

Uniform Complaint Procedures (UCP) Annual Notice for 2026-27

Nevada County Superintendent of Schools

For students, employees, parents/guardians, school and district advisory committee members, private school officials, and other interested parties

The Nevada County Superintendent of Schools annually notifies our its students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The *Nevada County Superintendent of Schools* is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP in:

Accommodations for Pregnant and Parenting Pupils	Adult Education
After School Education and Safety	Agricultural Career Technical Education
Career Technical and Technical Education and Career Technical and Technical Training Programs	Child Care and Development Programs
Compensatory Education	Consolidated Categorical Aid Programs
Course Periods without Educational Content	Discrimination, harassment, intimidation, or bullying against any protected group as identified under CA Ed Code sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance
Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district	
Every Student Succeeds Act (ESSA)	
Instructional Materials and Curriculum: Diversity	
Local Control and Accountability Plans (LCAP)	Migrant Education
Physical Education Instructional	Pupil Fees
Reasonable Accommodations to a Lactating Pupil	Regional Occupational Centers and Programs
School Plans for Student Achievement	Schoolsite Councils
State Preschool	State Preschool Health and Safety Issues in LEAs Exempt From Licensing

And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate	
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A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee. A pupil fees and/or an LCAP complaint may be filed anonymously, however, the complainant must provide evidence or information leading to evidence to support the complaint.

A pupil enrolled in a school in our district shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

We shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, pupils from military families, and former juvenile court pupils now enrolled in a school district as specified in EC Sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

The staff member, position, or unit responsible to receive UCP complaints in our agency is:

Name or title: Christine McCormick

Unit or office: Nevada County Superintendent of Schools

Address: 380 Crown Point Circle, Grass Valley, CA 95945

Phone: (530) 478-6400 E-mail address: christinemccormick@nevco.org

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures.

The complainant has a right to appeal our Decision of complaints regarding specific programs and activities subject to the UCP, pupil fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving our Decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our Decision.

We advise any complainant of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our Uniform Complaint Procedures process shall be available free of charge.