

**Nevada City School of the Arts
Charter Governance Council
Regular Meeting Agenda**

Thursday September 12, 2024

13032 Bitney Springs Rd, Building 8 (Lower Campus Staff Room), Nevada City, California

Call Order: 5:00 p.m.

Roll Call:

Public Forum: *Members of the public who wish to comment during the Board meeting will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time.*

Plaudits:

Action Items

1. Approve Agenda

Consent Agenda

2. Approve June 13, 2024 Meeting Minutes - *See attached*

Reports

3. Director's FYI Report – Holly Pettitt - *See attached*
4. Board and Committee Reports
 - a. Nomination & Recruitment
 - b. Finance - First meeting in October

Discussion Items

5. Intensive Date Discussion
6. Discuss Kocim Pakan Project Partnership Agreement

Action Items

7. Approve 2024-25 Independent Study Policy & Forms - *See attached*
8. Approve 2023-24 Unaudited Actuals & Alternative Form (RavenSprings & NCSA)
9. Approve 2023-24 Final Education Protection Account (EPA) expenses - *See attached*
10. Approve NCSA CA Dashboard Local Indicator Priority 1- Update - *See attached*
11. Approve Classified Hourly Salary Schedule - *See Attached*

Adjournment 6:30 p.m.

Access to Board Materials: A copy of the written materials which will be submitted to the School Board may be reviewed by any interested persons on NCSA's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (530) 273-7736. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**Nevada City School of the Arts
Charter Governance Council
Regular Meeting Agenda**

Thursday June 13, 2024

13032 Bitney Springs Rd, Building 8 (Lower Campus Staff Room), Nevada City, California

Call Order: 5:01 p.m.

Roll Call: LeeAnne Haglund, Lauren Hesterman, Meshawn Simmons, Jaylee McGregor, Jon Lefeber, Abby Oas, Andrew Todd (5:12 arrival) and Qayyuma Didomenico (5:07 arrival)

Absent: **Trisha Zackon**

Guests: Holly Pettitt, and Melissa Brokenshire

Public Forum: *Members of the public were invited to address the Governance Council regarding issues for future agendas. Comments were limited to 3 minutes.*

Plaudits: As noted in director report, in addition to Laura LeBleu for letter, and all the support people for graduation.

Action Items

1. Approve Agenda

Consent Agenda

2. Approve May 22, 2024 Public Hearing Meeting Minutes
Moved: Lauren Hesterman 2nd: Meshawn Simmons
Unanimous assent
3. Regular Meeting Minutes
Moved: Meshawn Simmons 2nd: Jon Lefeber
Unanimous assent

Reports

4. Director's FYI Report – Holly Pettitt
5. Board and Committee Reports
 - a. Nomination & Recruitment
 - b. Finance

Discussion Items

6. August Intensive Date Discussion
7. Discuss Increase to Raven Springs Facilities Services Maintenance Agreement
8. Discuss Kocim Pakan Project Partnership Agreement

Action Items

9. Vote on new members of the Board
 - a. Elissa Spencer was voted to begin a 2 year term beginning June 13, 2024 and ending June 30, 2026
Voted: 8 Yes 0 No
 - b. Qayyuma Didomenico was voted to continue another 2-year term, June 13, 2024 - June 30, 2026
Voted: 8 Yes 0 No
10. Review & Accept 2022 Tax Returns
Moved: Meshawn Simmons 2nd: Qayyuma Didomenico
Unanimous assent

