Nevada City School of the Arts	0114330	charter	175	2	7	9/6/22, 2/24,2/27-3/3 & 3/8/23	5	5
PART III: CLOSURE HISTORY (List closure history for all scho			instructions for an					
A	В	С		D		E		F Weather
School Name	School Code	Fiscal Year		Closure Dates		Nature	e	Related Yes/No
Nevada City School of the Arts	0114330	2022-23		09/06/2022		Power Outage		no
Nevada City School of the Arts	0114330	2021-22		05/24/2022		Power Outage due to PSPS		yes
Nevada City School of the Arts	0114330	2021-22		12/14/2021		SNOW DAY/Power outage		yes
Nevada City School of the Arts	0114330	2021-22	22 10/11/2021		unexpected power outage		no	
Nevada City School of the Arts	0114330	2019-20	9-20 09/24/2019 & 09/25/2019 F		PSPS to the whole road		no	
Nevada City School of the Arts	0114330	2018-19	-19 02/05/2019 snowf		snowfall was above average/ road	ds unsafe	yes	
Nevada City School of the Arts	0114330	2017-18		02/26/2018		snowfall was above average/road	ls unsafe	yes
Nevada City School of the Arts	0114330	2017-18	10/09	9/2017 - 10/13/20	017	wildfire destroyed school infrastru	ıcture	no

### CALIFORNIA DEPARTMENT OF EDUCATION

### REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS

FORM J-13A, REVISED DECEMBER 2017

SECTION C: MATERIAL DECREASE	Not Applicable (Proceed to Section D)
PART I: NATURE OF EMERGENCY (Describe in detail.)	☐ Supplemental Page(s) Attached
Snowfall Above average and power outages and road closures due to storm - declared state of emergency -	

PART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at <a href="https://www.cde.ca.gov/fg/aa/pa/j13a.asp">https://www.cde.ca.gov/fg/aa/pa/j13a.asp</a> if more than 10 lines are needed for this request. Refer to the instructions for information

on completing the form including the definition of "normal" attendance.)

A	В	С	D	Е	F	G*	Н
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
Nevada City School of the Arts	0114330	394.39	10/17/2022 - 11/11/2022	02/23/2023	299	0.00%	0.00
Nevada City School of the Arts	0114330	394.39	10/17/2022 - 11/11/2022	03/07/2023	347	0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
	Total:	0.00		•	0		0.00

PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at <a href="https://www.cde.ca.gov/fg/aa/pa/j13a.asp">https://www.cde.ca.gov/fg/aa/pa/j13a.asp</a> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	В	С	D	Е	F	G*	Н
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
	Total:	0.00			0.00		0.00

<sup>\*</sup>Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

# CALIFORNIA DEPARTMENT OF EDUCATION REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS FORM J-13A, REVISED DECEMBER 2017

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS		Not Applicable (Proceed to Section E)
PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with	up to and including	·
PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)		
PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)		

### CALIFORNIA DEPARTMENT OF EDUCATION

### REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS

FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF	FEDUCATION OR CHARTER SCHOOL GOV	VERNING BOARD MEMBERS - All	annlicable sections below must be comp	eted to process this J-13A request			
We, members constituting a majority of the governing board of Neva							
Board Members Names		, fieleby Swear (or alliffit) that the	Board Members Signatures	ed on official records.			
LeeAnne Haglund							
Lauren Hesterman							
Meshawn Simmons							
Meghan Archer							
Trisha Zakon							
Laura LeBleu							
Qayyuma Didomenico							
Andrew Todd							
Abby Oas							
At least a majority of the members of the governing board shall exe	cute this affidavit.						
Subscribed and sworn (or affirmed) before me, this 23rd	<sub>day of</sub> March	2023					
Witness: Melissa Brokenshire		<sub>Title:</sub> Business Man	nager <sub>of</sub> Nevada	County, California			
(Name)	(Signature)		oi	county, camornia			
PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCH	OOL AUTHORIZER (Only applicable to charter	school requests)					
Superintendent (or designee): Holly Pettitt		Authorizing	g LEA Name: Nevada City Sch	ool of the Arts			
(Name)	(Signature)						
PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHO	OLS						
The information and statements contained in the foregoing request are to	rue and correct to the best of my knowledge and	belief.					
County Superintendent of Schools (or designee):							
	(Name)		(Signature)				
Subscribed and sworn (or affirmed) before me, this	day of						
Witness:		Title:	of	County, California			
(Name)  COE contact/individual responsible for completing this section:	(Signature)						
Name: Title:		Phone:	E-mail:				

# EXECUTIVE DEPARTMENT STATE OF CALIFORNIA

### PROCLAMATION OF A STATE OF EMERGENCY

**WHEREAS** severe winter storms struck California beginning in late February bringing damaging winds and historic precipitation, including snowfall in areas unaccustomed to snow; and

**WHEREAS** these storms damaged and forced the closure of federal and state highways and roads, and continue to threaten critical infrastructure; and

**WHEREAS** these storms resulted in and continue to threaten power outages, have forced evacuations, and have stranded residents and motorists in impacted counties; and

**WHEREAS** it is forecasted that additional storms will continue to threaten counties across California, bringing strong winds, blizzard conditions across the Sierra Nevada mountains, above normal precipitation, and unusually cold temperatures; and

**WHEREAS** under the provisions of Government Code section 8558(b), I find that conditions of extreme peril to the safety of persons and property exist due to these storms; and

**WHEREAS** under the provisions of Government Code section 8558(b), I find that the conditions caused by these storms, by reason of their magnitude, are or are likely to be beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to appropriately respond; and

**WHEREAS** under the provisions of Government Code section 8625(c), I find that local authority is inadequate to cope with the magnitude of the damage caused by these storms; and

**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Proclamation would prevent, hinder, or delay the mitigation of the effects of these storms.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code section 8625, HEREBY PROCLAIM A STATE OF EMERGENCY to exist in Amador, Kern, Los Angeles, Madera, Mariposa, Mono, Nevada, San Bernardino, San Luis Obispo, Santa Barbara, Sierra, Sonoma, and Tulare counties.

### IT IS HEREBY ORDERED THAT:

1. All agencies of the state government utilize and employ state personnel, equipment, and facilities for the performance of any and all

activities consistent with the direction of the Office of Emergency Services and the State Emergency Plan. Also, all residents are to obey the direction of emergency officials with regard to this emergency in order to protect their safety.

- The Office of Emergency Services shall provide assistance to local governments, if appropriate, under the authority of the California Disaster Assistance Act, Government Code section 8680 et seq., and California Code of Regulations, Title 19, section 2900 et seq.
- The California Department of Transportation shall formally request immediate assistance through the Federal Highway Administration's Emergency Relief Program, United States Code, Title 23, section 125, in order to obtain federal assistance for highway repairs, reconstruction, or restoring access.
- 4. As necessary to assist local governments and for the protection of public health and the environment, state agencies shall enter into contracts to arrange for the procurement of materials, goods, and services necessary to quickly assist with the response to and recovery from the impacts of these storms. Applicable provisions of the Government Code and the Public Contract Code, including but not limited to travel, advertising, and competitive bidding requirements, are suspended to the extent necessary to address the effects of these storms.
- 5. The provisions of Unemployment Insurance Code section 1253 imposing a one-week waiting period for unemployment insurance applicants are suspended as to all applicants who are unemployed as a direct result of these storms, applied for unemployment insurance benefits during the time period beginning February 21, 2023, and ending on the close of business on August 21, 2023, and are otherwise eligible for unemployment insurance benefits.
- 6. As directed by the Office of Emergency Services, the California National Guard may be mobilized under Military and Veterans Code section 146 to support disaster response and relief efforts and to coordinate with all relevant state agencies and state and local emergency responders and law enforcement within the impacted areas. Sections 147 and 188 of the Military and Veterans Code are applicable during the period of participation in this mission, exempting the California Military Department from applicable procurement rules for specified emergency purchases, and those rules are hereby suspended.

I FURTHER DIRECT that as soon as hereafter possible, this Proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Proclamation.

This Proclamation is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 1st day of March 2023.

GAVIN NEWSOM Governor of California

ATTEST:

SHIRLEY N. WEBER, Ph.D. Secretary of State

# Governor Newsom Proclaims State of Emergency in 13 Counties Due to Winter Storms, Activates California Guard

Published: Mar 01, 2023

SACRAMENTO – Working to support Californians impacted by severe winter storms, Governor Gavin Newsom today proclaimed a state of emergency to support disaster response and relief in the counties of Amador, Kern, Los Angeles, Madera, Mariposa, Mono, Nevada, San Bernardino, San Luis Obispo, Santa Barbara, Sierra, Sonoma and Tulare. The text of today's emergency proclamation can be found <a href="https://example.com/here">here</a>.

The Governor has also activated the State Operations Center to bring state support to county-led emergency response efforts and coordinate mutual aid from neighboring jurisdictions, especially in San Bernardino County. Significant numbers of state personnel are on the ground supporting San Bernardino County, including from the Governor's Office of Emergency Services (Cal OES), Caltrans and the California Highway Patrol, working closely with the county-led Incident Command to rapidly deploy resources and address emergency management needs.

Cal OES is working with Caltrans and San Bernardino County officials to bring in additional snow plows as well as road crews, and personnel from CAL FIRE and the California National Guard are readied to support operations. The state is also contracting with private companies to accelerate snow removal and clear roadways, and is coordinating with investor-owned utilities to rapidly restore power.

Cal OES is coordinating with local officials to open two shelters for residents in San Bernardino County and is coordinating with law enforcement to escort power companies, food and water deliveries and service providers for vulnerable populations.

For media inquiries, please contact the Cal OES Office of Public Information: <a href="media@caloes.ca.gov">media@caloes.ca.gov</a>

## Nevada City School of the Arts | 2022-23 CALENDAR

	JULY 2022	JANUARY 2023	
Independence Day	S M T W Th F	S M T W Th F S	2 No School: Teacher Day
independence buy	1	2 1 <b>T</b> 3 4 5 <u>6</u> <b>7</b>	16 No School:
	<b>3 4</b> 5 6 7 8	9 8 9 10 11 12 13 14	M.L. King Jr. Day
	10 11 12 13 14 15	16 15 H 17 18 19 <u>20</u> 21	27 Last Day of 1st Semester
	17   18   19   20   21   22	23 24 25 26 27 28	
		30 29 30 31	20/1/4
	31		20/1/4
	S M T W Th F	FEBRUARY 2023 S M T W Th F S	
7-22 Teacher Days	1 2 3 4 5	6 1 2 T 4	3 No School: Teacher Day
First Day of School	7 8 9 10 11 12	13 5 6 7 8 9 <u>10</u> 11	17 & 20 No School: Presidents
and a process of the series of	14 15 16 T T T	20 12 13 14 15 16 H 18	Day Weekend
	21 T 23 24 25 26	27 19 H 21 22 23 ER 25	
	28 29 30 31	26 ER ER	14/1/1
4/4	27 00 01		14/1/1
	SEPTEMBER 2022	MARCH 2023	
No School: Labor Day	S M T W Th F	S S M T W Th F S	3 No School: Teacher Day
20 a	1 <u>2</u> 4 H ER 7 8 9	3 ER ER T 4 10 5 6 7 ER 9 10 11	
No School: Teacher Day	The state of the s	10 5 6 <u>7</u> ER <u>9</u> <u>10</u> 11 17 12 13 14 15 16 <u>17</u> 18	7-9 Conferences
	The state of the s	17	
	18 19 20 21 22 <u>23</u> 25 26 27 28 29 <b>T</b>	24	
2/1/4	23 20 21 28 29	20 21 20 27 30 31	19/1/6
	OCTOBER 2022	APRIL 2023	
	S M T W Th F	S S M T W Th F S	
3-19 Conferences		1 1	3-7 Spring Break
5-17 Conterences	2 3 4 5 6 7	8 2 B B B B 8	
	9 10 11 12 13 14	9 T 11 12 13 14 15	10 No School: Teacher Da
	16 17 18 19 20 21	22 16 17 18 19 20 21 22	
	23 24 25 26 27 28	29 23 24 25 26 27 28 29	
1/0/7	30 31	30	14/1/3
,,,,			
	NOVEMBER 2022	MAY 2023	
No School: Teacher Day	S M T W Th F	S M T W Th F S	29 No School: Memorial Do
No School: Veterans Day	<u>I</u> 2 3 <u>4</u>	5 1 2 3 4 5 6	30 No School: ER Day
	6 7 8 9 10 <b>H</b>	12         7         8         9         10         11         12         13	The second secon
-25 Thanksgiving Break	13 14 15 16 17 <u>18</u>	19         14         15         16         17         18         19         20	11 Portfolio Night
		26 21 22 23 24 25 <u>26</u> 27	
5/1/2	27 28 29 30	28 <b>H</b> 30 31	22/0/4
	DECEMBER 2022	JUNE 2023	
9–30 Winter Break	S M T W Th F	S M T W Th F S 1 2 3	9 Last Day of School
	4 5 6 7 8 <u>9</u>	10 4 5 6 <u>7</u> <u>8</u> <u>9</u> 10	12 Teacher Day
	11 12 13 14 15 <u>16</u>	17	12 Teacher Day
	SERVICE OF THE PROPERTY OF THE	24 18 19 20 21 22 23 24	
	18 B B B B H	24 10 17 20 21 22 23 24	
2/0/3	25 B B B B H	31 25 26 27 28 29 30	7/1/4



# Nevada City School of the Arts School Director's Monitoring Report 2nd Interim Budget Revision FY 2023

Executive Limitations Policy: B-1 Financial Conditions and Activities

Board of Directors Meeting: March 23, 2023

Unless indicated otherwise, all data in this report is for the budget interim ending January 2023.

