

Nevada City School of the Arts
Director Search Committee
5:30-6:30PM-
Search Committee Meeting Agenda
9-17-2026
Building 9 Meeting room

Call Order: 5:30PM

Roll Call:

Public Forum: *Members of the public are invited to address the Committee regarding issues for future agenda. Comments to be limited to 3 minutes.*

Plaudits:

Discussion

1. Overview of Search Process & Committee Roles (5 minutes)
 - a. School/HR Support vs. Committee vs. Board - who does what - *Handout*
2. Defining the Desired School Director Candidate Profile - what should NCSA's next School Director look like? (35 minutes)
 - a. Review of current Executive Director job description - reference only - *See Attached*
 - b. Review of Penn Valley flyer exercise - add, cut, or change - *Handout*
 - c. Mission, Arts & Vision Alignment
 - d. Leadership & School Culture
 - e. Instructional Leadership
 - f. Financial & Operational Leadership
 - g. Facilities & Capital Planning
 - h. Council & Governance Relationship
 - i. Community & Service
 - j. What Makes NCSA Attractive to a Strong Candidate
3. Review and Recommend Executive Director Job Posting for Board Approval (15 minutes) - *See Attached*
 - a. Review the draft Executive Director recruitment posting, consider committee member recommendations and revisions, and finalize its recommendation of the revised posting to the full Board for approval.
 - b. Salary and compensation range will be considered separately by the full Board.
4. Next Steps & Future Meeting Schedule (5 minutes)

Adjournment 6:30pm

Access to Committee Materials: A copy of the written materials which will be submitted to the Committee may be reviewed by any interested persons on NCSA's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (530) 273-7736. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.