11. Approve 2024-25 Projected Education Protection Account (EPA) Funding
Moved: Lauren Hesterman 2nd: Jaylee McGregor
Unanimous assent
12. Approve 2024-25 Certificated Salary Schedule
Moved: Meshawn Simmons 2nd: Jon Lefeber
Unanimous assent
13. Approve Declaration of Need for Fully Qualified Educators
Moved: Meshawn Simmons 2nd: Lauren Hesterman
Unanimous assent
14. Approve B - Global Limitations/Global Executive Constraints
Moved: Qayyuma Didomenico 2nd: Jaylee McGregor
Unanimous assent
15. Approve NCSA CA Dashboard Local Indicators for 2024-25
Moved: Lauren Hesterman 2nd: Abby Oas
Unanimous assent
16. Approve 2023-24 LCAP Annual Update
Moved: Qayyuma Didomenico 2nd: Jaylee McGregor
Unanimous assent
17. Approve 2024-25 Local Control Accountability Plan (LCAP)
Moved: Lauren Hesterman 2nd: Meshawn Simmons
Unanimous assent
18. Approve B2 Financial Planning Monitoring Report
Moved: Qayyuma Didomenico 2nd: Jaylee McGregor
Unanimous assent
19. Approve 2024-25 Adopted Budget (NCSA & Raven Springs LLC)
Moved: Meshawn Simmons 2nd: Jon Lefeber
Unanimous assent
20. Approve Proposed Board Meeting Dates for 2024-25
Moved: Lauren Hesterman 2nd: Jaylee McGregor
Unanimous assent
21. Vote on Committee Chairs
 - a. Finance
Voted: ___ Yes ___ No
 - b. Nominations
 - c. Voted: ___ Yes ___ No

Closed Session

18. Student Discipline
19. Director Evaluation

Adjournment 6:44 p.m.

Submitted by: Abby Oas, Board Secretary

6-13-24

Approved by the NCSA Charter Council

LeeAnne Haglund, Board Chair

Date

Abby Oas, Board Secretary

Date



Director FYI Report September 12, 2024

This report details highlights of the month, operational achievements and items that the Board may like to know and helps to satisfy compliance with our B-6 Communication to the Board policy as well as indicates progress toward our Ends. It is organized by the following:

1. Relevant financial information.
2. School level issues that help the board see the big picture.
3. Public events (activities and gatherings both on and off premises) of a nature that may affect the perception of the School in the community.
4. Internal and external changes like significant modifications to the normal pattern of school business.
5. Progress towards Ends Policies and LCAP

Plaudits

- Melissa for leading the facilities team over summer
- Facilities team for all the work they completed despite the chaos from the HVAC work
- Carabeth for a full revamp of the website!
- The whole admin team for all their work in preparing for the year. It is so much!!
- To teachers for a wonderful start to the year!

Financial Information

- It's not looking great for us. Currently about \$150k in the negative. I will go into detail at the meeting about why.

Facilities Update

- Significant progress has been made on the HVAC system in building three, with the system now running at 50% capacity. Once air-balanced, the controls will be activated for teacher use, and Joseph will be trained on the web interface.
- Building eight's HVAC progress is slower. The air ducts are done, and one small change order is in the works. Dynamic Mechanical still has people coming in during off-hours to do the behind-the-scenes work so that the rest can be completed when we get to fall break. I hope they can get it done in that amount of time.
- Parking at building three. This project, although challenging, is now complete. The pergola teardown was a challenge due to rot, but our team handled it with professionalism. The tree removal and cleanup went well. When Hansen Brothers came in to do the grading, they were a day early, causing a brief panic. However, we managed to find and cap the water source to

the irrigation system, and the grading proceeded smoothly. One large boulder needed to be blasted, but other than that, everything went as planned.

- An electrical issue is currently preventing hot water from reaching the art room in building eight. Our team is actively working to identify the breaker responsible for controlling this pump.
- The Penn Valley Fire District conducted our annual fire inspection, and we are pleased to report that no faults were noted. Our five-year sprinkler inspection and yearly fire alarm check were also completed. While some issues were discovered, we are actively working on getting an estimate for the cost of repairs.
- Two transfer loads of ag base have been delivered for new outdoor classroom spaces, as well as the path between the rainbow crosswalk and the bridge crosswalk, which is the path between the upper and lower campuses.
- Forty square yards of playground chips and ten yards of sand for playgrounds at Raven Wolf, TK, Kinder, and the big hill. The most we have ordered to date.
- Valerie has been a big help to the tech side of our operations. Filling the gap between IT and teachers.
- Progress is being made on our outdoor classrooms, with two being completed at the time of this report.
- While progress is currently stalled, we have been making headway on the issues highlighted in our Wildland Fire Risk Assessment Report. In relation to this, a neighbor from Lone Lobo is requesting that we maintain the patch of ground east of Lone Lobo and north of building seven as well as the Grass Valley Group did in the 80s.
- Most of our outstanding building permits have been finalized. The exceptions are ATT at the cell tower, although progress is being made now that new paperwork has been signed, and building one, which is on hold pending fire department approval of their fire plan.
- Our initial drill with Raptor went relatively smoothly, with very few issues reported.
- Building nine staff has been asked to help keep neighborhood dogs off the property. Animal control will be called more frequently and sooner. Some of the dogs in the neighborhood have been reported as growling at staff and youth in the TLC playground.
- A note from Ian. The roof along the south side of building nine has deteriorated to a level that now seems dangerous in some places. The plywood and sheathing that hold the cement shingles has rotted in some places to the point where I believe shingles falling through onto areas where people go is imminent. I believe that rain could easily trigger a collapse.
- In the photos of the roof above the core, there are hundreds, or maybe a thousand pounds of cement tiles that will fall two stories to the area just a few feet from the front entrance.
- In the Charter Services play yard, cement tiles are literally hanging over the edge above toys. The wood is rotten and disconnected below.