I certify that the information contained in this report is accurate.

I report overall compliance with this policy, except for B1.3.

### **B1:** Financial Condition and Activities

With respect to the actual, ongoing financial conditions and activities, the School Director shall not cause, or allow or fail to address, the development of, fiscal jeopardy or material deviation from budgeted expenses or net surplus.

### Interpretation:

I interpret this policy to mean the School Director is responsible for ensuring the implementation of the Board-approved budget and ensuring sufficient internal control and risk management for financial matters. In addition, the SD is responsible to address unforeseen events resulting in any significant deviations from budgeted expenditures, or requiring use of reserves to cover shortfalls, as well as those that disrupt educational services or operations. The SD must take all reasonable precautions to prevent and/or mitigate financial risks (fiscal jeopardy) that result from human error, fraud, or external economic conditions that bear upon the Authority. Further, all of Nevada City School of the Arts and Raven Springs LLC's activities and costs must be demonstrably related to accomplishing the Board's Ends. Compliance with this overall policy will be demonstrated by compliance with the following sub-policies.

### **Operational Definition:**

Specifically, I interpret fiscal jeopardy as:

- a) NCSA deviating from a projected surplus unless approved by the board.
- b) Raven Springs deviating from annual net surplus of \$250,000 to support NCSA
- c) Enrollment falling below 420 students.

### Data:

### a) Surplus/(Deficit)

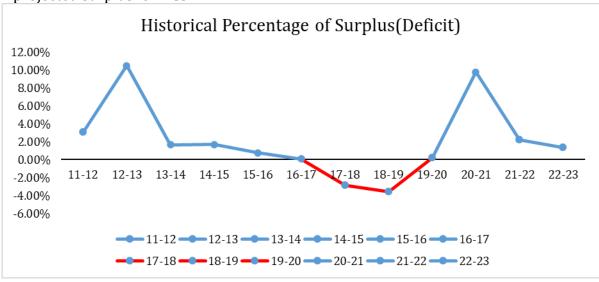
Budgeted Revenue & Expense projections are adopted annually and updated at each budget revision in November and February. The table below shows the projected surplus/(deficit) for the current fiscal year, budget revision cycle for NCSA and Raven Springs LLC.

### b) Surplus/(Deficit)

We plan to utilize Raven Springs' surplus every year to support NCSA's short fall from the facilities funding and to build a reserve for needed capital improvements over the next 7 years.

2022-23 Surplus/(Deficit)							
NEVADA CITY SCHOOL OF THE ARTS					RAVEN SPRINGS LLC		
		2nd Interim % of Total				% of Total	
Projected Rev/Exp		Budget	Expenses	Pro	jected Rev/Exp	Expenses	
Revenue	\$	8,031,524.00		\$	860,058.00		
Wages & Benefits Expenses	\$	5,027,328.00	63%	\$	-		
Supplies Expenses	\$	497,822.00	6%	\$	20,950.00	5%	
Services Expenses	\$	2,400,792.00	30%	\$	616,338.00	141%	
NCSA Dividend	\$	-	0%	\$	(200,000.00)	-46%	
Operating Surplus (Deficit)	\$	105,582.00	1%	\$	22,770.00	4%	

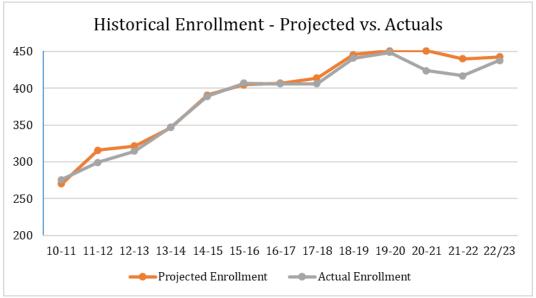
The graph below shows our surplus/deficit history since 2012 and our current year's projected surplus for NCSA.



### I report compliance with this policy B1.b.

FYI – We have reduced surplus partially due to lower Attendance down to 91% from 94% we projected at  $1^{st}$  interim, however, we have just been notified that we are received reduced enrollment and ADA loss funding to help mitigate the loss of funding schools have experienced since the pandemic. Additionally, we carried over a large surplus of revenue from last year (21/22) for expenses that we are spending in this school year.

### c) Enrollment



B1.1 - The School Director shall not allow liquidity, or the ability to meet cash needs in a timely and efficient fashion, to be insufficient.

### **Interpretation:**

This policy refers to liquidity, which is our ability to access cash or other funds necessary to meet immediate obligations.

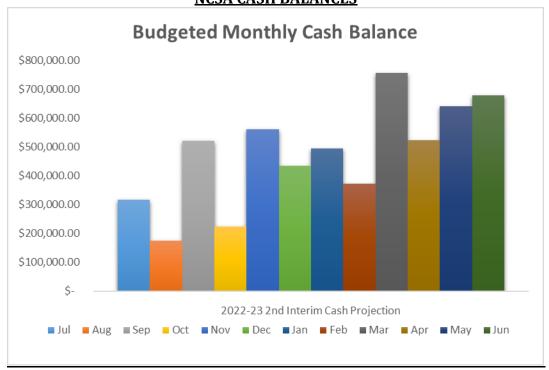
### **Operational Definition:**

- 1. The monthly actual cash balance will always be above \$10,000.00. The School Director will initial weekly cash flow summaries to verify monthly cash balance will stay above \$10,000.00.
- 2. The monthly **projected** cash balances will remain above \$10,000.00 for Raven Springs & NCSA.

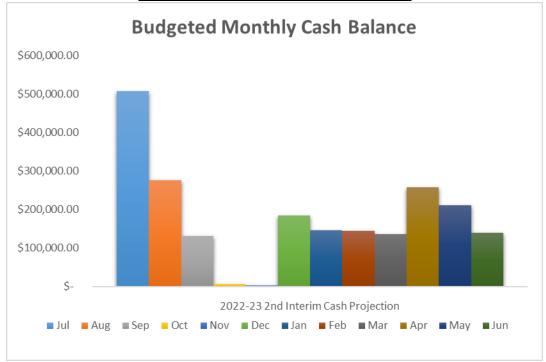
### Data:

- 1. An example of cash flow summaries which we use to monitor cash flow weekly is available upon request.
- 2. See graph below for monthly actual and projected balances.

### **NCSA CASH BALANCES**



### **RAVEN SPRINGS LLC CASH BALANCES**



I report compliance with this policy B1.1

# B1.2 - The School Director shall not allow solvency (the relationship of debt to equity) to be insufficient.

### **Interpretation:**

I interpret this policy to mean that the School Director is responsible for preventing unplanned negative deviations from revenue/expenses in the annual budget, as submitted to and accepted by the Board of Directors. We consider the "debt to equity" ratio when determining the school's solvency. The primary data is the consolidated balance sheet including both NCSA & Raven Springs LLC.

### **Operational Definition**

1. Debt to Equity ratio can be no higher than a 2.0.

### Data:

1. Debt to Projected Equity Ratio = Total Long-Term Liabilities / Total Projected Equity at Year End

(Debt + Liabilities) 2,120,659 / 2,893,249 (Equity) = 0.73

Tri-Counties has placed no covenants on their loan for debt to equity because the value of the property and the buildings are more than what we owe.

I report compliance with policy B1.2

# B1.3 - The School Director shall not allow a default on any loan terms that are part of the School's financial obligations.

### **Interpretation:**

I interpret this policy to mean that the School Director is responsible for ensuring that NCSA and Raven Springs, LLC will not be out of compliance with any loan covenants.

### **Operational Definition:**

1. Raven Springs, LLC must pay its mortgage and loan payments every month as listed in the loan covenants. Current covenants with this loan state that we shall maintain a 1.2:1.0 ratio of debt service and will only be reported annually using prior year actuals.

### Data:

1. Debt Service is defined as "Net operating income divided by the required annual debt payment on the indebtedness. Net operating income is defined as the net income remaining after subtracting all expenses, except for depreciation and amortization expense and interest expense from the property's gross annual expenses."

Surplus (Deficit)

- +Depreciation
- +Interest
- = Net Income (Loss) / Debt Payment

2021/22 Actual Debt Service Ratio					
		2021/22			
Net Surplus/(Deficit)	\$	(217,060.56)			
Annual Depreciation	\$	330,584.00			
Interest Expense	\$	102,544.18			
Final Net Income/(Loss)	\$	216,067.62			
Annual Debt Payment	\$	172,383.00			
<b>Total Debt Service</b>	\$	172,383.00			
Debt Service Ratio		1.253			

2022/23 Projected Debt Service Ratio					
		2022/23			
Net Surplus/(Deficit)	\$	(304,559.00)			
Annual Depreciation	\$	327,328.00			
Interest Expense	\$	108,100.00			
Final Net Income/(Loss)	\$	130,869.00			
Annual Debt Payment	\$	172,383.00			
Total Debt Service		172,383.00			
Debt Service Ratio		0.759			

### I report non-compliance with policy B1.3.

FYI – We are projecting to be out of compliance for the Debt Service Ratio due to unexpected deferred maintenance and repair expenses in Raven Springs. It is likely that we will be back in compliance after we close the year and enter the actual data.

# B1.4 - The School Director shall not allow late payments of contracts, payroll, loans or other financial obligations.

### **Interpretation:**

I interpret this policy to mean that the School Director shall ensure, through direct or indirect action, timely payment of all of the School's financial obligations. I interpret "payroll" as payments to and for employees, income tax, withholding tax, and all payments related to employee benefits. I understand "loans or other financial obligations" to mean all obligations other than payroll and payroll taxes, including vendor payments and loan payments. I interpret "timely" to mean within the payment terms identified by the entity owed, or as required by statute, if applicable. I also understand "timely" to include the understanding that invoices may be misplaced or lost in transit from time to time. In such instances, we will remit payment immediately upon notice from the vendor and upon verification of the amount owed.

### **Operational Definition:**

- 1. We will always pay payroll on time
- 2. We will not receive any past due notices from vendors
- 3. All financial obligations, including loans, will be kept current.

### Data:

- 1. All paychecks are printed and distributed on time, per State labor laws. All direct deposits have been timely.
- 2. Any past-due notices received from vendors during the quarter were reviewed on a timely basis and resolved through immediate payment, or by demonstrating to the vendor that the payment was on time.
- 3. All financial obligations, including payments on outstanding loans.

I report compliance with Policy B1.4.

# B1.5 - The School Director shall not incur debt other than trade payables or other reasonable and customary liabilities incurred in the ordinary course of doing business.

### **Interpretation:**

I interpret this policy to mean that the School Director may not incur new debts other than the normal operational debt such as accounts payable, accrued payroll expenses, or common lines of credit.

### **Operational Definition:**

1. All debts will appear on our balance sheet, and compliance achieved if no new debts are recorded since the previous report. For any new debts recorded, we will obtain appropriate Board approval in advance.

### Data:

1. Summary of Outstanding Debt for NCSA & Raven Springs, LLC:

	Board Approval	Original Loan	Outstanding				
Vendor	Date	Balance	Loan Balance	Notes			
RAVEN SPRINGS LLC							
Tri Counties Land				\$14.4k due per month, including principal & interest. Loan to mature			
Loan	2021	\$ 1,643,424.34	\$1,568,956.58	in October 2031			
Tri Counties							
Construction				Included in above payment as one.			
Loan	2021	\$ 536,939.90	\$ 536,939.90				
NEVADA CITY SCHOOL OF THE ARTS							
Tri Counties				We will only utilize this line of			
Business Line of				credit for necessary Payroll			
Credit	2021	\$ 400,000.00	\$ 210,794.36	coverage or vendor payments			

We refinanced our Mortgage loan, Construction loan and received an additional construction loan through Raven Springs LLC and consolidated it into one loan. The additional construction loan was utilized for the solar project and some extra construction projects completed during 2021-22 school year and this last summer. All money has been used for construction and solar and we are now working to pay down the debt.

### I report compliance with Policy B1.5

# B1.6 - The School Director shall not acquire, encumber, or dispose of real estate, or enter into long-term, real-estate leases.

### **Interpretation:**

I interpret this to mean the School Director does not have authority to buy or sell real estate. Additionally, I do not have the authority to enter into long-term lease agreements in which the school is the lessee obligated to pay on the lease. I do not interpret this to mean that I am restricted in any way regarding leases that we are offering to tenants.

### **Operational Definition:**

a) For any new long-term real estate debts recorded, appropriate Board approval will be obtained in advance. Any real estate held by the School will be properly recorded in the Fixed Assets section of the balance sheet.

### Data:

a) No data to report.

I report compliance with Policy B1.6

# B1.7 - The School Director shall not allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.

### **Interpretation:**

I interpret this policy to mean that the School Director is responsible for ensuring that all "government ordered" payments are made accurately and on time.

### **Operational Definition:**

Our "government ordered" payments consist primarily of:

- a) Use tax
- b) Payroll tax
- c) STRS Deductions
- d) Property tax.
- e) We also pay several licensing fees, permits and subscriptions on an annual basis in the ordinary course of business.

### Data:

- a) **Use Tax** Estimated accrued use tax is paid annually and reconciled quarterly for accuracy. These payments are initiated online by our accountant and automatically transferred from our operating bank account to the California State Board of Equalization (BOE).
- b) **Payroll Tax** Examples of our quarterly tax payments are available upon request.
- c) **State Teacher Retirement System (STRS)** deductions are calculated through payroll, but processed in the business office on the 5th of every month and submitted the County Office of Ed. **State & Federal** We are exempt from paying income tax.
- d) **Property Tax** We have property tax payments due twice a year in November and February. Half of our property tax payment was paid this October.
- e) **Licensing Fees** Examples include CSDC, SSC, CDS Consulting, iReady, State water board, County Water Board, Elevator Technologies, etc.

