



CELL PHONES AND OTHER ELECTRONIC SIGNALING DEVICES POLICY

The use of cell phones and other electronic signaling devices at school is detrimental to the academic climate because it takes valuable time away from instruction, adds to the amount of screen time a child already has, and creates disciplinary problems.

1. Students are permitted to use personal electronic devices during the following times:
 - *After* 3:15 p.m. in the pick-up area ONLY in front of the Upper Campus. Students may not use phones at the lower campus or at after-care without specific permission and only to contact parents.
 - At sports activities, only with the permission of the coach, instructor or program director;
 - As directed to by a teacher or staff member at NCSA.
2. The use of electronic devices for any purpose – including telephone calls, text messaging, checking social media, internet “hotspot”, and other functions – is not permitted at any other time on school grounds.
3. Electronic devices must either be locked in the class lock box or left at home. *
4. Each family will sign this agreement indicating which rule they will adhere to.

Consequences

- **First offense:** If a student has their device on them or it makes any noise, the student’s device will be confiscated and returned only to the student’s parent or guardian. **BOTH** the student and parent/guardian will sign the Cell Phone/Electronic Signaling Device Policy again indicating that the student will leave their phone at home or place it in the lock box at school each day.
- **Second Offense:** Student’s device will be confiscated and the student will be prohibited from bringing the device to school for the remainder of the school year. Meeting with student, parent and School Director required.
- **Repeated Offenses:** Referral to school mental health counselor, Restorative Justice Circle, and/or they may be subject to additional disciplinary action, consistent with the *School Discipline Policy*.

I will:

- Leave phone at home
- Lock it up at school*
- I do not own a phone

Student Name	Student Signature	Date
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Parent/Guardian Name	Parent/Guardian Signature	Date
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** Students who possess a cell phone or other electronic signaling device shall assume responsibility for its care in accordance with this Policy. At no time shall NCSOTA be responsible for preventing theft, loss or damage to cell phones or other electronic signaling devices brought onto campus, unless locked in the cell phone lock box.*



First Offense:

I have read this policy and understand guidelines regarding cell phones and other electronic signaling devices.

Student Name _____ Grade _____

Student Signature _____ Date _____

Parent Name _____

Parent Signature _____ Date _____

Second Offense:

I have read this policy and understand that I am prohibited from bringing a device to school for the remainder of the school year.

Student Name _____ Grade _____

Student Signature _____ Date _____

Parent Name _____

Parent Signature _____ Date _____

Repeated Violation:

I understand that I may no longer bring a device to school for the balance of the school year **and that I may be** referred to a school mental health counselor, Restorative Justice Circle, and/or I may be subject to additional disciplinary action, consistent with the *School Discipline Policy*.

Student Name _____ Grade _____

Student Signature _____ Date _____

Parent Name _____

Parent Signature _____ Date _____