➤ We are getting quotes to at least repair or remove the worst of the damage.



School Wide Issues

- **HVAC** - this has been quite a process. I think it is a “you get what you pay for” experience so far. They were the cheapest alternative. While UC mostly has AC, it is not complete. LC is really not complete and currently we use the old system. The company has promised that it will all be done by the end of October break.

Events

- BTSN has been well attended so far.
- AGC kicks off next week - please send an email to your class.

Arts Based Choice for Education

- Currently down 4 in 8th and 10 in TK. Lost a lot of TKs to YRC - parents like the soft landing there, then they come here 2 years later. That seems to be the pattern.

Academic, Arts & Social Emotional Achievement

- The year is off to a great start! The new behavior reflections are working well.
- The Wellness Committee is going to be a huge support to Angie and me.
- Added choir to the electives line up this year - and added David Endacott-Hicks which is super exciting.

Safe, Respectful and Equitable Conditions for Learning and Working

- Our accessible parking is not accessible yet (ramp is not in). We ran out of time and money to complete the project but are hoping to complete it during Winter break.
- MySchoolBucks is glitchy but parents are really happy about the safety aspect of picking up from aftercare.
- Looking at changing Pick Up pattern and traffic flow. We'll discuss more about this at the meeting?

Contributor and Collaborator to the Greater Community

- Koćim Pakan Festival is happening on October 26th. This is truly a remarkable collaboration of multiple organizations!
- A new renter has been found for building five. They will be building tiny houses from that location. I am hoping we can eventually partner on affordable housing for staff and families.

CGC Nominations and Recruitment Committee Calendar 2024-25

Meeting times are: 4:00 p.m. to 5:00 p.m. on Thursday's unless otherwise stated

September 5, 2024

October 3, 2024

November 14, 2024

December 12, 2024

January 23, 2025

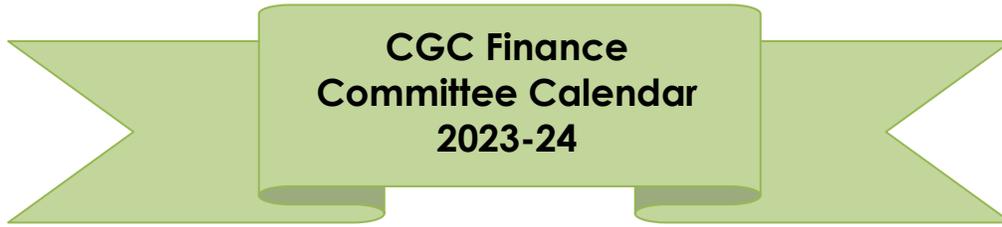
February 20, 2025

March 20, 2025

April 24, 2025

May 22, 2025

June 12, 2025



**CGC Finance
Committee Calendar
2023-24**

Meeting times are: 4:30 p.m. to 5:30 p.m. on Wednesdays unless otherwise stated

September 12, 2024 – Regular Board Meeting

Discuss the Unaudited Annual Actuals & Budget Presentation

October 9, 2024

Review Finances

November 20, 2024

Discuss the B1 Financial Condition and Activities (1st Interim Budget), B3 Asset Protection

December 18, 2024

Discuss/approve the recommendation to approve the prior year Audited Actuals, SPSA & Federal Addendum changes