Quarterly Tax Description	Amount Paid	Date Paid
CA State Unemployment	\$5,002.14	January 12, 2023
CA State Disability	\$11,004.70	January 12, 2023
STRS Deductions	\$38,343.45	Monthly
Property Taxes – Raven Springs	\$31,688.94	October 26, 2022

I report compliance with policy B1.7

# B1.8 - The School Director shall not use restricted funds for any purpose other than that required by the restriction.

### **Interpretation:**

Restricted funds refer to monies designated for particular use, including ongoing reserve funds approved by the Board, restricted state and federal funds, or an outside entity such as a bank with whom we hold a loan.

### **Operational Definition:**

a) Restricted funds are designated on our annual budget projection and interim reports.

### Data:

a) The School's budget summary will include the following restricted funds:

NCSA STATE & FEDERAL RESTRICTED FUNDS												
Resource Name	Bud	geted Amount	Description									
Supplemental - LCAP Funding	\$	375,273.00	Directed for targeted students									
Lottery - Unrestricted	\$	65,706.70	Expenses supporting students' education									
Education Protection Act	\$	1,080,929.00	Certificated Teacher wages & benefits									
Title I Part A - Federal	\$	85,794.00	Academic student support									
Title II Part A - Federal	\$	12,530.00	Professional development for teachers									
Title IV Part A - Federal	\$	10,000.00	Student support funds for Title programs									
REAP/SRSA Title - Federal	\$	41,477.00	Student support funds for Title programs									
Special Education - Federal	\$	71,997.00	Special education services through the JPA									
NSLP Child Nutrition Fed/State	\$	362,100.00	Child Nutrition program expenses									
SB740 Facilities Grant	\$	421,257.25	Facilities and construction expenses									
Lottery - Restricted	\$	25,896.17	Instructional Materials (Curriculum)									
Special Education - State	\$	325,375.00	Special education services through the JPA									
State - ELOP Program Funds	\$	304,707.00	Expanded Learning Opportunity									
State - Learning Recovery Grant	\$	448,690.00	Learning Recovery Grant - Discretionary									
State - Arts & Music Grant	\$	169,913.70	Art & Music Grant - Discretionary									
Mental Health Funding	\$	33,006.00	Counselor wages & benefits									

We have separated these amounts from our cash balances by using classes/departments in QuickBooks to reflect resources from the Federal & State funding as restricted funds. We carry-over any balances at year-end.

### I report compliance with Policy B-1.8.

# B1.9 - The School Director shall not allow financial record keeping systems to be inadequate or out of conformity with GAAP, or other applicable guidelines.

### **Interpretation:**

NCSA and Raven Springs' financial records will comply with Generally Accepted Accounting Principles (GAAP) and internal control (cash handling, fund handling, and financial management) standards. This adherence will be verified by an annual external audit or review of NCSA and Raven Springs financial policies, processes and procedures for compliance and appropriateness by an independent accounting firm, as mandated and approved by the Board of Directors.

### **Operational Definition:**

a) Compliance is met if the management letter issued following the annual audit indicates no discrepancies with GAAP.

### **Data**

a) Financial management, cash handling, and accounting policies and procedures are described in detail in NCSA's and Raven Springs' Accounting Policies & Procedures Manual, which is updated annually by the business office and reviewed by the School Director.

Christy White & Associates, an independent accounting firm, has completed a full audit of the NCSA & Raven Springs 2021-22 financial statements. Only one finding was identified for NCSA, our ELO-G Expenditure plan was submitted 5 days late. There is no corrective action necessary since this was a one time event and not changes are needed. There were no discrepancies from GAAP and was reviewed and accepted by the board in January 2023.

I report compliance with Policy B1.9

Holly Pettitt, School Director

### NEVADA CITY SCHOOL OF THE ARTS 2022-23 2nd Interim Budget

Statements of Revenues, Expenditures and Changes in Fund Balance

Enrollment Attendance %	2019-20 Audited Actuals 448.0 94.6%	2020-21 Audited Actuals 451.0 94.6%	2021-22 Audited Actuals 417.0 92.0%	2022-23 Adopted Budget 443.0 95.0%	2022-23 1st Interim Budget 440.0 94.0%	2022-23 2nd Interim Budget 440.0 94.0%	Change From Prior Budget (3.00) -1%
Average Daily Attendance (ADA)	426.68	426.68	383.92	420.85	413.60	413.60	(7.25)
REVENUES							
Total State Aid Revenue 8000-8099	\$3,838,270	\$3,842,263	\$3,895,759	\$4,418,130	\$4,431,519	\$4,677,513	\$245,994
Total Federal Revenue 8100-8299	\$897,628	\$546,670	\$1,379,593	\$499,169	\$487,018	\$540,571	\$53,553
Total Other State Revenue 8300-8599	\$542,248	\$1,310,535	\$1,284,947	\$1,843,581	\$1,981,662	\$1,969,389	(\$12,273)
All Other Local Revenue 8600-8899	\$584,314	\$203,783	\$481,400	\$590,551	\$645,051	\$644,051	(\$1,000)
Other Revenues/Income 8900-8999 TOTAL REVENUES	\$4,081 \$5,866,542	\$410,544 <b>\$6,313,795</b>	\$ <u>7,041,699</u>	\$250,000 <b>\$7,601,431</b>	\$200,000 \$7,745,250	\$200,000 \$8,031,524	\$ <u>286,274</u>
EXPENDITURES							
Certificated salaries	\$1,416,957	\$1,486,784	\$2,029,640	\$2,134,860	\$2,145,553	\$2,108,191	(\$37,362)
Classified salaries and wages	\$1,503,298	\$1,300,233	\$1,482,592	\$1,692,869	\$1,836,801	\$1,842,770	\$5,969
Health benefits and statutory employer costs	\$932,616	\$929,977	\$1,150,933	\$1,085,833	\$1,090,290	\$1,076,367	(\$13,923)
Books and supplies	\$202,562	\$334,271	\$472,428	\$356,175	\$429,768	\$497,822	\$68,054
Services	\$1,435,089	\$1,634,393	\$1,950,852	\$2,040,365	\$2,203,241	\$2,357,549	\$154,308
County oversight fees	\$38,363	\$38,205	\$36,380	\$44,181	\$44,315	\$43,243	(\$1,072)
TOTAL OPERATING EXPENDITURES	\$5,528,885	\$ <u>5,723,861</u>	\$ <u>7,122,825</u>	\$ <u>7,354,283</u>	\$7,749,968	\$ <u>7,925,942</u>	\$ <u>175,973</u>
Average total expenditures per ADA							
2018-19 Capital Outlay & Project Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OPERATING REVENUES LESS EXPENDITURES	\$ <u>337,657</u>	\$ <u>589,933</u>	( <u>\$81,126</u> )	\$ <u>247,148</u>	( <u>\$4,718</u> )	\$ <u>105,582</u>	\$ <u>110,300</u>
DEPRECIATION EXPENSE	\$327.328	\$10.007	\$14.810	\$0	\$0	\$0	\$0
Audit Adjustments	**,*	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
NET CHANGE IN FUND BALANCE	<u>\$10,329</u>	<u>\$579,926</u>	<u>(\$95,936)</u>	<u>\$247,148</u>	( <u>\$4,718</u> )	\$ <u>105,582</u>	<u>\$110,300</u>
COMPONENTS OF ENDING FUND BALANCE							
Required reserve - 5% of expenditures	\$276,444	\$286,193	\$353.132	\$367.714	\$387.498	\$396.297	\$8,799
Designated - Special Ed - 2% of expenditures	\$110,578	\$114,477	\$141,253	\$147,086	\$154,999	\$158,519	\$3,519
Designated - JPA contingency reserve	\$13,786	\$13,786	\$13,786	\$13,786	\$13.786	\$13,786	\$0
Designated - Supplemental PY Fund Balance Carryover	\$0	\$0	\$24,794	\$0	\$24,794	\$24,794	\$0
Designated - ELOP Program Fund Balance	\$0	\$0	\$39,365	\$0	\$39,365	\$39,365	\$0
Designated - ESSER III Fund Balance	\$0	\$0	\$35,952	\$0	\$35,952	\$35,952	\$0
Designated - Restricted Lottery Fund Balance	\$28.419	\$19,873	\$48,635	\$19,873	\$48,635	\$48,635	\$0
Designated - Educator Effectiveness Fund Balance	\$0	\$0	\$106,717	\$0	\$106,717	\$106,717	\$0
Designated - KIT Equipment & Training Fund Balance	\$0	\$0	\$18,866	\$0	\$18,866	\$18,866	\$0
Designated - Classified Professional Development Grant	\$5,759	\$5,759	\$900	\$5,759	\$900	\$900	\$0
Designated - Jog-a-Thon reserved funding	\$38,925	\$0	\$0	\$0	\$0	\$0	\$0
Designated - Facilities Reserve - 5% of expenditures	\$276,444	\$286.193	\$0	\$367.714	\$387.498	\$396,297	\$8.799
Investment in Raven Springs LLC	\$0	\$3.442.286	\$0	\$0	\$0	\$0	\$0
Undesignated/General Fund Balance	\$3,657,141	(\$2,623,432)	\$761,736	\$1,043,412	\$494,465	\$583,649	\$89,184
Ending Fund Balance	\$4,407,496	\$1,545,136	\$1,545,136	\$1,518,092	\$1,713,477	\$1,823,777	<u>\$110,300</u>
FUND BALANCE, BEGINNING OF YEAR	\$4,433,911	\$4,407,496	\$1,545,136	\$5,160,481	\$5,160,481	\$5,160,481	\$0
Investment in Raven Springs LLC	\$0	(\$3,442,286)	\$3,462,286	(\$3,442,286)	(\$3,442,286)	(\$3,442,286)	\$0
Audit Adjustment	(\$36,745)	\$0	\$0	\$0	\$0	\$0	\$0
Net change (from above)	\$10,329	\$ <u>579,926</u>	\$ <u>153,059</u>	\$ <u>247,148</u>	( <u>\$4,718</u> )	\$ <u>105,582</u>	\$ <u>110,300</u>
FUND BALANCE, END OF YEAR	\$ <u>4,407,496</u>	\$ <u>1,545,136</u>	\$ <u>5,160,481</u>	\$ <u>1,965,343</u>	\$ <u>1,713,477</u>	\$ <u>1,823,777</u>	<u>\$110,300</u>

SUMMARY OF SIGNIFICANT CHANGES FROM P	RIOR	BUDGET:	
EVENUES		. 50502	
LCFF funding increased for ADA Loss Mitigation funding - also reduced to 91%	\$	245,994	
Increase NSLP Funding & Title IV Funding	\$	53,553	
Increase revenue for Erate Reimbursement	\$	60,466	
Increase funding for State NSLP reimbursement	\$	14,792	
Reduced funding for Art & Music Discretionary funding	\$	(87,531)	
Reduced Read-a-thon fundraising	\$	(1,000)	\$ 286,274
EXPENSES			
Certificated Wages:			
Reductions to Certficated wages due to FMLA	\$	(26,973)	
Middle School Math Support & IS Teacher Support	\$	7,440	
Remove Nurses Wages - Moved to services through SPED	\$	(17,829)	\$ (37,362)
Classified Wages:			
Reduce Art Aide wages	\$	(1,492)	
Move Girls Basketball Stipend to Services	\$	(2,000)	
Increase wages for additional Food Production Assistant - NSLP	\$	11,911	
Reduce wages for aides (RW, Classroom & Para)	\$	(11,619)	
Additional Part Time Custodial Help	\$	9,168	\$ 5,969
Benefits & Statutory Costs - Above Wage Changes	\$	(8,971)	\$ (8,971)
Employer Paid STRS rate (16.92%) Increase from wages added above	\$	(4,952)	\$ (4,952)
Books & Supplies			
Increase to classroom supply purchases	\$	18,008	
Increase to administrative supply purchases	\$	5,282	
Additional Tech for Admin	\$	2,500	
Increase to classroom Tech Supply purchase	\$	39,395	
Increase to facilities supplies	\$	2,868	\$ 68,054
Services			
Increase to professional development and memberships	\$	8,156	
Increase to classroom program services (Afterschool Enrichment)	\$	4,245	
Increase to administrative purchases - New Radios	\$	8,122	
Increase to tech services	\$	1,000	
Increase to Special Education Services - BCBA & School Nurse & Resource Specialist	\$	92,354	
Increase to facilities services (HVAC repair)	\$	40,430	\$ 154,308
Changes in fees for County Oversight			\$ (1,072)
Total Increase or Decrease to ALL Expenses			\$ 175,973
Total Increase/(Decrease) in Revenue	\$	286,274	
Total Increase/(Decrease) in Operational Expenses	\$	175,973	
Total Change in Revenue minus Expenses	\$	110,300	

