

Nevada County Charter Services Authority



A CALIFORNIA JOINT POWERS AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING

Meeting Location:

13024 Bitney Springs Road, Nevada City
NCCSA conference room, Bldg 9, Rm 205

Meeting Date + Time:

December 18, 9:30am

Call to Order

Roll Call

Approval of Agenda

Public Comment

Members of the public are encouraged to participate in board meetings and express their views on agenda items or non-agendized items within the Board's jurisdiction. Agendanzied items may either be addressed at this time or when the items come up for discussion. To facilitate participation, individual members of the public are limited to 3 minutes each, with the total number of minutes for this agenda item limited to 30 minutes. In exceptional circumstances requiring full public input, a Board Member, with Board consent, may adjust the time allowed per speaker or for public input as needed. The Board cannot discuss or take action on non-agendized items, but such items may be agendized for discussion and/or action at a later Board meeting.)

Consent Agenda

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. NCCSA Director recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Board on the Consent Agenda is considered in full and adopted as recommended.

1.1	Approval of Regular Board Minutes Dated Nov 20, 2024	Attachment A
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Informational/Discussion Items

2.1	Director of Student Services Report	Attachment B
2.2	Admin + Finance Update	N/A
2.3	BCBA + Related Service Supports in 25/26	N/A
2.4	Evaluation for Leadership/Central Office Positions	N/A
2.5	Hiring Process for Director + Business Positions	N/A
2.6	Organization + Structure of NCCA - Committee Scheduling + Support	Attachment C
2.7	Bylaws + Needed Updates	N/A

Action Items

3.1	23-24 Audit - Should the board approve the 2023-24 Audit?	Attachment D
3.2	Business Services Agreement - Review and Possible Approval of On-Loan Agreements for Business Manager Support Services with Forest Charter School and Nevada City School of the Arts	Attachment E
3.3	Checking Signatures - Should the board approve C. Shelton and M. Brokenshire as additional signers for River Bank/NCCSA Accounts Payable	Attachment F
3.4	Payroll Services - Should the board approve the use of Coastal Payroll for	Attachment G
3.5	Workplace Violence - Should the board approve the workplace violence policy discussed in the last meeting?	Attachment H
3.6	Internal Complaint Form - Should the board approve the proposed internal complaint form?	Attachment I
3.7	EDD School Employees Fund Resolution - Should the board approve EDD School Employees Fund (SEF) Resolution (State Unemployment Insurance payroll tax)?	Attachment J

Closed Session

The Board may recess into Closed Session before or after the public meeting under the authority of the Brown Act (including but not limited to Government Code sections 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as 35146) Under Government Code section 54954.3, members of the public may address the board on an item on the Closed Session agenda.

4.1	Personnel Matters: § 54957(B):Public Employee Discipline/Dismissal/Release§ 54954.5(E)
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Report Out on Closed Session

Adjournment

Access to Board Materials: Documents provided to the Board regarding an open session item on the agenda will be made available for public inspection in the NCCSA office located at 13024 Bitney Springs Road, Bldg 9, during regular business hours. Additionally, these documents are accessible on the NCCSA website at nevcooca.org

Accessibility: Individuals who require special accommodations or modifications to access the written materials or participate in the public meeting should contact administrative assistant, Jane McCardle, at jmccardle@nevcooca or (530)272-7760. Please notify NCCSA at least 48 hours before the meeting to facilitate reasonable arrangements for accessibility and necessary accommodations, auxiliary aids, or services.

Notice of Non-Discrimination:

Nevada County Charter Services prides itself on being inclusive and equity-minded. NCCSA does not discriminate on the basis of race, color, national origin, sex, disability, age, religious creed, gender, sexual orientation, gender expression, marital or parental status, ancestry, national origin, ethnic group identification, disability, medical condition, homelessness or foster status, in its programs or activities.

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