January 29, 2025

Approve School Policies

February 26, 2025

Discuss/approve the recommendation to approve the B1 Financial Condition and Activities (2nd Interim Budget)

March 26, 2025

Review Finances

April 30, 2025

Discuss the LCAP and Finances

May 29, 2025 – LCAP Public Meeting

Discuss/approve the recommendation to approve the LCAP

June 18, 2024 – Regular Board Meeting

Discuss/approve the LCAP, B2 Planning and Financial Budgeting, 2024-25 Adopted Budget Approval

INDEPENDENT STUDY POLICY

Nevada City School of the Arts (“NSOTA” or the “Charter School”) may offer independent study to meet the educational needs of pupils enrolled in the charter school. Independent study is an alternative education designed to teach the knowledge and skills of the core curriculum. NCSOTA shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully. Independent study shall be available with the approval of the School Director for up to fifteen (15) cumulative instructional days in a school year. Under extenuating circumstances or health department order, although discouraged, the School Director may approve independent study of more than 15 cumulative instructional days in a school year. Independent study will not be available for less than three (3) consecutive instructional days. The following written policies have been adopted by the Charter Governance Council for implementation at NCSOTA:

Commented [LAC1]: Now the statute provides for more flexibility for independent study of 15 days or less.

1. For pupils in all grade levels offered by NCSOTA, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be five school days.
2. The School Director or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - a. When any pupil fails to complete three (3) assignments during any period of five (5) school days, the School Director or his or her designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study.
 - b. In the event a student’s educational progress falls below satisfactory levels as determined by ALL of the following indicators:
 - i. The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 - ii. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - iii. Learning required concepts, as determined by the supervising teacher.
 - iv. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.
 - c. A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school.
3. NCSOTA shall provide content aligned to grade level standards that is substantially equivalent to in-person instruction.

4. The Charter School has adopted tiered reengagement strategies* for the following pupils:
 - a. All pupils who are not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of the Charter School's approved instructional calendar;
 - b. Pupils found not participatory in synchronous instructional offerings pursuant to Education Code Section 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span; or
 - c. Pupils who are in violation of the written agreement pursuant to Education Code Section 51747(g).

These procedures shall include local programs intended to address chronic absenteeism, as applicable, with at least all of the following:

- a. Verification of current contact information for each enrolled pupil.
 - b. Notification to parents or guardians of lack of participation within one (1) school day of the recording of a nonattendance day or lack of participation.
 - c. A plan for outreach from the school to determine pupil needs, including connection with health and social services as necessary.
 - d. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the policies adopted pursuant to paragraph (4) of subdivision (g) of Education Code Section 51747.
5. The following plan shall be in place in accordance with Education Code Section 51747(e) for synchronous instruction and live interaction*:
 - a. For pupils in transitional kindergarten through grade 3, inclusive, NCSOTA shall provide opportunities for daily synchronous instruction for all pupils throughout the school year by each pupil's teacher or teachers of record.
 - b. For pupils in grades 4-8, inclusive, NCSOTA shall provide opportunities for daily live interaction between the pupil and a certificated or non-certificated employee of the Charter School and at least weekly synchronous instruction for all pupils throughout the school year by each pupil's teacher or teachers of record.
6. NCSOTA shall transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days.*

* The tiered reengagement strategies, plan for synchronous instruction and live interaction, and plan to transition pupils whose families want to return to in-person instruction (paragraphs 4, 5, and 6 above) shall not apply to:

- a. pupils who participate in an independent study program for fewer than 16 schooldays in a school year;
- b. pupils enrolled in a comprehensive school for classroom-based instruction who, under the care of appropriately licensed professionals, participate in independent study due to

necessary medical treatments or inpatient treatment for mental health care or substance abuse. Local educational agencies shall obtain evidence from appropriately licensed professionals of the need for pupils to participate in independent study pursuant to this subdivision; or

c. independent study offered due to school closure or material decrease in attendance for 15 school days or less for affected pupils under one or more of the circumstances described in Education Code Sections 41422 and/or 46392, and 46393 for which the Charter School files an affidavit seeking an allowance of attendance due to emergency conditions.