	2022-23 2nd Interim Budget - Detail by Program												n	parison to Prior Bud								
	0	eneral Sch	ool Program	1	Art/	Music Prog	ram	Stud	ent Progra	ms	Title I P	rograms			Restric	ted Funding					-	
	General School Program 0009	Restricted Lottery 6300	Supplemental LCAP 0010	Facilities Budget - 8200 6030	Art/Music Program 0037	Fundraising/ Development 0038	Unrestricted Lottery 1100	RavenWolf Aftercare 0021	After School Sports 0030	Field Studies 0035	Title I/II/IV 3010 4035/4127	SRSA - Title V 4610	Expanded Learning 2600	ESSER III (20%) 3214	NSLP 5310/7028/29	Educator Effectiveness 6266	Special Education 3310/6500	Mental Health 6546	Learning Recovery 7435	Total Budget	Prior Budget	Change from Prior Budget
Revenues LCFF (Principal Apportionment 8000-8099) Federal Revenue (8100-8299)	4,302,240 63,790		375,273								108.324	41.477			250,000		71.997	4.983		4,677,513 540.571	4,431,519 487.018	245,994 53.553
Other State Revenue (8300-8599) Other Local Revenue (8600-8899) Bill Graham Grant/Community Players	67,720 2,100	25,896		421,257 167,159	169,914 1,200	3,500	65,707	168,000	4,900	81,192			304,707		112,100		325,375	28,023	448,690	1,969,389 424,551 3,500	1,981,662 424,551 3,500	(12,273) 0 0
Annual Giving Campaign Read-a-Thon & Various Fundraising Free Money (Escrip) Jog-a-Thon	50,000					125,000 19,000 2,000 20.000														125,000 69,000 2,000 20,000	125,000 70,000 2,000 20,000	0 (1,000) 0
EOY Transfer of surplus from LLC  Total Revenues	4.485.850	25.896	375.273	200,000 <b>788.416</b>	171,114	169.500	65.707	168.000	4.900	81.192	108.324	41,477	304.707	0	362.100	0	397,372	33.006	448.690	200,000 8,031,524	200,000 7.745.250	286.274
Per Student Revenue	\$10,195	\$59	\$853	\$1,792	\$389	\$385	\$149	\$382	\$11	\$185	\$246	\$94	\$693		\$823		\$903	\$75	,	\$17,234	\$16,659	\$575
Expenditures																						
1000 - Certification Wages Total Certificated Wages	1,607,345 <b>1,607,345</b>	0	54,520 <b>54,520</b>	0 <b>0</b>	259,542 <b>259,542</b>	0 <b>0</b>	0 <b>0</b>	0 <b>0</b>	0 <b>0</b>	0 <b>0</b>	109,354 <b>109,354</b>	41,477 <b>41,477</b>	0 <b>0</b>	35,952 <b>35,952</b>	0 <b>0</b>	0	0 <b>0</b>	0 <b>0</b>	0	2,108,191 <b>2,108,191</b>	2,145,553 <b>2,145,553</b>	(37,362) (37,362)
2000 - Classified Wages Art/Movement/Music Teachers Electives Teachers Classroom Aides - Classified			0 234,819		181,936 81,650 10,180			150,418		0			16,844				124,121			181,936 81,650 536,383	174,019 90,515 548,657	7,917 (8,866) (12,275)
Facilities - Custodians Administrative - Exempt Administrative - Non-Exempt Stipends - Classified Substitutes - Classified	144,363 97,858 392,669 3,000 5,400		50,516	62,670 66,965	0 113	56,430		1.800	10,000	0					134,661		2.858			144,363 160,528 701,240 13,000 23,671	135,195 160,528 689,329 15,000 23,558	9,168 0 11,911 (2,000) 113
Total Classified Wages	643,290	0	298,835	129,635	273,878	56,430	0	152,218	10,000	0	0	0	16,844	0	134,661	0	126,979	0	0		1,836,801	5,969
Payroll tax & other employer-paid costs	701,837	0	61,176	34,100	140,301	16,067	0	31,015	2,089	0	45,768	0	1,562	0	21,416	0	21,035	0	0	1,076,367	1,090,290	(13,923)
Books and Supplies Classroom Supplies - 1000 Administrative Supplies - 2700 Tech supplies - Administrative - 2700 Tech supplies - Administrative - 2700 Tech supplies - classroom - 1000 Facilities Supplies - 8100	8,390 32,306 14,765 100,024 15,183	16,183	5,800 2,000			2,850	47,223 1,950	17,000	11,900				500 0		165,097 12,000		4,175			264,369 63,006 14,765 100,024 55,658	246,361 57,724 12,265 60,629 52,790	18,008 5,282 2,500 39,395 2,868
Total Books and Supplies	170,668	16,183	7,800	0	0	2,850	67,673	17,000	11,900	0	0	0	22,475	0	177,097	0	4,175	0	0	497,822	429,768	68,054
Services         PD/Travel/Dues/Memberships         5210           Classroom/Program Services - 1000         40ministrative Services - 2700           Tech services - Classroom/admin/misc         5000           Program services - special ed IPA - 5700         5000	8,600 204,541 15,347 429,825	26,425	16,561 4,730 1,260 51,744			959 10,634	1,200 5,300	500	3,250	108,256	18,866		18,365 5,362	100		26,493	1,350 397,372	33,006		127,434 149,001 216,436 15,447 917,309	119,277 144,756 208,313 14,447 824,955	8,156 4,245 8,122 1,000 92,354
Facilities services - 8100 Rent Payment NCSoS Oversight Fee <b>Total Services</b>	268,102 43,243 <b>1,005,238</b>	26,425	74,294	624,085 <b>624,085</b>	0	11,593	6,500	500	3,250	108,256	18,866	0	39,735 <b>63,463</b>	100	0	26,493	398,722	33,006	0	307,837 624,085 43,243 <b>2,400,792</b>	267,407 624,085 44,315 <b>2,247,556</b>	40,430 0 (1,072) 153,236
Total Expenditures	4,128,378	42,608	496,626	787,821	673,721	86,940	74,173	200,734	27,239	108,256	173,988	41,477	104,344	36,052	333,174	26,493	550,912	33,006	0	7,925,942	7,749,968	175,973
Net FY Operating Surplus (Deficit)	357,472	(16,712)	(121,353)	596	(502,607)	82,560	(8,467)	(32,734)	(22,339)	(27,064)	(65,664)	0	200,363	(36,052)	28,926	(26,493)	(153,540)	0	448,690	105,582	(4,718)	110,300

		Prior Budget		Current Year 1			Year 2		Year 3		Year	
		2022-23		2022-23			2023-24		2024-25		2025	
Enrollment ADA	95.00%	<b>443.0</b> 411.72	91.00%	<b>443.0</b> 400.40	94%		<b>452.0</b> 424.88	94%	<b>458.0</b> 430.52	94%		<b>458.0</b> 430.52
Revenue	Rates	12.48%	COLA	13.26%	COLA		8.13%	COLA	3.54%	COLA		3.31%
Local Control Funding Formula	\$ 10.498	\$1,878,768	\$ 10,800	\$1,831,939	\$ 11.674	\$	2,019,135		\$ 2,091,605	\$ 12,516	\$ 2,10	64,767
4-6	,	1,547,935	\$ 10,800	1,503,684	\$ 11,674	\$	1,667,981		\$ 1,727,848	\$ 12,516		88,286
7-8	\$ 10,498	1,004,640	\$ 10,800	988,697	\$ 11,674	\$	1,272,933	\$ 12,093	\$ 1,318,621	\$ 12,516	\$ 1,30	64,745
Total LCFF		\$4,431,519		\$4,367,558		\$	4,959,863	-	\$ 5,206,343		\$ 5,38	38,271
Mandated Block Grant	\$ 17	7,551	\$ 18.34	7,343	\$ 19.33		7,740	\$ 20.11	8,544	\$ 20.86		8,981
Forest Service Revenue	-	2,400	,	2,400	,		2,400	,	2,400			2,400
Restricted Lottery	\$ 65	25,896	\$ 67	25,896	\$ 67		28,467	\$ 67	28,845	\$ 67		28,845
Unrestricted Lottery	\$ 163	65,707	\$ 170	65,707	\$ 170		72,230	\$ 170	73,188	\$ 170		73,188
Title I/II - Restricted		146,683		149,801			149,801		149,801		1	49,801
ELOP, Art & Music & ER Learning		1,010,842		1,233,266			65,000					
Charter Facilities Grant (SB740)	\$ 1,117	421,257	\$ 1,212	421,257	\$ 1,212		421,257	\$ 1,212	421,257	\$ 1,212		21,257
Student Lunch Program - NSLP Bill Graham Grant		322,100		362,100			362,100		362,100		30	62,100
Special Ed - General (State)		3,500 325,286		3,500 325,375	8.13%		351,828		2,500 364,283		2'	76,340
Special Ed - General (State)		33,006		33,006	0.1370		33,006		33,006			33,006
Special Ed - IDEA General (Federal)		107,952		133,387			133,387		133,387			33,387
Annual Giving Campaign		125,000		125,000	\$ -		125,000	\$ -	125,000	\$ -		25,000
Read-a-Thon & Misc Fundraisers		20,000		19,000	\$ -		20,000	\$ -	20,000	\$ -		20,000
Free Money (Escrip)		2,000		2,000	\$ -		2,000	\$ -	2,000	\$ -		2,000
Jog-a-Thon		20,000		20,000			25,000		25,000		:	25,000
Parent Donations - ASS/FS/Programs		87,292		87,292			87,292		87,292		:	87,292
Other Private Donation		50,000		50,000			-		-			-
Aftercare Revenue		168,000		168,000	¢		168,000	\$ -	168,000	\$ -	10	68,000
Interest & Other Local Revenue LLC Payment for Services		2,100 167,159		2,100 167,159	\$ -		2,100 172,174	\$ -	2,100 177,339	\$ -	11	2,100 82,659
Erate Reimbursement		107,139		60,377			1/2,1/4		177,339		10	02,039
Surplus from LLC		200,000		200,000	\$ -		250,000	\$ -	250,000	\$ -	2:	50,000
Total Revenue		7,745,251		8,031,524			7,438,645		7,642,386		7,83	39,628
Personnel Costs												
Certificated Salaries	(37,362)	2,145,553		2,108,191			2,108,191		2,100,920		2,10	00,499
Increases							80,729		(421)			48,778
Decreases					0.0%		(88,000)	0.0%		0.0%		
Total Certificated Salaries	F 0 4 0	2,145,553		2,108,191			2,100,920	-	2,100,499			19,277
Classified Salaries Increases	5,969	1,836,801		1,842,770	2.00/		1,842,770	3.0%	1,796,995	3.0%		50,895
Decreases					3.0% 0.0%		49,825 (95,600)	0.0%	53,900	0.0%		55,500
Total Classified Salaries		1,836,801		1,842,770	0.0 70		1,796,995	0.070	1,850,895	0.0 /0	1.90	06,395
Benefits	27.38%	1,090,290	27.24%	1,076,367	25.60%		997,743	26.20%	1,035,352	25.97%		53,235
Total Personnel Costs		5,072,644		5,027,328			4,895,658		4,986,746			08,907
Program Costs		69%		63%			64%		65%			66%
Books and supplies		429,768		497,822			398,296		396,321		39	95,321
Special education JPA services		824,955		917,309	1.0%		926,482	1.0%	870,747	1.0%		79,454
Other services (facilities/admin/prog	grams)	754,201		816,155	2.0%		697,280	2.0%	705,130	2.0%		97,489
Raven Springs LLC Lease	1.00/	624,085	1.00/	624,085	1.00/		624,085	1.00/	624,085	1.00/		24,085
NCSoS oversight  Total Program Costs	1.0%	44,315 <b>2,677,324</b>	1.0%	43,243 <b>2,898,614</b>	1.0%		49,599 <b>2,695,741</b>	1.0%	52,063 <b>2,648,346</b>	1.0%		53,883 50,232
Total Flogiani Costs		2,077,324		2,090,014			2,073,741	-	2,040,340		2,03	00,232
Total Expenses		7,749,968		7,925,942		\$	7,591,399		7,635,092		\$ 7,75	59,139
<b>Annual Operating Surplus (Defic</b>	cit)	(4,718)		105,582			(152,754)		7,294		80	0,489
Beginning Fund Balance		\$ 5,140,481		\$ 1,693,477		\$	1,799,059		\$ 1,646,305		\$ 1,65	53,599
Investment in LLC	-1	\$ (3,442,286)		0								
Annual operating surplus (deficit) from Audit Adjustments	above	(4,718) 0		105,582 0			(152,754)		7,294		;	80,489
Ending Fund Balance		\$ 1,693,477		1,799,059		\$	1,646,305	-	\$ 1,653,599	•	\$ 1,73	34,088
-												
Components of Ending Fund Balance Restricted-Required 5% reserve	l .	\$ 387,498	5.00%	\$ 396,297	5.00%	¢	379,600	5.00%	\$ 381,800	5.00%	\$ 20	88,000
			3.0070		2.00%		151,800	2.00%		2.00%		55,200
mesignated-Special ed 2% reserve	5.00%		2 00%							2.0070		
Designated-Special ed 2% reserve Designated-JPA Deposit/Lease Depos	2.00%	\$ 154,999	2.00%	\$ 158,519 \$ 13,786	,0	\$			\$ 13,786		\$	13,786 I
Designated-Special ed 2% reserve Designated-JPA Deposit/Lease Depos Designated - Supplemental PY Fund Balance	2.00% sit	\$ 154,999	2.00%			\$ \$	13,786		\$ 13,786 \$ -		\$	13,786
Designated-JPA Deposit/Lease Depos	2.00% sit	\$ 154,999 \$ 13,786	2.00%	\$ 13,786	,,,	\$ \$						13,786
Designated-PA Deposit/Lease Depos Designated - Supplemental PY Fund Balance Designated - ELOP Program Fund Balance Designated - ESSER III Fund Balance	2.00% eit Carryover	\$ 154,999 \$ 13,786 \$ - \$ - \$ -	2.00%	\$ 13,786 \$ 24,794 \$ 39,365 \$ 35,952	2.007,0	\$ \$ \$	13,786		\$ - \$ - \$ -		\$ \$ \$	13,786 - - -
Designated-IPA Deposit/Lease Depos Designated - Supplemental PY Fund Balance Designated - ELOP Program Fund Balance Designated - ESSER III Fund Balance Designated - Restricted Lottery Fund Balance	2.00% sit Carryover	\$ 154,999 \$ 13,786 \$ - \$ - \$ - \$ 19,873	2.00%	\$ 13,786 \$ 24,794 \$ 39,365 \$ 35,952 \$ 48,635	2.007,0	\$ \$ \$	13,786 - - - -		\$ - \$ - \$ - \$ -		\$ \$ \$	- - -
Designated - IPA Deposit/Lease Depos Designated - Supplemental PY Fund Balance Designated - ELOP Program Fund Balance Designated - ESSER III Fund Balance Designated - Restricted Lottery Fund Balance Designated - Educator Effectiveness Fund Ba	2.00% e Carryover	\$ 154,999 \$ 13,786 \$ - \$ - \$ - \$ 19,873 \$ -	2.00%	\$ 13,786 \$ 24,794 \$ 39,365 \$ 35,952 \$ 48,635 \$ 106,717		\$ \$ \$ \$	13,786		\$ - \$ - \$ - \$ - \$ -		\$ \$ \$ \$	13,786 - - - - -
Designated - PA Deposit/Lease Depos Designated - Supplemental PY Fund Balance Designated - ELOP Program Fund Balance Designated - ESSER III Fund Balance Designated - Restricted Lottery Fund Balance Designated - Educator Effectiveness Fund Balance Designated - KIT Equipment & Training Fund	2.00% iit Carryover alance Balance	\$ 154,999 \$ 13,786 \$ - \$ - \$ - \$ 19,873 \$ - \$ -	2.00%	\$ 13,786 \$ 24,794 \$ 39,365 \$ 35,952 \$ 48,635 \$ 106,717 \$ 18,866		\$ \$ \$ \$ \$	13,786 - - - -		\$ - \$ - \$ - \$ - \$ - \$ - \$ -		\$ \$ \$ \$ \$	- - -
Designated-PA Deposit/Lease Depos Designated - Supplemental PY Fund Balance Designated - ELOP Program Fund Balance Designated - ESSER III Fund Balance Designated - Restricted Lottery Fund Balance Designated - Educator Effectiveness Fund Balance Designated - KIT Equipment & Training Fund Designated - Classified Professional Develop	2.00% iit Carryover alance Balance	\$ 154,999 \$ 13,786 \$ - \$ - \$ 19,873 \$ - \$ - \$ 5,759	2.00%	\$ 13,786 \$ 24,794 \$ 39,365 \$ 35,952 \$ 48,635 \$ 106,717 \$ 18,866 \$ 900		\$ \$ \$ \$ \$	13,786 - - - -		\$		\$ \$ \$ \$ \$ \$	- - -
Designated - IPA Deposit/Lease Depos Designated - Supplemental PY Fund Balance Designated - ELOP Program Fund Balance Designated - ESSER III Fund Balance Designated - Restricted Lottery Fund Balance Designated - Educator Effectiveness Fund Ba Designated - KIT Equipment & Training Fund Designated - Classified Professional Develop Designated - Jog-a-Thon reserved funding	2.00% cit carryover alance Balance ment Grant	\$ 154,999 \$ 13,786 \$ - \$ - \$ 19,873 \$ - \$ 5,759 \$ -	2.00%	\$ 13,786 \$ 24,794 \$ 39,365 \$ 35,952 \$ 48,635 \$ 106,717 \$ 18,866 \$ 900 \$ -	,	\$ \$ \$ \$ \$ \$	13,786 - - - - - - - -		\$		\$ \$ \$ \$ \$ \$ \$	-
Designated-PA Deposit/Lease Depos Designated - Supplemental PY Fund Balance Designated - ELOP Program Fund Balance Designated - ESSER III Fund Balance Designated - Restricted Lottery Fund Balance Designated - Educator Effectiveness Fund Balance Designated - KIT Equipment & Training Fund Designated - Classified Professional Develop	2.00% cit carryover alance Balance ment Grant	\$ 154,999 \$ 13,786 \$ - \$ - \$ 19,873 \$ - \$ - \$ 5,759	2.00%	\$ 13,786 \$ 24,794 \$ 39,365 \$ 35,952 \$ 48,635 \$ 106,717 \$ 18,866 \$ 900	,	\$ \$ \$ \$ \$	13,786 - - - -		\$		\$ \$ \$ \$ \$ \$ \$	- - -
Designated - IPA Deposit/Lease Depos Designated - Supplemental PY Fund Balance Designated - ELOP Program Fund Balance Designated - ESSER III Fund Balance Designated - Restricted Lottery Fund Balance Designated - Educator Effectiveness Fund Balance Designated - KIT Equipment & Training Fund Designated - Classified Professional Develop Designated - Jog-a-Thon reserved funding Designated - Facilities Reserve - 5% of exper	2.00% cit carryover alance Balance ment Grant	\$ 154,999 \$ 13,786 \$ - \$ - \$ 19,873 \$ - \$ 5,759 \$ - \$ 367,714	2.00%	\$ 13,786 \$ 24,794 \$ 39,365 \$ 35,952 \$ 48,635 \$ 106,717 \$ 18,866 \$ 900 \$ - \$ 387,492	,	\$ \$ \$ \$ \$ \$	13,786 - - - - - - - -		\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 387,492		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	-

# NEVADA CITY SCHOOL OF THE ARTS CASH FLOW REPORT 2022-23

PRIOR YEAR ESTIMATED ACTUALS Descriptions	2022-23	Current or Actuals 2022-23	Original Budget 2022-23	July	August	September	October	November	December	January	February	March	April	May	June	Total Jul-Jun	2022-23 Accrual
Beginning Cash Balance		457,850	457,850	457,850	317,117	174,762	522,465	224,427	562,347	435,334	496,238	374,028	757,181	523,828	642,639	457,850	
RECEIPTS																	
State Aid (Apportionment)	8000-8019	2,700,721	2,967,676	0	111,798	358,770	176,241	176,241	176,241	437,099	176,241	90,622	90,622	90,622	440,622	2,325,119	375,60
RL Trf & PERS RLR	8080-8099	1,666,837	1,450,454	0	0		0	0	251,544	0	0	560,557	0	389,176	241,542	1,604,308	62,52
Total 8010-8099	8000-8099	4,367,558	4,418,130	0	111,798	520,259	176,241	176,241	427,785	437,099	176,241	651,179	90,622	479,798	682,164	3,929,427	438,13
Federal Revenues	8100-8299	540,571	499,169	0	2,500	52,768	9,802	85,912	46,021	77,729	14,709	110,927	29,000	45,136	23,400	497,903	42,66
Other State Rev.	8300-8599	2,279,344	1,843,581	0	31,176		117,060	286,482	63,207	221,073	81,225	326,868	395,098	212,673	202,274	1,968,478	310,86
Other Local Rev. Sources	8600-8899 8931-8979	644,051 200,000	590,551 250,000	2,959	7,506 0		130,731	88,443	34,819 0	45,556 0	50,645 0	35,135 0	35,985 0	52,972 0	35,332	674,479	(30,42 (50,00
Contributions	8980-8999	200,000	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0	(50,00
TOTAL REVENUE		8,031,524	7,601,431	2,959	152,980	758,765	433,834	637,078	571,832	781,458	322,820	1,124,109	550,705	790,579	943,170	7,070,287	711,23
DISBURSEMENTS																	
Cert Salaries	1000-1999	2,108,191	2,134,860	5,877	108,502		202,369	198,020	203,905	191,417	197,836	198,652	198,652	198,652	198,652	2,105,392	2,79
Classified Salaries	2000-2999	1,842,770	1,692,869	39,307	88,189		163,249	159,694	161,928	158,035	162,362	176,770	176,770	176,770	176,770	1,794,784	47,98
Empl Benefits	3000-3999	1,076,367	1,085,833	18,417	58,883		87,012	80,489	86,445	83,784	92,177	106,517	106,517	106,517	106,517	1,019,221	57,14
Supplies Services	4000-4999 5000-5999	497,822 2.400.792	356,175 2.084.546	62,751 288,416	68,937 158,156	47,510 189,230	37,298 214,153	34,493 190.577	52,277 200,414	34,279 190,350	50,430 158,852	35,262 194,323	35,262 194.323	35,262 194,323	35,262 194,323	529,022 2,367,439	(31,20
Total Books, Supp	4000-5999	2,898,614	2,084,546	351,168	227,092		251,452	225,070	252,691	224,628	209,282	229,585	229,585	229,585	229,585	2,367,439	2,15
Depreciation Exp	6000-6999	0	0	0	0		0	0	0	0	0	0	0	0	0	0	2,10
Debt Service (Loan Interest)	7400-7499	0	0	367	0		1,583	1,454	1,449	1,615	1,620	0	0	0	o o	8,266	(8,26
Total 7000-7499	8290	0	0	367	0		1,583	1,454	1,449	1,615	1,620	0	0	0	0	8,266	(8,26
Unapplied Cash Bill Payment		0	0	0	0		0	0	0	0	0	0	0	0	0	0	
Interfund Transfers Out	7600-7629	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL EXPENDITURES		7,925,942	7,354,283	415,135	482,666	680,660	705,664	664,726	706,417	659,480	663,277	711,525	711,525	711,525	711,525	7,824,124	101,81
NET OPERATING REVENUE		105,582	247,148	(412,176)	(329,686	78,105	(271,830)	(27,648)	(134,586)	121,978	(340,457)	412,584	(160,820)	79,054	231,646	(753,837)	609,41
In-Kind Contribution Revenue	8805	0	0				•		, , , , ,	•	, , ,	•			0	0	
In house Contribution Revenue	8980	0	0													0	
		105,582	247,148	(412,176)	(329,686	78,105	(271,830)	(27,648)	(134,586)	121,978	(340,457)	412,584	(160,820)	79,054	231,646	(753,837)	609,41
Adjust to reconcile Ne	t Revenue to	Net Cash	Provided	by operat	ions:											0	
Accounts Receivable	9200	50,710	50,710	7,971	5,159			253	12,523	4,626	133	3,811	(5,655)	10,310	0	(53,454)	104,16
Accrued AR	9210	450,000	450,000	166,162	44,577		191,704	212,937	52,008	204,583	0	0	0	0		964,576	(514,57
Prepaids	9330 9340	59,606	59,606	57,799	0		0	0	(1,082)	0	0	0	(7,790)	(28,993)	(77,293)	(57,358)	116,96
Other Current Assets Capital Assets: Accum Dep Bldg:			0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Accounts Payable	9500		(163,980)	143,368	132,848	-	(144,434)	151,816	(47,072)	(228,658)	226,105	(25,052)	(33,885)	96,426	U	327,614	(70,98
Credit Card Payable	9620		5,143	7,819	(11,909		(4,827)		(649)	(15,893)	(9,599)	(4,373)	(3,205)	(8,443)	(5.576)	(55,036)	55,03
Accrued AP	9501		(59,060)	(2,220)			0	0	0	0	0	0	0	0	52,873	9,507	(9,50
Health Insurance Liability	9520		(46,471)	(72,311)			(5,411)	(2,049)	(10,661)	(10,499)	(5,232)	(7,742)	(13,796)	1,339	0	(147,434)	147,43
Payroll SUI Liability	9546		152	(4,479)			(2,806)		183	(4,828)	113	169	(4,354)	167	153	(15,226)	15,22
Payroll SDI Liability	9547		874	(9,425)			(2,885)	3,620	3,695	(8,152)	2,933	3,380	(6,637)	3,354	2,839	(1,694)	1,78
STRS Retirement Liability	9555		(9,606)	1,642	29,224				2,330	(1,950)	366	(235)	(687)	1,639	4,611	34,153	50,55
Sales Tax Liability Workers Comp Liability	9565 9575		(168) 4,100	(22,603)	0 2,277	•	508	0 430	(3,077)	0 323	0 4,056	0 1,237	0 4,101	0 4,214	0	(19,345)	19,34
NCSOS Loan	9641		4,100	(22,003)	2,277	(10,810)	0 508	430	(3,077)	323	4,056	1,237	4,101	4,214	0	(19,545)	19,34
Total Adjustments to reconcile		560,316	291,301	273,723	149,376			366,195	8,199	(60,449)	218,873	(28,806)	(71,907)	80,014	(22,394)	986,303	(84,55
NET CASH AFTER OPERATING	ACTIVITIES	665.898	538,449	(138,453)	(180.310	) 177,165	(297,413)	338.546	(126.387)	61,529	(121.584)	383,778	(232,726)	159.068	209.252	232.467	524,86
Investing Activities		555,555	530,443	(.30,433)	, (.00,010	, .,,,,,,,	(201,710)	, 550,540	(.20,007)	J1,02J	(.21,004)	555,110	(202,120)	.55,000	200,202	202,707	324,00
Capital Assets: Land	9410	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Capital Assets: Buildings	9430	0	0	0	Ō		0	0	0	Ō	0	Ö	0	0	0	0	
Capital Assets: Equipment	9440	0	0	0	0		0	0	0	0	0	0	0	0	0	0	
Construction in Progress	9450	0	0	(1,654)	(1,050		0	0	0	0	0	0	0	0	0	(2,704)	(15,49
NET CASH PROVIDED BY INVE	STING ACTIVIES	0	0	(1,654)	(1,050	) 0	0	0	0	0	0	0	00	0	0	(2,704)	(15,49
Financing Activities	9670					0	0	0	0	0	0	0	0	0			
Lease Deposits PG&E On-Bill Loan	9670 9675	(66.345)	(66,000)	(626)	0 626)	•		•	(626)	(626)	(626)	(626)	(626)	(626)	(626)	(7,511)	
TCBK Loan - Land	9671	(00,545)	(00,000)	(626)	(626		(626)	) (626) O	(626)	(626)	(626)	(626)	(626)	(626)	(026)	(7,511)	
TCBK Loan - Construction	9672	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TCBK Line of Credit	9676	0	0	ő	39,631		ő	ő	Ö	Ö	Ö	Ö	ő	(39,631)	(171,163)	0	
Audit Adjustments	9793	0	0	Ō	0		Ö	0	Ō	Ö	Ō	Ö	0	0	0	0	
		0	0		0	0	0	0	0	0	0	0	0	0	0	0	
	NCING ACTIVIES	(66,345)	(66,000)	(626)	39,005	170,538	(626)	(626)	(626)	(626)	(626)	(626)	(626)	(40,257)	(171,789)	(7,511)	
Opening Balance Equity NET CASH PROVIDED BY FINA															ı		
			472,449	(140,733)	(142,356	347,703	(298,038)	337,920	(127,013)	60,904	(122,210)	383,153	(233,352)	118,811	37,463	222,252	509,37
NET CASH PROVIDED BY FINA			472,449	(140,733)	(142,356	347,703	(298,038)	337,920	(127,013)	60,904	(122,210)	383,153	(233,352)	118,811	37,463	222,252	509,3
NET CASH PROVIDED BY FINA			472,449 930,299	(140,733)	) (142,356 174,762	) 347,703 522,465	(298,038)	337,920 562,347	(127,013) 435,334	60,904 496,238	(122,210)	383,153 757,181	(233,352) 523,828	118,811 642,639	37,463 680,102	222,252 680,102	509,3 509,3 ~Cas