7. A current written agreement shall be maintained on file for each independent study pupil, including but not limited to, all of the following:
 - a. The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.
 - b. The objectives and methods of study for the pupil's work, and the methods used to evaluate that work.
 - c. The specific resources, including materials and personnel, that will be made available to the pupil. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
 - d. A statement of the policies adopted pursuant to subdivisions (a) and (b) of Education Code Section 51747 regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether or not the pupil should be allowed to continue in independent study.
 - e. The duration of the independent study agreement, including the beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
 - f. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
 - g. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.
 - h. The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to

participate. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

- i. For a pupil participating in an independent study program that is scheduled for more than 15 school days, each written agreement shall be signed, before the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. For a pupil participating in an independent study program that is scheduled for 15 schooldays or fewer, each written agreement shall be signed, during the school year in which the independent study program takes place, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. The written agreement may be signed at any time during the school year, but it is the intent of the Legislature that parents or guardians of pupils be provided the agreement at or before the beginning of the school year. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.
 - Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education, that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.
8. NCSOTA shall comply with the Education Code Sections 51744 through 51749.3 and the provisions of the Charter Schools Act of 1992 and the State Board of Education regulations adopted there under.
 9. The School Director may establish regulations to implement these policies in accordance with the law.

4870-1915-4736, v. 1



For Office Use:	Attendance Month:
Teacher/s notified _____	In SIS _____ Due Date _____

Independent Study Written Agreement 2024-25 School Year
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Student Name:	Grade Level:	Birth Date:
Address:		
City:	Zip Code:	Phone #:
Program placement:		
Duration of agreement:	Beginning Date:	Ending Date:

Manner, Time, Frequency, and Place for Submitting a Pupil’s Assignments, for Reporting the Pupil’s Academic Progress, and for Communicating with a Pupil’s Parent/Guardian Regarding a Pupil’s Academic Progress:

Manner of Reporting:

Interaction through one-on-one meetings small groups email fax/phone call other written/online communication

Frequency: Weekly during the Course of this Agreement (or more frequently if requested)

Time: Every Friday or more frequently, if requested Place: Virtually via Google Classroom or online communication

Objectives: The pupil shall engage in content provided by the Charter School which is aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction.

Methods of Study: The specific methods of study will be described in the daily participation record, incorporated herein. **Examples** of methods of study for the student will include but are not limited to: Independent Reading Textbook Activities Problem Solving Study Projects Drill & Practice Experiential Learning Computerized Curriculum Web/Internet Research Library Research Field Trips Learning Center Courses Other _____.

Methods of Evaluation: The specific methods of study will be described in the daily participation record, incorporated herein. **Examples** of acceptable methods of evaluation include but are not limited to: Teacher-made Tests Student Conferences Progress/Report Cards Chapter/Unit Tests Work Samples Observations Portfolios State Standards Testing Learning Journals Presentations Quizzes Labs Finals Other _____.

Resources: The Charter School will provide appropriate instructional materials and personnel to enable the student to complete the assigned work. Resources must include those reasonably necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. The school will confirm or provide access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.

Board Policies Pursuant to Education Code Section 51747(a) and (b):

1. For pupils in all grade levels offered by NCSOTA, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be five (5) school days.

2. The School Director or designee shall conduct an evaluation to determine whether it is in the best interests of the pupil to remain in independent study upon the following triggers:
 - a. When any pupil fails to complete three (3) assignments during any period of five (5) school days.
 - b. In the event Student’s educational progress falls below satisfactory levels as determined by the Charter School’s School Director, who shall consider ALL of the following indicators::
 - i. The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
 - ii. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - iii. Learning required concepts, as determined by the supervising teacher.
 - iv. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher,

Statement of the Course Credits or Other Measures of Academic Achievement to be Earned by the Pupil Upon Completion:

Courses	Credits or Other Measures of Academic Achievement
iReady Math & Reading	In-House Assessments

Statement of Academic and Other Supports for Special Populations:

The Charter School shall utilize its support staff to address the needs of pupils who are not performing at grade level, or who need support in other areas, such as English Learners, pupils in foster care or pupils who are experiencing homelessness, and/or pupils requiring mental health support. The Charter School complies with the Individuals with Disabilities Education Act (“IDEA”) and is committed to meeting the needs of individuals with exceptional needs in order to be consistent with the pupil’s individualized education program (“IEP”). Policies, procedures, and guidelines are in place to ensure that pupils are identified, assessed, and provided a free appropriate public education in the least restrictive environment. The school complies with Section 504 of the federal Rehabilitation act of 1973 (29 U.S.C. Sec. 794) and is committed to providing equivalent access to and providing a free appropriate public education to all students with disabilities.

Voluntary Statement: It is understood that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code sections 48915 and 48917, instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

Pupil-Parent-Educator Conference: Before signing this written agreement, the parent or guardian of a pupil may request that the Charter School conduct a telephone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum

offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

Signatures and Dates¹: We have read and understand the terms of this agreement and agree to all the provisions.

Student: _____ Date: _____

Parent/Guardian/Caregiver: _____ Date: _____

Supervising Teacher: _____ Date: _____

Certificated employee designated as having responsibility for the special education programming of the pupil, as applicable _____ Date: _____

4857-9848-1200, v. 1

¹ Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education, that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.

STUDENT WORK ASSIGNMENT AND ATTENDANCE RECORD
Attachment to Independent Study Agreement
2024-25 School Year

Method of Study: Specific methods of study will be designated on this Student Assignment Sheet and Attendance Record incorporated herein. Examples of methods of study for the student will include but are not limited to:

- Independent Reading Textbook Activities Problem Solving Study Projects Drill & Practice
 Experiential Learning Computerized Curriculum Web/Internet Research Library Research Field Trips
 Learning Center Courses Other_____.

Method of Evaluation: Academic evaluations will be designated on this Student Assignment Sheet and Attendance Record incorporated herein. Examples of acceptable methods of evaluation include but are not limited to:

- Teacher-made Tests Student Conferences Progress/Report Cards Chapter/Unit Tests Work Samples
 Observations Portfolios State Standards Testing CA High School Exit Exams Learning Journals
 Presentations Quizzes Labs Finals Other_____.

Supervising Teacher's Evaluation/Certification:

My signature below indicates that I, the assigned supervising teacher, have personally evaluated the student's work or that I have personally reviewed the evaluations made by other certificated teachers.

- a. Days of Daily Engagement on Educational Activities Required by the School on Days the School is in Session:_____
- b. Time Value of Student Work Product (measured in days):_____
- c. Attendance (the lesser of a and b): _____

Supervising Teacher Signature

Date

4862-0113-7457, v. 1

2023-24 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail

Nevada City School of the Arts

Final Expenditures through: June 30, 2024
For Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	659,643.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		659,643.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	659,643.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		659,643.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to educational partners and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to report its progress on the local performance indicators to educational partners and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Academic Year	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
2023/2024	30.8	80.5%	6.5%	3.3%	9.8%	0.0%	0	0

Access to Instructional Materials	Number	Percent
Students Without Access to Own Copies of Standards-Aligned Instructional Materials for Use at School and at Home	0	0

Facility Conditions	Number
Identified Instances Where Facilities Do Not Meet The “Good Repair” Standard (Including Deficiencies and Extreme Deficiencies)	0

NEVADA CITY SCHOOL OF THE ARTS
2024-25 Classified-Hourly Salary Schedule - Minimum Wage \$16.50