### NEVADA CITY SCHOOL OF THE ARTS

2/28/2023

REVENUE DETAIL 2022-23 (Flows to Revenue Section of Cash Flow Report)

	2022-23	Budget	Est/Orig					ow Rep	- /									Cash &	Budget
CURRENT YEAR REVENUE	2022-23	Revised 2022-23	Budget 2022-23	July	August	September	Ostobor	November	December	January	February	March	April	Mav	June	Total Jul-Jun	2022-23 Accruals	Accrual Total	Variance s/b \$0
Descriptions		2022-23	2022-23	July	August	September	October	November	December	January	rebruary	marcn	Aprii	may	June	Jul-Jun	Accruais	Total	8/0 \$0
REVENUE																			
Def'd % 5/5/9 5/5/9 SCHEDULE		1 100%	1	1.000000	1.000000	1.000000	1.000000	1.000000 9%	1.000000	1.000000	1.0000000	1.000000	1.0000000	1.000000	1.000000	1 96%	1.000000	1 100%	-
Def'd % 5/5/9		100%	100%	1.000000	1.000000	1.000000	1.000000	1.000000	1.000000	1.000000	1.0000000	1.000000	20% 1.0000000	1.000000	1.000000	96%	1.000000	1	-
15/15/15 SCHEDULE	8011	100%	100% 2.234.987	15%	15%	15%	15%	0%	0%	6%	20%	20% 98.827	20%	20%	20% 98.827	0% 1.625.084	608.2% 72,185	608%	5
State Aide - LCFF 15 15 15 UPK Funding	8011		2,234,967	0	111,798 0	111,798 0	201,236 0	201,236 0	201,236 0	201,236 0	201,236 0	12,040	98,827 12,040	98,827 12,040	12,040	48,160	12,103	1,697,269 60,198	-
State Aid 15 15 15 Exempt 1400 Prop 30 EPA	8011 8012	899,999	732,689	0	0	260,858	0	0	0	0 260,858	0	0	0	0	350,000	0 871,716	28,283	899,999	1 :
State Aid - Prior Years	8019	43,255	0			(13,886)	(24,995)	(24,995)	(24,995)	(24,995)	(24,995)	(20,245)	(20,245)	(20,245)	(20,245)	(219,841)	263,096	43,255	-
State Aid (Apport)	8000-8019	2,700,721	2,967,676	0	111,798	358,770	176,241	176,241	176,241	437,099	176,241	90,622	90,622	90,622	440,622	2,325,119	375,602	2,700,721	-
Chrtr In-Lieu Prop Tax		1,666,837	1,450,454			161,489			251,544 251,544			560,557		389,176	241,542	1,604,308	62,529	.,,	-
LCFF and In Lieu Trf	8080-8099	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	.,	- 0			0	0		0	0	560,557	0	389,176	241,542	1,604,308	62,529	1,666,837	-
Total 8000-8099 3310 DEA Fed Spec Ed Ent.	8000-8099 8181	<b>4,367,558</b> 71,997	<b>4,418,130</b> 71,997	0	111,798	520,259	176,241	176,241	<b>427,785</b>	437,099 0	176,241	651,179	90,622	479,798	682,164	3,929,427	438,131 71,997	<b>4,367,558</b> 71,997	-
3327 Mental Health	8181	4,983	4,983													0 430	4,983	4,983	-
0009 SPED Reimb- Interest/Medi-Cal 5310 Federal NSLP - Child Nutrition Program	8182 8220	61,390 250,000	35,506 237,600	0	0	430 14,852	4,201	17,292	46,021	16,696	11,860	48,427	29,000	35,000	21,000	244,348	60,960 5,652	61,390 250,000	-
3213 ESSER III - 80% 3214 ESSER III - 20%	8287 8287	0	0					40,870 27,750					0			40,870 27,750	(40,870)	0	-
3216 ESSER II - ELO G Funds	8287	0	0					21,150	0				U			27,750	(27,750)	0	-
3217 ESSER II - ELO G Funds 3218 ESSER III - ELO G Funds	8287 8287	0	0													0	0	0	-
3219 ESSER III - LLM ELO G Funds	8287	0	0													0	. 0		-
3010 Title 1 A Basic 4035 Title 2-A TEACHER TRAINING (CMDC)	8290 8292	85,794 12,530	85,794 12,530	0			5,601	0	0	19,556 0	2,849	60,000	0	7,636	0	85,157 10,485	637 2,045	85,794 12,530	-
4127 Title 4-Student Services 4610 REAP/SRSA Federal Grant (Title Supp)	8292	10,000 41,477	10,000 38,359	0	2,500	0	0		0	0		2,500	0	2,500	0	7,500 41,477	2,500	10,000 41,477	-
0009 Federal Other - Forest Service	8290 8296	2,400	2,400				0			41,477			0		2,400	2,400	0	2,400	-
ERC Employee Retention Credits	8297	0	0			37,486										37,486	0	37,486	37,486
Total Federal Revenues	8100-8299	540,571	499,169	0	2,500	52,768	9,802	85,912	46,021	77,729	14,709	110,927	29,000	45,136	23,400	460,417	80,154	540,571	-
6500 SPEC ED 6500 - 5 5 9 5310 State - Child Nutrition Programs	8380 8520	325,375 112,100	325,286 15,000	0	15,941	15,941	28,694 32,583	28,694	28,694	28,694 35,471	28,694	29,850 35,000	29,850	29,850	29,850	294,752 103.055	30,623 9.045	325,375 112,100	
6030 SB740 Lease Reimbursement 0009 Mandate Blk Grant	8545 8550	421,257 7.343	421,257 7,718	0	0	0	0	0	0	458	0	227,248 7,346	Ö		145,000	372,706 7,346	48,551	421,257 7,343	-
0009 Erate Reimbursement	8550	60,377	0						7,089	ő				0	0	7,089	53,288	60,377	
1100 Lottery - Unrestricted 6300 Lottery - Restricted	8560 8560	65,707 25,896	67,960 27,101	0	0		0	2,878 3,141	0	0	25,107 0	0	23,369 4,500	0	0	51,354 7,641	14,353 18,255	51,354 7,641	(14,353) (18,255)
2600 ELOP Funding	8287	304,707 448,690	371,486		15,235	15,235	54,408	27,424 224345	27,424	27,424	27,424	27,424	27,424 0	27,424 150,000	27,424	304,270	437 74,345	304,707 374,345	(74.345)
7435 Learning Recovery ER Grant 6762 Arts, Music & Material Block Grant	8590 8590	169,914	579,750 0				U			128,723					U	374,345 128,723	41,191	128,723	(41,191)
6546 Spec Ed Mental Health 6680/90 TLIPE	8290 8590	28,023 309,955	28,023			0		0	0	0	0		0 309.955	5,399	0	5,399 309,955	22,624	5,399 309,955	(22,624)
7690 STRS on Behalf EOY	8590 8590	0	Ö			165	1 375			303	ő		000,000	ŏ	0	1 843	ŏ	1 843	1 843
State Other -		0	0				1,010				0	0		0	0	1,010	0	.,,,,,,,	1,010
Total Other State Rev. Local - Lunch/Food Service Sales	8300-8599 8634	2,279,344	1,843,581	0	31,176	31,341	117,060	286,482	63,207	221,073	81,225	326,868	395,098	212,673	202,274	1,968,478 (58)	312,709 58	2,110,419	(168,924)
Local - Merchandise Sales	8638	ō	0	0	0	ō	0	0	0	0	ō	ō	0	ō	ō	0	0	ō	-
Local - Leases & Rentals Revenue Interest Revenue	8650 8660	300	300	2,280 0	2,280	2,280	2,280	2,280	2,280	3,180	0	0	0	0 27	0 26	16,861 59	(16,861) 241	300	
Local - Afterschool Program Revenue	8676	168,000 81 192	168,000	0	(40)	1,100	21,566	19,431	15,203	10,722	18,780	18,780	18,780	18,780	18,780	161,880	6,120	168,000	-
Local - Field Trips Revenue Local - 0038 Bill Graham Grant	8693 8699	3,500	76,692 3,500	0	2,444 0	29,071 0	4,842 0	1,635 0	606	1,934	586 0	939	939	939	939	44,874 0	36,319 3,500	81,192 3,500	-
Donate - Leadership Donate - 3/4/5 Performances	8701 8702	0	0	0	0	0	489	0	0	0	0	0	0	0	0	489	(489)	0	-
Donate - Artisitic Showcase	8702 8703	0	0	0	0	0	0	0	0	0	0	0	ő	0	0	0	0	0	-
Donate - Yearbook Revenue Donate - Instrument Rentals	8704 8705	1,000 200	1,000	0	0	(40)	0	0	0	0	0	0	0	0	0	0	1,000 200	1,000 200	-
LLC Payment for EE Services	8710	167,159	167,159	ő	ő	41,275	13,758	13,758	13,758	13,758	13,758	13,758	13,758	13,758	13,758	165,099	2,060	167,159	-
Donate - Summer Camp Revenue Transfers from County Offices	8707 8782	0	0	0	0	0	0	0	0	14.896	0	0	0	0	0	14.896	(14,896)	0	-
Donate - Other Parent Donations	8802	50,000	0	ō	ő	ő	o	ő	ō	0	ō	ő	ő	ō	ő	0	50,000	50,000	-
Local - Local Grants Misc Fundraising Activities	8802 8803	0	0	0	0	861 0	0	0	0	0	0	0	0	0	0	861	(861)	0	-
Local - Annual Giving Campaign	8804	125,000	125,000	601	2,100	78,973	86,696	745	2,155	108	1,267	1,267	1,267	1,267	1,267	177,714	(52,714)		-
Credit Card Rebates Local - Read-a-Thon	8806 8811	1,800 19,000	1,800 20,000	0	509 0	0	0	323 0	0	140	405 13,901	0	0	0	162 0	1,398 14,041	402 4,959	1,800 19,000	-
Local - Misc Fundraising	8811 8812	2 000	2,000	78 0	78 135	84 298	0 142	50,000 270	816	0	1,392	0 200	200	200	200	52,446 2,424	(52,446) (424)	2 000	-
Local - Free Money (Escrip) Local - Jog-a-Thon	8813	20,000	20,000	ō	135	0	0	0	0	302	478 0	0	1,000	18,000	200	19,200	800	20,000	
Local - Afterschool Sports Revenue Farm to School Funds	8814 8816	4,900	4,900	0	0	495	991 25	0	0	515	77 0	190	0	0	0	2,268 26	2,632	4,900	-
Positive Discipline Funds	8817	0	0	0	0	0	0	0	ő	0	0	0	0	0	0	0	(26)	0	
Unapplied Cash Revenue	8850	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-
Other Local Rev.	8600-8899	644,051	590,551	2,959	7,506	154,397	130,731	88,443	34,819	45,556	50,645	35,135	35,985	52,972	35,332	674,479	(30,428)		-
LLC Surplus Revenue Proceeds from Sale of Land	9672 8953	200,000	250,000 0	0	0	0							0		0	0	200,000	200,000	
Sources	8931-8979	200.000	250,000	0	0	0	0	0	0	0	0	0	0	^	0	0	200.000	200.000	
Contributions-Unrest.	8980	0	0	0	0	0	U	U	0	U	U	U	- 0	0	- 0	0	0	0	-
Contributions-Rest.	8990	0	0													0	0	0	-
Contributions	8980-8999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-