Effective July 1, 2024

Job Title	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6	Level 7	Level 8	Level 9	Level 10	Level 11	Level 12	Level 13	Level 14	Level 15	Sub Rates	Work Days
Afterschool Caregiver	\$ 15.60	\$ 16.07	\$ 16.55	\$ 17.05	\$ 17.56	\$ 18.08	\$ 18.63	\$ 19.19	\$ 19.76	\$ 20.35	\$ 20.97	\$ 21.59	\$ 22.24	\$ 22.91	\$ 23.60	\$16.50	190
Instructional Assistant	\$ 16.12	\$ 16.60	\$ 17.10	\$ 17.61	\$ 18.14	\$ 18.69	\$ 19.25	\$ 19.83	\$ 20.42	\$ 21.03	\$ 21.66	\$ 22.31	\$ 22.98	\$ 23.67	\$ 24.38	\$16.50	190
Paraprofessional	\$ 16.64	\$ 17.14	\$ 17.65	\$ 18.18	\$ 18.73	\$ 19.29	\$ 19.87	\$ 20.47	\$ 21.08	\$ 21.71	\$ 22.36	\$ 23.03	\$ 23.72	\$ 24.44	\$ 25.17	\$16.50	190
Asst Teacher/Aftercare Lead	\$ 17.16	\$ 17.67	\$ 18.21	\$ 18.75	\$ 19.31	\$ 19.89	\$ 20.49	\$ 21.10	\$ 21.74	\$ 22.39	\$ 23.06	\$ 23.75	\$ 24.47	\$ 25.20	\$ 25.96	n/a	190
Custodian	\$ 17.42	\$ 17.94	\$ 18.48	\$ 19.04	\$ 19.61	\$ 20.19	\$ 20.80	\$ 21.42	\$ 22.07	\$ 22.73	\$ 23.41	\$ 24.11	\$ 24.84	\$ 25.58	\$ 26.35	\$16.50	225
Accounting Technician I	\$ 18.20	\$ 18.75	\$ 19.31	\$ 19.89	\$ 20.48	\$ 21.10	\$ 21.73	\$ 22.38	\$ 23.06	\$ 23.75	\$ 24.46	\$ 25.19	\$ 25.95	\$ 26.73	\$ 27.53	\$16.50	225
Receptionist																\$16.50	205
Stud Serv Supp Coord																n/a	205
Enrichment Teacher	\$ 19.24	\$ 19.82	\$ 20.41	\$ 21.02	\$ 21.65	\$ 22.30	\$ 22.97	\$ 23.66	\$ 24.37	\$ 25.10	\$ 25.86	\$ 26.63	\$ 27.43	\$ 28.25	\$ 29.10	n/a	220
Business Technician	\$ 19.76	\$ 20.35	\$ 20.96	\$ 21.59	\$ 22.24	\$ 22.91	\$ 23.59	\$ 24.30	\$ 25.03	\$ 25.78	\$ 26.56	\$ 27.35	\$ 28.17	\$ 29.02	\$ 29.89	n/a	225
Food Service Production Asst.	\$ 20.00	\$ 20.60	\$ 21.22	\$ 21.85	\$ 22.51	\$ 23.19	\$ 23.88	\$ 24.60	\$ 25.34	\$ 26.10	\$ 26.88	\$ 27.68	\$ 28.52	\$ 29.37	\$ 30.25	\$16.50	190
Lead Custodian	\$ 21.58	\$ 22.23	\$ 22.89	\$ 23.58	\$ 24.29	\$ 25.02	\$ 25.77	\$ 26.54	\$ 27.34	\$ 28.16	\$ 29.00	\$ 29.87	\$ 30.77	\$ 31.69	\$ 32.64	\$16.50	240
Facilities Coordinator																n/a	225
IT Coordinator	\$ 21.84	\$ 22.50	\$ 23.17	\$ 23.87	\$ 24.58	\$ 25.32	\$ 26.08	\$ 26.86	\$ 27.67	\$ 28.50	\$ 29.35	\$ 30.23	\$ 31.14	\$ 32.07	\$ 33.03	\$16.50	225
Afterschool Director	\$ 22.36	\$ 23.03	\$ 23.72	\$ 24.43	\$ 25.17	\$ 25.92	\$ 26.70	\$ 27.50	\$ 28.32	\$ 29.17	\$ 30.05	\$ 30.95	\$ 31.88	\$ 32.84	\$ 33.82	n/a	205
Administrative Secretary	\$ 22.62	\$ 23.30	\$ 24.00	\$ 24.72	\$ 25.46	\$ 26.22	\$ 27.01	\$ 27.82	\$ 28.65	\$ 29.51	\$ 30.40	\$ 31.31	\$ 32.25	\$ 33.22	\$ 34.21	n/a	205
Food Services Supervisor	\$ 23.00	\$ 23.69	\$ 24.40	\$ 25.13	\$ 25.89	\$ 26.66	\$ 27.46	\$ 28.29	\$ 29.14	\$ 30.01	\$ 30.91	\$ 31.84	\$ 32.79	\$ 33.78	\$ 34.79	n/a	220
Student Engagement/Cultural Interventionist	\$ 23.50	\$ 24.21	\$ 24.93	\$ 25.68	\$ 26.45	\$ 27.24	\$ 28.06	\$ 28.90	\$ 29.77	\$ 30.66	\$ 31.58	\$ 32.53	\$ 33.51	\$ 34.51	\$ 35.55	n/a	196
Register Behavior Technician																n/a	196
Receptionist II	\$ 23.85	\$ 24.57	\$ 25.30	\$ 26.06	\$ 26.84	\$ 27.65	\$ 28.48	\$ 29.33	\$ 30.21	\$ 31.12	\$ 32.05	\$ 33.01	\$ 34.00	\$ 35.02	\$ 36.08		
Accounting Technician II	\$ 24.44	\$ 25.17	\$ 25.93	\$ 26.71	\$ 27.51	\$ 28.33	\$ 29.18	\$ 30.06	\$ 30.96	\$ 31.89	\$ 32.85	\$ 33.83	\$ 34.85	\$ 35.89	\$ 36.97	n/a	225
Business Technician II	\$ 24.85	\$ 25.60	\$ 26.36	\$ 27.15	\$ 27.97	\$ 28.81	\$ 29.67	\$ 30.56	\$ 31.48	\$ 32.42	\$ 33.40	\$ 34.40	\$ 35.43	\$ 36.49	\$ 37.59		
Parent Resource Coord	\$ 25.00	\$ 25.75	\$ 26.52	\$ 27.32	\$ 28.14	\$ 28.98	\$ 29.85	\$ 30.75	\$ 31.67	\$ 32.62	\$ 33.60	\$ 34.61	\$ 35.64	\$ 36.71	\$ 37.81	n/a	205
Development Director	\$ 25.74	\$ 26.51	\$ 27.31	\$ 28.13	\$ 28.97	\$ 29.84	\$ 30.73	\$ 31.66	\$ 32.61	\$ 33.58	\$ 34.59	\$ 35.63	\$ 36.70	\$ 37.80	\$ 38.93	n/a	225

NOTES:

- One Full-Time Equivalent employee (FTE) = 215 days at 8 hours per day (1720 hours annually)
- Property Manager Assistant - One Full-Time Equivalent employee (FTE) = 250 days at 8 hours per day (2000 hours annually)
- Initial placement on the salary schedule will be at level one

STIPENDS:

Cross Country Coach	\$ 1,000
Boys Basketball Coach	\$ 2,000
Girls Basketball Coach	\$ 2,000
Track Coach	\$ 1,000
Boys Volleyball Coach	\$ 2,000
Girls Volleyball Coach	\$ 2,000
Mountain Bike Club	\$ 2,000
Mountain Bike Coach	\$ 2,000
Yearbook Design	\$ 2,000
Classified Advisory Stipend	\$ 1,500
Showcase Stage Manager (per show, up to two shows)	\$ 500
Field Study Overnight (per night stipend)	\$ 50

ELECTIVE TEACHERS:

\$30 - \$40 Per Hour Depending on Exp.
Approved by School Director

LICENSED THERAPIST:

\$30 - \$50 Per Hour Depending on Exp.
Approved by School Director

Presented to the CGC for approval on 6/30/2021

- 5/6/16 Approve new salary schedule for 2016-17
- 5/20/16 Add School Counselor line & Incr Property Manager Assistant starting step
- 6/3/16 Remove School Counselor, Add Psych Intern, Add FTE for Property manager assistant
- 10/31/16 Revise starting rate for Receptionist, Admin Sec, Accountant, Prop Mngr Asst.
- 4/1/17 Approve revised salary schedule for 2017-18 (increase minimum wage)
- 6/8/17 Approve to revise Facilities Coordinator Schedule
- 8/1/17 Revise stipends for coaching & change school psychologist to licensed therapist
- 3/5/20 Increase minimum wage
- 3/11/21 Increase minimum wage
- 2/23/23 Increase minimum wage
- 4/28/23 6% COLA increase & Minimum wage increased/Increase & Add stipends/Add Youth Advocate
- 7/30/24 Moved Food Services Prod Asst to start @ \$20/hr per CA Labor Law