# NEVADA CITY SCHOOL OF THE ARTS CASH FLOW REPORT 2023-24

CASH FLOW KE	LF OK 1 ZU	)ZJ-Z4																	
PRIOR YEAR ESTIMATED ACTUALS Descriptions	2023-24	Current or Actuals 2023-24	Adopted Budget 2023-24	July	August	September	October	November	December	January	February	March	April	May	June	Total Jul-Jun	2023-24 Accrue	Other Adjustments Explain	Cash & Accrual Total
										<u> </u>									
Beginning Cash Balance		680,102	680,102	680,102	757,149	397,473	299,602	459,398	253,492	204,718	529,888	579,556	308,897	673,074	443,409	680,102	723,674	1,080,299	680,102
RECEIPTS State Aid (Apportionment) RL Trf & PERS RLR	8000-8019 8080-8099	3,906,691 963,000	3,906,691 963,000	0	129,981 0	331,802 50,000	129,981 313,523	233,966 0	233,966 0	602,381 36,538	233,966	254,763 0	623,178 362,569	254,763 22,836	438,971 134,113	3,467,720 919,579	438,971 43,421	0	3,906,691 963,000
Total 8010-8099	8000-8099	4,869,691	4,869,691	0	129,981	381,802	443,504	233,966	233,966	638,919	233,966	254,763	985,747	277,599	573,084	4,387,299	482,392	0	4,869,691
Federal Revenues Other State Rev. Other Local Rev. Sources	8100-8299 8300-8599 8600-8899 8931-8979	487,018 1,291,152 601,566 250,000	487,018 1,291,152 601,566 250,000	0 22 21,797 0	0 16,752 17,256 0	22,500 26,462 47,488 50,000	57,998 251,962 85,415 0	67,346 51,797 119,319 0	27,498 146,886 33,748 60,000	62,998 70,544 34,034 0	31,987 251,864 55,624 0	27,498 42,544 36,549 100,000	32,998 73,433 37,399 0	22,998 197,544 54,386 0	36,487 42,544 36,746 0	390,310 1,172,356 579,762 210,000	96,708 118,796 21,804 40,000	0 0 0 0	487,018 1,291,152 601,566 250,000
Contributions	8980-8999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUE		7,499,427	7,499,427	21,819	163,990	528,253	838,880	472,429	502,099	806,495	573,442	461,355	1,129,577	552,528	688,861	6,739,727	759,700	0	7,499,427
DISBURSEMENTS																			
Cert Salaries Classified Salaries Empl Benefits	1000-1999 2000-2999 3000-3999	2,213,423 1,817,685 1,071,953	2,213,423 1,817,685 1,071,953	7,760 32,104 21,299	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	200,515 162,326 95,514	2,213,423 1,817,685 1,071,953	0 0 0	0 0 0	2,213,423 1,817,685 1,071,953
Supplies	4000-4999 5000-5999	332,653 2.182.173	332,653 2.182,173	5,614 25,000	27,253 179,764	27,253 179,764	27,253 179,764	27,253 179,764	27,253 179,764	27,253 179,764	27,253 179,764	27,253 179,764	27,253 179,764	27,253 179,764	27,253 179 764	305,400	27,253 179 764	0	332,653 2,182,173
Services Total Books, Supp	4000-5999 4000-5999	2,182,173	2,182,173 2,514,826	30,614	207,018	207,018	207,018	207,018	207,018	207,018	207,018	207,018	207,018	207,018	207,018	2,002,409 2,307,808	207,018	0	2,182,173 2,514,826
Depreciation Exp	6000-6999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service (Loan Interest) Total 7000-7499	7400-7499 <b>8290</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0 <b>0</b>	0
Interfund Transfers Out	7600-7629	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES		7,617,887	7,617,887	91,777	665,372	665,372	665,372	665,372	665,372	665,372	665,372	665,372	665,372	665,372	665,372	7,410,869	207,018	0	7,617,887
NET OPERATING REVENUE		(118,460)	(118,460)	(69,958)	(501,382)	(137,119)	173,508	(192,943)	(163,273)	141,123	(91,930)	(204,017)	464,205	(112,844)	23,489	(671,142)	552,682	0	(118,460)
In-Kind Contribution Revenue In house Contribution Revenue	8805 8980	0	0												0	0	0	0	
III House Continuation Revenue	8980	(440.400)	(440.400)	(00.050)	(504.000)	(40= 440)	480 500	(400.040)	(400.000)		(0.4.000)	(001017)	404.005	440.040		(074.440)	550.000	0	(440,400)
		(118,460)	(118,460)	(69,958)	(501,382)	(137,119)	173,508	(192,943)	(163,273)	141,123	(91,930)	(204,017)	464,205	(112,844)	23,489	(671,142)	552,682	0	(118,460)
Adjust to reconcile Ne	et Revenue to	Net Cash	Provided	by operatio	ons: (1,423)	(4.739)	1.034	(7,197)	11.848	16.026	11.000	(10,455)	18.839	5.041	66,117	0 110,105	0 (59.395)	0	50,710
Accrued AR	9210	408,828	408,828	150,000	50,000	50,000	25,000	0	0	0	0	0	0	29,604	0	304,604	104,224	0	
Prepaids	9330 9340	45,333	45,333	0	91,597	0	0	0	0	0	0	(910) 0	0	(13,394)	0	77,293	(31,960)	0	45,333
Other Current Assets Credit Card Receivables	9340	13,786 0	13,786 0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,786 0	0	13,786
Capital Assets: Accum Dep Bldgs	s 9435	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Accounts Payable Credit Card Payable	9500 9620	0	0	0 1.623	7,382 6,578	0 (8,481)	(6,228)		67,461	193,231	142,293	(47,561)	(155,044)	(110,000) 4,655	101,585 (5.576)	193,118 (10,368)	(193,118) 10.368	0	
Accrued AP	9501	0	0	(1,167)	(19,530)	(0,401)	(7,330) 0	0	1,312 0	9,514 0	(3,420)	(6,852) 0	(2,437) 0	4,655	52,873	32,176	(32,176)	0	
Health Insurance Liability	9520	0	0	0	(9,679)	(14)	(27,704)		(5,547)	0	(11,273)	(1,570)	19,162	(17,085)	42,804	(15,574)	15,574	0	
Payroll SUI Liability Payroll SDI Liability	9546 9547	0	0	(375) (7,520)	70 1,275	125 2,250	61 1,102	(67) (1,532)	136 2,529	(247) (5,151)	137 2,531	141 2,596	(174) (3,796)	1,244 68	153 2,839	1,203 (2,809)	(1,203) 2,809	0	
STRS Retirement Liability	9555	ő	Ö	0	16,711	10	353	31	36,382	(36,734)	(81)	518	18,263	(18,657)	4,611	21,407	(21,407)	ő	
Sales Tax Liability	9565	0	0	0	0	0	0	0	0	0	0 412	0	0	0	0	0	0	0	0
Workers Comp Liability Line of Credit Liability	9575 9640	0	0	431 0	(1,276)	97 0	0	423 0	379 0	7,408 0	412 0	(2,549)	5,157 0	1,704 0	(8,629)	3,559 0	(3,559)	0	0
NCSOS Loan	9641	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total Adjustments to reconcile		518,657	518,657	147,006	141,705	39,249	(13,712)	(12,963)	114,500	184,046	141,598	(66,641)	(100,028)	(116,820)	256,776	714,714	(196,057)	0	109,829
NET CASH AFTER OPERATING	ACTIVITIES	400,197	400,197	77,047	(359,677)	(97,870)	159,796	(205,907)	(48,773)	325,170	49,668	(270,659)	364,176	(229,665)	280,265	43,572	356,625	0	(8,631)
Investing Activities Capital Assets: Land	9410	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Capital Assets: Buildings Construction in Progress	9430 9450	0	0	0	0	0	0	0	0 0	0	0	0	0	0 0	0	0	0	0	
NET CASH PROVIDED BY INVE	STING ACTIVIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Financing Activities																			
Lease Deposits TCBK Loan - Land	9670 9671	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TCBK Loan - Construction Audit Adjustments	9672 9793	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
NET CASH PROVIDED BY FINAL		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ACTIVIES	402.425	400.10					·	-	-	•	-	-	·	-	40.550		- 0	(2.22)
NET CASH INC/DEC		400,197	400,197	77,047	(359,677)	(97,870)	159,796	(205,907)	(48,773)	325,170	49,668	(270,659)	364,176	(229,665)	280,265	43,572	356,625	0	(8,631)
ENDING CASH BALANCE		1,080,299	1,080,299	757,149	397,473	299,602	459,398	253,492	204,718	529,888	579,556	308,897	673,074	443,409	723,674	723,674	1,080,299	1,080,299	671,471
Dec. 11					D.:				Davisonadh				D-4			Cach		ob 9 Agg	
Prepared by	r:				Date:			_	Reviewed by:				Date:			~Cash	Ca	sh & Accrua	41

### NEVADA CITY SCHOOL OF THE ARTS

REVENUE DETAIL 2023-24 (Flows to Revenue Section of Cash Flow Report)

		Budget	Est/Orig															Cash &	
CURRENT YEAR REVENUE	2023-24	Revised 2023-24	Budget 2023-24	July	August	September C	October N	ovember	December	January	February	March	April	May	June	Total Jul-Jun	2023-24 Accrue	Accrual Total	Differe
REVENUE																			
lef'd % 5/5/9 I5I9 SCHEDULE		1 100%	1 100%	1.000000	1.000000	1.000000	1.000000	1.000000	1.000000	1.000000	1.0000000	1.000000	1.0000000	1.000000	1.000000	1 90%	1.000000	1 100%	
5 9 SCHEDULE  ef'd % 5/5/9		100%	100%		1.000000	1.000000	1.000000	1.000000	1.000000	1.000000	1.0000000	1.000000	1.0000000	1.000000	1.000000	90%	1.000000	100%	
5/15/15 SCHEDULE		100%	100%	1.000000	15%	1.000000	15%	0%	0%	6%	20%	20%	20%	20%	20%	#DIV/0!	#DIV/0!	#DIV/0!	#DI
tate Aide - LCFF 15 15 15	8011	2,599,627	2,599,627	0	129,981	129,981	129,981	233,966	233,966	233,966	233,966	254,763	254,763	254,763	254,763	2,344,864	254,763	2,599,627	
tate Aid 5 5 9 Exempt	8011	0	0	0	0	0	0	0	0	0						0	0	0	4
tate Aid 15 15 15 Exempt	8011	0	0	0	0	0	0	0	0	0					0	0	0	0	<u> </u>
400 Prop 30 EPA	8012	1,307,064	1,307,064			201,821				368,414			368,414		184,207	1,122,857	184,207	1,307,064	
itate Aid - Prior Years	8019																U	- 0	+
State Aid (Apport)	8000-8019	3,906,691	3,906,691	0	129,981	331,802	129,981	233,966	233,966	602,381	233,966	254,763	623,178	254,763	438,971	3,467,720	438,971	3,906,691	1
Chrtr In-Lieu Prop Tax	8096	963,000	963,000		0	50,000	313,523			30,330			362,569	22,836	134,113	919,579	43,421	963,000	+
CFF and In Lieu Trf	8080-8099	963,000	963,000	0	0	50,000	313,523	0	0	36,538	0	0	362,569	22,836	134,113	919,579	43,421	963,000	4
otal 8000-8099	8000-8099	4,869,691	4,869,691	0	129,981	381,802	443,504	233,966	233,966	638,919	233,966	254,763	985,747	277,599	573,084	4,387,299	482,392	4,869,691	
310 IDEA Fed Spec Ed Ent.	8181	71,997	71,997				400	40-	0	0	40-	0	0	0	0	0	71,997	71,997	
327 Mental Health	8181 8182	4,983 35,955	4,983 35,955			0	498	498 8,989	498	498	498 8,989	498	498 0	498	498 8,989	4,485 26,966	498 8,989	4,983 35,955	
009 SPED Reimb- Interest/Medi-Cal 310 Federal NSLP - Child Nutrition Program	8182 8220	35,955 225.000	35,955 225,000	l		22,500	22,500	8,989 22,500	22,500	22,500	8,989 22,500	22,500	22,500	22,500	8,989 22,500	26,966 225,000	8,989	35,955 225,000	
010 Title 1 A Basic	8290	85,794	85,794			22,300	35,000	22,000	22,300	40,000	22,500	22,500	10,000	22,000	22,500	85,000	794	85,794	
035 Title 2-A TEACHER TRAINING (CMDC)	8292	12,530	12,530				,3		2,000	,		2,000			2,000	6,000	6,530	12,530	
127 Title 4-Student Services	8292	10,000	10,000						2,500			2,500			2,500	7,500	2,500	10,000	
610 REAP/SRSA Federal Grant (Title Supp)	8290	38,359	38,359					35,359								35,359	3,000	38,359	
009 Federal Other - Forest Service	8296	2,400	2,400													0	2,400	2,400	
Y Federal - Not Accrued	8297	0	0										0	0		0	0	0	-
otal Federal Revenues	8100-8299	487,018	487,018	0	0	22,500	57,998	67,346	27,498	62,998	31,987	27,498	32,998	22,998	36,487	390,310	96,708	487,018	
500 SPEC ED 6500 - 5 5 9	8380	335,045	335.045	0	16,752	16,752	16,752	30,154	30,154	30,154	30,154	32,834	32,834	32,834	32,834	302,210	32,834	335,045	
310 State - Child Nutrition Programs	8520	97,100	97,100			9,710	9,710	9,710	9,710	9,710	9,710	9,710	9,710	9,710	9,710	97,100	0	97,100	
030 SB740 Lease Reimbursement	8545	421,257	421,257						7022		212,000			145,000		357,000	64,257	421,257	
009 Mandate Blk Grant 009 Mandated Cost Reimb (1 x disc funds)	8550 8550	7,959	7,959						7022	0	0					7,022	937	7,959	
100 Lottery - Unrestricted	8560	72,998	72,998	68			22.000	0		26,180		0	20.888	0	0	69,136	3.862	72.998	
300 Lottery - Restricted	8560	28,770	28,770	(45)			3.500		0	4,500		ő	10,000	ŏ	0	17.955	10,815	28,770	
600 ELOP Funding	8287	300,000	300,000	(1.0)			200,000		100,000	.,		-			ō	300,000	0	300,000	
425 - ELO Grant Funding - New TK	8590	0	0						0							0	0	0	
426 - ELO Restricted to Paraprofessionals	8590	0	0													0	0	0	
546 Spec Ed Mental Health 680/90 TLIPE	8290	28,023	28,023					11,933						10,000		21,933	6,090	28,023	
690 STRS on Behalf EOY	8590 8590	Ü	0													0	0	0	
itate Other -	8590	ő	ő													o o	ŏ	0	
	8300-8599	1,291,152	1,291,152	00	40.750	00.400	251,962	54 707	146,886	70,544	251,864	42,544	70.400	197,544	42,544	4 470 050	440 700	1,291,152	
otal Other State Rev.	8634	1,291,152	1,291,152	22	16,752 120	26,462	251,962	51,797	146,886	70,544	251,864	42,544	73,433	197,544	42,544	1,172,356	118,796	1,291,152	-
ocal - Merchandise Sales	8638	ŏ	0	ŏ	0		0	0	ň	0	0	0	0	0	0	120	(120)	0	
ocal - Leases & Rentals Revenue	8650	ő	0	ő	ő	0	ő	ő	ő	0	0	0	ő	ő	0	0	0	0	
nterest Revenue	8660	300	300	Ö	ō	1	1	1	1	1	1	ō	1	27	26	59	241	300	
ocal - Afterschool Program Revenue	8676	168,000	168,000	ō	364	946	7,278	10,000	9,686	10,883	14,566	14,566	14,566	14,566	14,566	111,986	56,014	168,000	
ocal - Field Trips Revenue	8693	81,192	81,192	0	528	1,687	11,432	10,000	939	939	939	939	939	939	939	30,220	50,972	81,192	
ocal - 0038 Bill Graham Grant	8699	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Ionate - Leadership	8701	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
onate - 3/4/5 Performances	8702	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
onate - Artisitic Showcase	8703	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
onate - Yearbook Revenue onate - Instrument Rentals	8704 8705	1,000	1,000	Ŏ	0	0	0 40	ŏ	0	ŏ	ŏ	ŏ	0 40	0	0	0 80	1,000 120	1,000 200	
C Payment for FF Services	8705 8706	172 174	172,174	14.348	14.348	14.348	14 348	14 348	14 348	14.348	14 348	14 348	14 348	14 348	14 348	172,174	120	172 174	
onate - Summer Camp Revenue	8707	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	ő	0	
onate - Misc Parent Donations	8801	ō	ō	Ö	ō	10	ō	ō	ō	ō	ō	ō	ō	ō	ō	10	(10)	ō	
onate - Other Parent Donations	8802	ō	0	ō	ō	5	ō	ō	ō	ō	ō	ō	ō	ō	ō	0	0	0	
ocal - Local Grants	8802	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
lisc Fundraising Activities	8803	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
ocal - Annual Giving Campaign	8804	125,000	125,000	80	1,080	28,539	51,236	9,111	7,174	6,545	6,306	6,306	6,306	6,306	6,306	135,293	(10,293)	125,000	
redit Card Rebates	8806	1,800	1,800	0	408	0	0	502	0	0	341	0	0	0	162	1,413	387	1,800	
ocal - Read-a-Thon ocal - Misc Fundraising	8811 8811	20,000	20,000	0	204	130	180	0 239	100 785	935 0	15,476 159	0	0	0	0	16,511 1,697	3,489 (1,697)	20,000	
ocal - Misc Fundraising ocal - Free Money (Escrip)	8811 8812	2 000	2 000	673	204	130 79	330	239 336	785 168	0	159 59	200	200	200	200	2 649	(1,697)	2 000	
ocal - Free Money (Escrip) ocal - Jog-a-Thon	8813	25.000	25,000	0/3	204	79	330	336	100	0	0	200	1,000	18.000	200	19.200	5.800	25,000	
ocal - Afterschool Sports Revenue	8814	4,900	4,900	ő	ŏ	1,740	285	240	100	412	20	190	0,000	0	0	2,987	1,913	4,900	
arm to School Funds	8816	0	0	1,036	ō	0	100	15	0	0	0	0	ō	ō	ō	1,150	(1,150)	0	
ositive Discipline Funds	8817	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
napplied Cash Revenue	8850	0	0	5,660	0	8	186	74,530	447	(30)	3,411	0	0	0	0	84,213	(84,213)	0	
ther Local Rev.	8600-8899	601,566	601,566	21,797	17,256	47,488	85,415	119,319	33,748	34,034	55,624	36,549	37,399	54,386	36,746	579,762	21,804	601,566	
urplus transfer from Raven Springs	9672	250,000	250,000	21,707	17,200	50,000	00,410	0	60,000	04,004	00,024	100,000	0,,035	0	00,740	210,000	40,000	250,000	
roceeds from Sale of Land	8953	0	0	0				•	,0						ő	0	0	0	
	0004 0070	050.053	050.0	-	-	50.000			00.00-			400.00-	0	-		040.0	40.0	050 0	
ources ontributions-Unrest.	8931-8979 8980	250,000	250,000	0	0	50,000	0	0	60,000	0	0	100,000	0	0	0	210,000	40,000	250,000	1
ontributions-Unrest. ontributions-Rest.	8980 8990	0	0													0	0	0	
ontributions	8980-8999	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
OTAL RECEIPTS		7,499,427	7,499,427	21.819	163,990	528,253	838 880	472.429	502,099	806.495	573,442	461,355	1,129,577	552,528	688,861	6,739,727	750 700	7,499,427	
							030,000		302,099	000,495	3/3,442	401,335	1,129,5//	332,328		0,139,121		1,499,421	4

# RAVEN SPRINGS, LLC 2022-23 2nd Interim Budget Statements of Revenues, Expenditures and Changes in Equity

		2020-21 Audited Actuals	2021-22 Unaudited Actuals	2022-23 1st Interim Budget	2	2022-23 nd Interim Budget	nge From or Budget
REVENUES							
All Other Local Revenue 8600-8899		831,923	839.522	866.618		860,058	(6,560)
Other Revenues/Income 8900-8999		4,097	112	<u>0</u>		0	<u>0</u>
TOTAL REVENUES	\$	836,020	\$ 839,634	\$ 866,618	\$	860,058	\$ (6,560)
EXPENDITURES							
Classified salaries and wages		0	0	0		0	0
Health benefits and statutory employer costs		0	0	0		0	0
Supplies		7,571	12,677	20,950		20,950	0
Services		417,336	579,674	480,827		476,549	(4,278)
Property Taxes/Debt Service		105,075	133,759	139,789		139,789	0
TOTAL OPERATING EXPENDITURES	\$	529,982	\$ 726,111	\$ 641,566	\$	637,288	\$ (4,278)
Xfter Surplus to NCSA		309,589	0	200,000		200,000	0
OPERATING REVENUES LESS EXPENDITURES		(\$3,552)	\$ <u>113,523</u>	\$ 25,052	\$	22,769	\$ (2,282)
DEPRECIATION EXPENSE		\$326.908	\$330,584	\$327.328		\$327.328	\$0
OTHER SOURCES - 16/17 In Kind Contribution Revenue		\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>		\$ <u>0</u>	\$ <u>0</u>
NET CHANGE IN FUND BALANCE		(\$330,460)	\$ (217,061)	\$ (302,277)	\$	(304,559)	\$ (2,282)
COMPONENTS OF ENDING FUND BALANCE							
Required reserve - 5% of expenditures		26,499	36,306	32,078		31,864	(214)
Designated - Construction Projects		0	0	0		0	, o
Undesignated Fund Balance		3,085,328	2,858,461	2,560,411		2,558,343	(2,068)
Ending Fund Balance		\$3,111,827	\$2,894,766	\$2,592,490		\$2,590,207	 (\$2,282)
FUND BALANCE, BEGINNING OF YEAR		\$0	\$3,111,827	\$2,894,766	;	\$2,894,766	\$0
In-Kind Contribution from NCSA (Assets)	\$	3,442,286	\$0	\$0		\$0	\$0
Net change (from above)		(\$330,460)	(\$217,061)	(\$302,277)	\$	(304,559)	\$ (2,282)
FUND BALANCE, END OF YEAR	;	\$ <u>3,111,827</u>	\$ <u>2,894,766</u>	\$ <u>2,592,490</u>	;	\$ <u>2,590,207</u>	<u>(\$2,282)</u>

### **Comparison to Prior Budgets**

	Total Budget	Prior Budget	Change from Prior Budget
Revenues			
Rental & Lease Revenue	860,058	866,618	\$ (6,560)
Interest & Other Local Revenue (CC rebates)	0	-	\$ -
Construction Loan Transfer	0	-	\$ -
Total Revenues	860,058	866,618	(6,560)
Expenditures			
Facilities Supplies			
Maintenance Supplies	15,600	15,600	0
Equipment/Furniture Supplies	5,250	5,250	0
Tech supplies - Office	100	100	0
Total Books and Supplies	20,950	20,950	0
Services			
Payment to NCSA for Facilities Services	165,099	165,099	0
General Liability/Auto/Property Insurance	57,000	57,000	0
Utilities & Internet/Phone	160,039	160,039	0
Rentals, Leases, Repairs	73,310	79,410	(6,100)
Other Services & Operating Expenses	21,102	19,279	1,822
Property Taxes	31,689	31,689	0
Debt Service - Interest (long-term Loan)	108,100	108,100	0
Total Services	616,338	620,616	(4,278)
Capital Expenditures			
Transfer to NCSA Surplus	200,000	200,000	0
Total Expenditures	200,000	200,000	0
Total Expenditures	837,288	841,566	(4,278)
Net FY Operating Surplus (Deficit)	22,769	25,052	(2,282)
Accumulated Depreciation			
Depreciation expenses for capitalized items	327,328	327,328	0
Total Depreciation Expense	327,328	327,328	0
Net Total Operating Surplus (Deficit) W/D	(304,559)	(302,277)	(2,282)

### RAVEN SPRINGS, LLC Multi Year Budget Projections- Five Years Ended June 30, 2026

	1st Ir	terim Budget	Current Year 1			Year 2		Year 3		Year 4		Year 5
		2022-23		2022-23		2023-24		2024-25		2025-26		2026-27
Revenue					_						_	
Leases & Rental Revenue		866,618		860,058	3%	885,859	3%	912,435	3%	939,808	3%	968,002
Interest & Other Local Revenue (prop tax & m	isc)	-		-	\$ -	-	\$ -	-	\$ -	-	\$ -	-
Local - Other (Construction Loan)		-		-	\$ -	-	\$ -	-	\$ -	-	\$ -	-
Total Revenue		866,618		860,058		885,859		912,435		939,808		968,002
Program Costs												
Supplies		20,950		20,950	2.0%	21,369	2.0%	21,796	2.0%	22,232	2.0%	22,677
Services		480,827		476,549	2.0%	446,080	2.0%	455,002	2.0%	464,102	2.0%	473,384
Property Taxes		31,689		31,689	0.0%	31,689	0.0%	31,689	0.0%	31,689	0.0%	31,689
Debt Service (Interest)		108,100		108,100		108,100		108,100		108,100		108,100
Total Program Costs	_	641,566		637,288		607,238		616,587		626,123		635,850
Total Expenses		641,566		637,288		\$ 607,238		616,587		\$ 626,123		\$ 635,850
						_				_		
Xfer Surplus to NCSA		\$200,000		\$200,000		\$ 250,000		\$ 250,000		\$ 250,000		\$ 250,000
Annual Operating Surplus (Deficit)		25,052		22,769		28,621		45,848		63,685		82,152
Depreciation for Land & Building Values Other Sources	\$	327,328		\$327,328		\$ 327,328		\$ 327,328		\$ 327,328		\$ 327,328
FINAL Net Income/(Loss)	\$	(302,277)		(\$304,559)		(\$298,707)		(\$281,480)		(\$263,643)		(\$245,176)
	_		_									
Beginning Fund Balance	\$	3,111,827	\$	2,809,550		\$ 2,504,992		\$ 2,206,284		\$ 1,924,804		\$ 1,661,161
In-kind Contribution from NCSA	\$	-	\$	-		\$ -		\$ -		\$ -		\$ -
Adjustments (PY Fund Balance Corrections)		(000 0==)		(004 ==0)		(000 =0=)		(004 400)		(0.00.010)		(0.45.450)
Annual operating surplus (deficit) from ab	ove	(302,277)		(304,559)		(298,707)		(281,480)		(263,643)	-	(245,176)
Debt Service Ratio		0.88		0.86		0.90		1.02		1.13	L	1.25
Ending Fund Balance		\$2,809,550		2,504,992		\$ 2,206,284		\$ 1,924,804		\$ 1,661,161		\$ 1,415,985
Components of Ending Fund Balance												
Cash	\$	308,213	\$	308,213		\$ 308,213		\$ 308,213		\$ 308,213		\$ 308,213
Prepaid Expenditures	\$	220,923	\$	220,923		\$ 10,579		\$ 10,579		\$ 10,579		\$ 10,579
Land	\$	1,256,457	\$	1,256,457		\$ 1,177,267		\$ 1,098,077		\$ 1,018,887		\$ 939,697
Buildings & Improvements	\$	2,906,977	\$	2,906,977		\$ 2,417,396		\$ 1,927,815		\$ 1,438,234		\$ 948,652
Equipment	\$	12,234	\$	12,234		\$ 6,112		\$ (10)		\$ -		\$ -
Construction in Progress	\$	584,791	\$	584,791		\$ -		\$ -		\$ -		\$ -
Liabilities	\$	(2,309,444)	\$	(2,309,444)		\$ (2,201,344)		\$ (2,093,244)		\$ (1,985,144)		\$ (1,877,044)
Designated-Capital Projects	2.00%		2.00%		2.00%		2.00%		2.00%		2.00%	
Total Equity	\$	2,980,151	\$	2,980,151		\$ 1,718,223		\$ 1,251,430		\$ 790,769		\$ 330,098